

BASELIUS COLLEGE, KOTTAYAM

ACADEMIC AUDIT

Year under purview: 2016-17

REPORT

Dates of visit- 7th November and 8th November, 2017




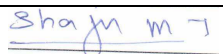

Criterion I: Curricular Aspects	
Curricular Planning and Implementation	Many teachers are involved in university level curriculum planning. Even though the university gives broad guidelines by way of syllabus and schedule, department wise academic planning (Academic Calendar) is lacking.
Curriculum Enrichment	Teachers need to explore new methods to enrich their courses by incorporating recent developments and trends.
Feedback System	Not satisfactory. A systematic and continuous feedback mechanism has to be followed in all the departments.
Criterion II: Teaching—Learning and Evaluation	
Student Enrolment and Profile	Good
Catering to Student Diversity	Good
Teaching-Learning Process	Needs improvement by adopting newer pedagogical tools.
Teacher Quality	Good. Significant number of teachers is having Ph D. Other teachers also need to acquire higher qualifications. Teachers need to find more time to actively involve in research.
Evaluation Process and Reforms	Student evaluation quite good and transparent.
Student Performance and Learning Outcomes	Needs to benchmark against the high performing colleges under Mahatma Gandhi University.
Criterion III: Research, Consultancy and Extension	
Promotion of Research	Serious thought need to be given by each department to promote research. A systematic plan has to be developed by the authorities (College level & Department level) in this regard.
Resource Mobilization for Research	Although a few teachers have minor projects, a serious attempt is lacking to generate external funding.
Research Facilities	Science departments need to be equipped with basic research facilities which are not at the required level. Computational facilities is lacking in most of the departments. Some departments are still showing output under this limitation.
Research Publications and Awards	Low. Needs a drastic improvement.
Extension Activities and Institutional Social Responsibility	Good.
Collaboration	Nil. Possibilities are high for all departments

Criterion IV: Infrastructure and Learning Resources	
Physical Facilities	Reasonably good.
Library as a Learning Resource	Good. Special attention need to be given to improve the usage rate.
IT Infrastructure	Needs improvement.
Maintenance of Campus Facilities	Satisfactory.
Criterion V: Student Support and Progression	
Student Mentoring and Support	A systematic and continuous student Mentoring system need to be established
Student Progression	No systematic follow up. Needs improvement
Student Participation and Activities	Good especially sports and arts.
Criterion VI: Governance, Leadership and Management	
Institutional Vision and Leadership	College level good.
Strategy Development and Deployment	A time bound roadmap need to be communicated to all stakeholders.
Faculty Empowerment Strategies	Good
Financial Management and Resource Mobilization	Good. But need to identify funding agencies and make serious efforts to mobilize funds.
Internal Quality Assurance System	College level excellent but department level needs strengthening.
Criterion VII: Innovations and Best Practices	
Environment Consciousness	Satisfactory
Innovations	A conscious effort in this direction is lacking.
Best Practices	Onetime events are seen in all departments. Efforts need to be put in to make it a regular practice.
SWOC	
Strengths	A responsive leadership with competent teachers. A good academic ambience with lot of student centric activities and development.
Weaknesses	Inadequate infrastructural facilities to promote research. An efficient feedback mechanism is lacking.
Opportunities	Location advantage backed by a responsive management gives ample scope for attracting good academic activity.
Challenges	To be in the forefront tackling the daily development and changes in the current competitive education scenario.

Recommendations

- IQAC cell of the college is functioning in a systematic manner and is maintaining the records. However, it is suggested that each department need to have a coordinator other than the HOD of that department who could liaison with the college level IQAC coordinator. Department level QAC s shall function in a pro-active manner and their activities shall be properly documented.
- It is observed that the college simply follows the academic calendar of the University. However at the college level an academic calendar could be prepared for the systematic conduct of academic activities such as internal exams, seminars, workshops, extracurricular and extension activities.
- The college should take initiatives to attract more faculty members towards research by organizing workshops/awareness programs on research prospects and funding opportunities available. For this the college could associate with universities/UGC/CSIR/DBT/AICTE/KCSTE etc.
- It is observed that the college is having a well equipped central library. But the usage rate seems to be very low. Steps should be taken to improve this.
- Some departments have inadequate classrooms and IT infrastructure (Computers & LCD projectors). This should be addressed at the earliest. Potential research departments shall be provided with necessary lab/ ICT facilities.
- Buildings in the college should be made disable friendly by providing ramps and wheel chair. Necessary safety measures including installation of fire extinguishers/ fume hood shall be ensured in laboratories.
- It is invariably observed that there are no serious efforts taken to maintain data on student progression in the departments with documentary evidence. Efforts need to be taken to maintain documents related to student progression.
- The placement cell activities have to be strengthened. Efforts have to be taken to identify prospective employers and job fairs/ placement drives shall be conducted. Career Guidance and Placement cell shall plan and conduct placement training and soft skill training.
- The IQAC shall publish newsletters on a periodical basis to publicise its plan of action and activities. So also, the departments may come out with brochures/pamphlets/newsletters etc which helps in better publicity.
- Serious efforts shall be taken to strengthen feedback mechanism from all stakeholders. Feedback shall be followed by proper analysis and actions. An on line feedback system may be devised and links may be provided in the website.

Names & Signatures of the members of the Peer team

	Name	Signature with date
Member 1:	Dr Johney Johnson	
Member 2 :	Dr Anas S	
Member- Management Representative	Dr M E Kuriakose	
IQAC Convener	Dr. M J Shaju	
Principal	Dr Jancey Thomas.	

Dated 08-11-2017