



Baseli ius College, Calendar & Hand Book 2018

BASELIUS COLLEGE

KOTTAYAM - 686 001

NAAC RE-ACCREDITED @ A GRADE (WITH CGPA 3.11)



ESTD 1964

**A CHRISTIAN MINORITY EDUCATIONAL
INSTITUTION RUN BY THE
MALANKARA ORTHODOX SYRIAN CHURCH**

(Affiliated to Mahatma Gandhi University, Kottayam)

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HAND BOOK & CALENDAR

2018-2019

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PERSONAL INFORMATION

Name:.....

Address.....

.....

.....

E-mail.....

Telephone No.....

ClassRoll No.

Department.....

Vehicle No.....

Driving Licence Number

Blood

Group.....

Bank A/c No.

Aadhar No.

PRAYER SONGS

I

Oh! Lord, Almighty God
Oh! Lord, Omniscient One
Oh! Lord, Omnipresent One Oh! Lord, Almighty God!

Help us to Learn, Labour and Love
Help us to become good Help us to do our work
With wisdom, vigour and devotion.



Eternal Grace, Save us from evil
Eternal Power, Hold us Eternal
Light, Lead us Eternal Wisdom,
Enlighten us.

*(Lyrics by Prof. Thomas Mathew, Retired Professor, English Department &
Music by Prof. Thomas Varghese, Retired Professor, Zoology Department)*

II

അനുപമസ്നേഹ ഗുണലയമേ
അറിവിൻ പൂർണ്ണനികേതനമേ
പുലരിയിൽ ഞങ്ങളൊന്നായ്ചേർന്നു
നിൻതിരുനാമം വാഴ്ത്തുന്നു.

അജ്ഞത തീർക്കാനെന്നയും, ഞങ്ങളിൽ
വിജ്ഞാനക്കതിർ വീശിടുവാൻ
അലസത മാറ്റി അത്യുത്സാഹം
ഞങ്ങളിലെന്നും പുവണിക

III

അസതോ മാ സദ്ഗമയ
തമസോ മാ ജ്യോതിർഗമയ
മൃത്യോർ മാ അമൃതംഗമയ
പൂർണ്ണമദഃ പൂർണ്ണമിദം
പൂർണ്ണാത് പൂർണ്ണമുദച്ചതേ
പൂർണ്ണസ്യ പൂർണ്ണമാദായ
പൂർണ്ണമേവാവശിഷ്യതേ
ഓം ശാന്തിഃ ശാന്തിഃ ശാന്തിഃ

IV

ज्ञान कर्म प्रेम रूपी लक्ष्य दिखाएँ...
सत्य धर्म के पथ पर हमको ले चलें
एकता की डोरी से हम सब को बाँध लें.....
भ्रातृभाव वतन - भाक्ति दिल में भरा दें....
मार्ग सेवा के हमें, तू ही सिखा दें...
नाम मानव का सदा योग्य बना दें...
एकता की डोरी से हम सब को बाँध लें.....

(Lyrics by Dr. Elcy I. C., Former Head of the Dept. of Hindi)

V

സർവ്വ ശക്തനാം ദൈവമേ
സർവ്വ ജ്ഞാനിയാം ദൈവമേ
സർവ്വ വ്യാപിയാം ശക്തിനീ
സർവ്വ കാരൂണ്യ രൂപനേ

ജ്ഞാനവും കർമ്മശേഷിയും
സ്നേഹമാർഗ്ഗ സഞ്ചാരവും
സത്യപാലന നിഷ്ഠയും
ഞങ്ങളിൽ നീ നിറയ്ക്കണേ

ആത്മജ്ഞാനത്തിന്നുണർവ്വേകി
അജ്ഞാനാന്ധത നീക്കണേ
പരമശക്തിപ്രഭാവവും
ദിവ്യജ്യോതിസ്സിൻ ദീപ്തിയും
തെളിയണേ മമ മാർഗ്ഗത്തിൻ
അഭയമേക നീ ദൈവമേ

(Lyrics by Dr. Shyla Abraham, Head of the Department of Malayalam & Music by Prof. Manoj Narayanan K. S, Assistant Professor, Commerce Department)

COLLEGE ANTHEM

കലാലയഗീതം

വിദ്യാദായിനി കർമോന്മേഷിണീ
വിമലസ്നേഹ കലാലയമേ ജയ!
സത്യം ധർമം സേവനമെന്നതു
ജീവിതവ്രതമായ് പകരും ക്ഷേത്രം
നന്മയിലെങ്ങും മുന്നേറാനൊരു
സന്മതിയേകി ലസിക്കുന്നു!
എല്ലാവർക്കും വിജയം പുനരെല്ലായ്പോഴും ക്ഷേമം
നാനാതൂറുകളിലുന്നതനിലകളിൽ
തനയർക്കമരാൻ മംഗളമരുളും
അമിതകൃപാനിധി നീ ജനനീ!
നിന്നുടെ മഹിമയിതേറട്ടെ
അതിൽ നമ്മുടെ പുണ്യം പുലരട്ടെ! (2)
വിദ്യാദായിനി കർമോന്മേഷിണീ
വിമലസ്നേഹകലാലയമേ, ജയ!
കലാലയമേ, ജയ!
കലാലയമേ, ജയ!

(Lyrics by Dr. A. M. Unnikrishnan, Former Reader in Malayalam)

NATIONAL ANTHEM

Jana gana mana Adhinayaka Jayahe

Bharatha bhagya vidhata
Punjab, Sindh, Gujarata, Maratha
Dravida Utchala Benga

Vindhya Himachala Yamuna Ganga
Utchala Jaladhi taranga

Tava subha name jage
Tava subha Ashisha mage
Gahe tava jaya gatha
Jana gana mangala dayaka jayahe
Bharatha bhagya vidhata
Jaya he, Jaya he, Jaya he,
Jaya, Jaya, Jaya, Jaya he !

NATIONAL PLEDGE

*India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage. I shall always
strive to be worthy of it.
I shall give respect to my parents, teachers and all elders and treat
everyone with courtesy.
To my country and my people, I pledge my devotion; in their well being
and prosperity alone lies my happiness.*

Jai Hind

OUR COLLEGE

INSTITUTIONAL OBJECTIVES

Baselius College was established in the year 1964 by a galaxy of eminent men to fulfil the long cherished dream of the Malankara Orthodox Christian Community to dedicate themselves to the service of God and man. This premier postgraduate institution that flourished from the precincts of the MD Seminary High School perpetuates the sacred memory of our heavenly patron **His Holiness Baselios Geevarghese-II**, the late lamented Catholicos of the East, who steered the destiny of the Orthodox Church with grace and vision for more than three decades.

The College is situated in the heart of Kottayam town, in the MD Seminary compound, flanked by the awe-inspiring steeples of Mar Elia Cathedral on the right side and the impressive complex of the Malayala Manorama on the left, overlooking the expansive Malankara Estates and the meandering Kodoor River. The site is easily accessible by road, rail and water transport systems.

The College stands for academic excellence, development of skill and character formation so as to produce intellectually matured, morally upright, socially committed and spiritually inspired men and women. In pursuance of this goal, the College has set the following **objectives**:

- To develop the potentialities of young men and women and help all those engaged in the pursuit of Truth and Knowledge, keeping in view the intellectual, physical and spiritual values.
 - To inculcate the sense of discipline, social responsibility and community service in the youth and also to bring home the dignity of manual labour.
- To provide society with the right kind of leadership through men and women trained in various spheres who are competent to tackle the problems in life and make them worthy citizens of our community and the country in general.
- To instil in the students a sense of national pride through appreciation of Indian traditions and cultures.
- To sensitise students to critique current Socio-economical, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender.
- To familiarise students with environmental issues, thus motivating them to promote ecological justice and sustainable development.
- To establish a link between the institution and policy-makers through collaborative research leading to social development.

MAJOR MILESTONES

1964 Baselius College is established in the heart of the city of Kottayam in the sacred memory of the venerable Heavenly Patron His Holiness Baselius Geevarghese II, the late lamented Catholicos of the East.

Dr. A.P. Mani is appointed as the pioneering Principal of the college.

Departments of Physics, English, Malayalam, Botany, Chemistry, Hindi, Commerce & Physical Education started functioning. Four Pre-degree batches started.

1967 The junior college is upgraded, Departments of English, Commerce, Economics, Botany, Mathematics and Zoology started to offer undergraduate programmes.

1969 Department of Chemistry started offering degree programmes.

1976 Baselius College Co-operative Society is formed.

1979 The college is brought under the Educational agency of the MOC Colleges and His Grace Daniel Mar Philexinos takes over the reins as the Corporate Manager. The first All Kerala Intercollegiate Baselius Trophy Tournament is conducted.

- 1981 Department of Political Science is established as an undergraduate department. Department of Commerce is upgraded to a postgraduate department.
-
- 1982 Dr. A. P. Mani retires as principal and Prof. E. J. John becomes the new principal. H. G. Mathews Mar Barnabas Metropolitan takes over as the new Corporate Manager. Department of Malayalam is established as an undergraduate department and single faculty department of Sanskrit started functioning along with it.
- 1984 Department of Chemistry is upgraded to a postgraduate department.
- 1988 Prof. E. J. John retires as principal and Prof. M. J. Thomas becomes the new principal.
- 1989 College celebrates its Silver Jubilee.
- 1990 Open-Air Auditorium Constructed.
- 1992 H. G. Philipose Mar Eusebius Metropolitan takes over as the new Corporate Manager.
- 1993 English Department is upgraded to a Postgraduate Department.
- 1994 Construction of the Silver Jubilee block completed.
- 1995 Prof. M. J. Thomas retires as principal and Dr. Alexander Karakkal becomes the new principal. Department of Physics is established.
- 1996 Dr. Alexander Karakkal retires as principal and Prof. K. P. Joy becomes the new principal. English Department is upgraded to a Research Centre. Department of Commerce (OM & SP) is established.
- 1998 Prof. K. P. Joy retires as principal and Prof. P. C. Alias becomes the new principal. Department of Physics is upgraded as a Postgraduate Department.
- 1999 Baselius researcher (ISSN 0975- 8658), is a bi- annual Journal of Interdisciplinary Studies and Research published by the Baselius Research Guidance Centre brings out its first issue.
- Economics Department is upgraded as a Postgraduate Department. Auditorium was inaugurated by His Holiness Baselius Marthoma Mathews II.
- 2000 College accredited by NAAC with three stars, in its first cycle. Prof P.C. Alias retires as principal and Prof. E. John Mathew becomes the new principal.
- 2002 Dr. A.P. Mani Media Centre is inaugurated by H.H. Baselios Marthoma Mathews II on 2002 in memory of Dr. A. P. Mani, the first principal of the college.

- 2003 H.G. Dr. Yakob Mar Irenaios Metropolitan takes over as the new Corporate Manger.
- 2004 Construction of an additional storey in the Mathematics Block is completed.
-
- 2005 Prof. E John Mathew retires as principal and Prof. Jacob K. Mathew becomes the new principal. A Latex-Testing (DRC) Laboratory started in Botany Department.
- 2006 Prof. Jacob K. Mathew retires as principal and Prof. E. M. Philp becomes the new principal.
- 2007 H. G. Kuriakose Mar Clemis Metropolitan takes over as the new Corporate Manger. College re-accredited by NAAC with B++ Grade.
- 2008 Prof. Fr. E. M. Philp retires as principal and Prof. Jacob Kurian Onattu becomes the new principal.
- 2010 Construction of Women's Hostel for the college. Men's football Sports Hostel starts to function under Kerala State Sports Council Scheme.
- 2011 College is conferred with Minority Status
- 2012 H.G. Dr. Thomas Mar Athanasius Metropolitan takes over as the new Corporate Manager. Two additional stories of Self- financing programme constructed in the Mathematics Block.
- 2013 Introduction of a UGC sponsored Foundation Course on Human Rights in the Department of Political Science.
- 2014 College celebrates its Golden Jubilee. Chief Mnister Sri.Oommen Chandy flagged off the jubilee celebrations. Electronics Department comes into being. Dr. A. P Mani Media Centre is refurbished in connection with the Golden Jubilee Celebrations of the college. The Office Block was also refurbished during this period. The foundation stone for the Golden Jubilee Building is laid by His Holiness Baselius Marthoma Paulose II
- 2015 BBA Programme is started and college acquires the status of semiprofessional college. College is Re-accredited with A Grade by NAAC (with CGPA 3.11). Department of Physics is upgraded as a Research Centre. Prof. Jacob Kurian Onattu retires as principal and Prof. Alexander V. George becomes the new principal.
- 2016 Construction of UGC Sponsored Women's Hostel II and Golden Jubilee Students' Amenity Centre started. Women's Football Sports Hostel starts to function under Kerala Sports Council.
- 2017 Prof. Alexander V. George retires as principal and Dr. Jancey Thomas becomes the new principal.

2018 College becomes eligible for funding under the Central government & Rashtriya Uchathar Shiksha Abhiyan (RUSA) scheme. Golden Jubilee **Students' Amenity Centre** inaugurated.

MANAGEMENT

EDUCATIONAL AGENCY

H.H. Baselios Marthoma Paulose II, Catholicos of the East Ph:
0481- 2570569, 2578500

MANAGEMENT

Corporate Management of M.O.C Colleges, Devalokam P.O., Kottayam,
Ph: 0481 -2573533

MANAGER, M.O.C. COLLEGES

His Grace Dr. Thomas Mar Athanasius Metropolitan
Ph: 0485 -2832401, 2833401

SECRETARY, M.O.C. COLLEGES

Dr. M. E. Kuriakose Ph:
9447101513

PRINCIPAL

Dr. Jancey Thomas
Ph: 9847080705

BURSAR

Dr. Joy Markose
Ph: 9447356001

LOCAL MANAGEMENT COMMITTEE

1. H.H. The Catholicos of the East & Malankara Metropolitan
Ph: 0481-2570569, 0481-2578500 (President)
2. Mr. A. Jacob Oppoottil, Kottayam-1.
Ph : 9847048953
3. Mr. Alexander Oommen, Thadathilparambil, Kottayam-1
Ph: 93887944177
4. Prof. P.K.Kurian, Plammoottil, Manganam P.O, Kottayam.
Ph: 2574131, 9447174131
5. Prof. Cherian Thomas, Panikkaru Veedu, S.H.M. P.O, Kottayam.
Ph: 2311166, 9447123111
6. Prof. K.C George, Kakkarothu House, Thazhathangady P.O.,
Kottayam

Ph: 9846663260

7. Rev. Fr. Thomas Zachariah, Principal Secretary to H.H.
The Catholicose of the East.

Ph: 8086696900

8. Rev. Fr. P.A. Philip, Catholicate Aramana, Devalokam

Ph: 9496155461

9. Dr. Jancey Thomas, Principal, Baselius College (Secretary)

Ph: 9847080705

10. Dr. Joy Markose, Bursar, Baselius College, Kottayam

Ph: 9447356001, 2571121

FORMER MANAGERS

H.G. Mathews Mar Ivanios Metropolitan	(1964 -1979)
H.G. Daniel Mar Philexinos Metropolitan	(1979 -1982)
H.G. Mathews Mar Barnabas Metropolitan	(1982 - 1992)
H.G. Philipose Mar Eusebius Metropolitan	(1992 - 2003)
H.G. Dr. Yakob Mar Irenaios Metropolitan	(2003 - 2007)
H.G. Kuriakose Mar Clemis Metropolitan	(2007 - 2012)

FORMER PRINCIPALS

Dr. A.P. Mani	(1964-1982)
Prof E. J. John	(1982-1988)
Prof. M.J. Thomas	(1988-1995)
Dr. Alexander Karakkal	(1995-1996)
Prof. K.P. Joy	(1996-1998)
Prof. P.C. Alias	(1998-2000)
Prof. E. John Mathew	(2000-2005)

Prof. Jacob K. Mathew	(2005-2006)
Prof. Fr. E.M. Philip	(2006-2008)
Prof. Jacob Kurian Onattu	(2008-2015)
Prof. Alexander V. George	(2015-2017)

PROGRAMMES OF STUDY

The College offers the following programmes of study:

A) UNDER GRADUATE PROGRAMMES (CBCS) under aided stream			
	CORE	COMPLEMENTARIES	SANCTIONED STRENGTH
1.	B.A. English Language & Literature	English & History	50
2.	B.A. Malayalam Language & Literature	Kerala Culture & Sanskrit	25
3.	B.A. Economics	Political Science & History	50
4.	B.A. Political Science	Economics & History	40
5.	B.Sc. Mathematics	Statistics & Physics	50
6.	B.Sc. Physics	Electronics & Maths	24
7.	B.Sc. Chemistry	Mathematics & Physics	42
8.	B.Sc. Botany	Chemistry & Zoology	36
9.	B.Sc. Zoology	Chemistry & Botany	42
10.	B.Com (Model-I) Elective	Finance and Taxation	50
11.	BBA		24

- * English and additional language (Malayalam, Hindi, Syriac, Sanskrit-students may choose any one) are compulsory for all programmes/students of B.A./B.Sc./B.Com.

* No additional language for BBA

B)	POSTGRADUATE PROGRAMMES (CSS) Under Aided Stream	SANCTIONED STRENGTH
1.	M.A. English Language & Literature	20
2.	M.A. Economics	15
3.	M.Sc Chemistry	16
4.	M.Sc. Physics	12
5.	M.Com. (Finance)	15
C) PROGRAMMES UNDER SELF FINANCING STREAM		
	UG PROGRAMME	SANCTIONED STRENGTH
	B.Com (Model –III Taxation)	40
	PG PROGRAMME	
	M.Com (Finance)	20

- D) Research Programmes**
Ph.D. in English
Ph.D. in Physics
- E) Career Oriented Add-on Course** Travel & Tourism (Initially UGC Sponsored)
Co-ordinated by Commerce Department
- F) Foundation Course**
Human Rights Education (UGC Sponsored) *Co-ordinated by Political Science Department.*
- G) Diploma Course**
Advanced Diploma in Logistics & Supply Chain Management: (in collaboration with Centre for Continuing Education, Govt. of Kerala) *Co-ordinated by Economics Department.*
- H) Certificate Programmes**
1) Microsoft Office-Specialist for Excel, *Co-ordinated by Dept. of Commerce* 2)
Diploma in Sales Tax Practice *Co-ordinated by Dept. of Commerce.*
- I) Other Programmes**
Company Secretaryship Course: ICSI Study Centre *Co-ordinated by Department of Commerce.*

OFFICIALS UNDER**RIGHT TO INFORMATION ACT, 2005**

Public Information Officer	Dr. Shaju M. J. (Asso. Professor & HOD Dept. of Economics)	9496158890
Assistant Public Information Officer	Sri. Rajan Varughese (Head Accountant)	9495849479
Appellate Authority	Dr. Shyla Abraham (Asso. Professor & HOD Dept. of Malayalam)	9446477459

PROFILE OF DEPARTMENTS WITH FACULTY DETAILS
POSTGRADUATE DEPARTMENTS

**POSTGRADUATE DEPARTMENT OF ENGLISH
AND CENTRE FOR RESEARCH**

englishdept12@gmail.com

The inception of the department was in the year 1964. The research centre has two research guides and has so far produced twelve Ph.Ds. The department has successfully conducted nine national seminars, three regional seminars and three P. G. Students' seminar ('PRAJNA'). Fifteen students have qualified the UGC- NET. The department has access to seven journals and has more than 2700 books. The department has produced four ranks in the graduate level and two in the postgraduate level.

FACULTY MEMBERS

1. Dr. Jyothimol P., M. A., NET, M. Phil, Ph.D, 0484-2745603
Asso. Professor & HOD 9495690047
jyothigops12@gmail.com
2. Ms. Elsa C Maria Sebastian, M. A., M. Phil. 9447570167
Asso. Professor 0481-2571950.
elsacmaria@gmail.com.

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- | | |
|---|-----------------------------|
| 3. Mr. Joy Joseph, M.A, M.Phil, M.Ed,
MA(DE) PGDTE. Asso. Professor
<i>joyjv@gmail.com</i> | 9349503094 |
| 4. Ms. Jyothi Susan Abraham, M.A.,NET
B.Ed, Diploma in IT. - Asst. Professor
<i>jyothisusankondodickal@gmail.com</i> | 9496267020
04812462070 |
| 5. Ms. Vidya Merlin Varghese, M. A., NET,
B.Ed. Asst. Professor
<i>vidyamerlinvarghese@gmail.com</i> | 9847942934. |
| 6. Ms. Anju John, M.A., NET, M.Phil, M.A.
Journalism Asst. Professor,
<i>ajkopla619@gmail.com</i> | 9744871664 |
| 7. Ms. Kavitha Gopalakrishnan, M.A., NET, M.Phil,
PGDCE. (On FDP Leave), Asst. Professor
<i>kavitha.sanju08@yahoo.co.in</i> | 9446765061
04862-200839. |
| 8. Mr. Jithin John, M.A., NET.,
Asst. Professor <i>jithinbasel@gmail.com</i> | 9744503032
0485-2252777 |
| 9. Ms. Susanna Thomas, M. A., NET, B.Ed.
Asst. Professor
<i>susannathomas77@gmail.com</i> | 9567921201
0481-2353786. |
| 10. Mr. Viju Kurian, M. A., NET, M. Phil.
Asst. Professor,
<i>vjukurian@gmail.com</i> | 9496093829
0484-2341829 |
| 11 Ms. Meera Elizabeth James, M.A., NET.
Asst. Professor <i>meeraej@gmail.com</i> | 9400840248 |
| 12. Dr. Dona Elizabeth Sam, M.A., NET,
PhD., FDP Substitute,
<i>donasam624@gmail.com</i> | 9497359944 |
| 13. Ms. Aswathy Krishna, M.A, NET,
Guest Lecturer
<i>aswathykrishna3392@gmail.com</i> | 7034814413 |

Open Course: English for Careers

Class Teachers:	
D1 English	Ms Vidya Merlin Varghese
D2 English	Ms. Anju John
D3 English	Ms. Susanna Thomas
M1 English	Ms. Elsa C. Maria Sebastian
M2 English	Ms. Jyothi Susan Abraham
Internal Assessment Coordinator	Dr. Dona Elizabeth Sam
Association Teacher-in-Charge	Ms. Susanna Thomas
Association Student-in-Charge	Mr. Nikhil George

CENTRE FOR RESEARCH

- Guides: 1. Dr. Jyothimol P.
 2. Dr. Lata Marina Varghese (Former HOD and currently Principal, St. Thomas College, Ranni)

Ph.D. Awardees:

1. Dr. Ranjana Sara Philip
2. Dr. Susan Varghese
3. Dr. Renju D.
4. Dr. Armstrong Philip
5. Dr. Laly Mathew
6. Dr. Bijimol Thomas
7. Dr. Jyothimol P.
8. Dr. Trisina M. Alappat
9. Fr. Dr. Jyothis Potharay
10. Dr. Sajeev P. P
11. Dr. Jani George

12. Dr. Jisha Alex
13. Dr. Nithya Mariam John

**POSTGRADUATE DEPARTMENT OF PHYSICS
& CENTRE FOR RESEARCH**

0481-2566162
physics.baseliuscollege@gmail.com

The department had its humble beginnings in the fledgling days of the college where Physics was taught for pre-degree and subsidiary classes. The department could set its mark in the academic arena by the introduction of undergraduate program in 1995 and postgraduate programme in 1998. Every year the department organizes Prof. C.K Kuriakose memorial lecture series, All Kerala Intercollegiate Physics Quiz competition and also All Kerala Power Point presentation. The members of the Physics Association organize Physifest as part of Alumini day and as a mark of the inception of the department -15th November 1995.

FACULTY MEMBERS

- | | |
|--|------------------------------|
| 1. Dr. Sindu Jones, M.Sc, M.Phil, B.Ed, Ph.D.
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<i>sindu.jones@gmail.com</i> | 0481-2300233
9446819214 |
| 2. Ms. Linju Ann Jacob, M.Sc, NET.
Asst. Professor (On FDP Leave)
<i>linjusaju@gmail.com</i> | 9447851061 |
| 3. Dr. Nibu A. George, M.Sc,
Ph.D. Asst. Professor
<i>nibuageorge@yahoo.com</i> | 944469712 |
| 4. Dr. Anisha Mary Mathew, M.Sc, M.Phil, Ph.D.
Asst. Professor
<i>anisha_mari@yahoo.co.in</i> | 0481-2352403
9447304071 |
| 5. Dr. Misha Hari, M.Sc, M.Phil, Ph.D, NET.
Asst. Professor <i>misha@gmail.com</i> | 0466- 2227589
97466152889 |
| 6. Dr. Ambika D, M.Sc, M.Phil, Ph.D.
Asst. Professor
<i>ambyka_potti@gmail.com</i> | 9495105224 |
| 7. Ms.Neha P.R., M.Sc, NET.
Asst. Professor
<i>nehapr.pr@gmail.com</i> | 0481-2488271
940058827 |

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8. Dr. Aparna Thankappan, MSc, MTech, Ph.D, 9747620918
PDF., Asst. Professor
aparnathankappan06@gmail.com
9. Dr. Kiran Mathew, MSc, PhD., 9495128669
FDP Substitute
mymail007x@gmail.com
10. Dr. Mary Varughese M.Sc. M.Phil, Ph.D 9446577826
Guest Lecturer *maryvj1985@gmail.com*
11. Dr. Sajna M.S., M.Sc. M.Phil, Ph.D 9746869629
Guest Lecturer
ms.sajna.ms@gmail.com

Open Course: Energy and Environmental Studies

Class Teachers	
D1 Physics	Dr. Misha Hari
D2 Physics	Dr. Anisha Mary Mathew
D3 Physics	Dr. Kiran Mathew
M1 Physics	Ms. Neha P.R
M2 Physics	Dr. Nibu A George
Internal Assessment Coordinator	Dr. Nibu A. George
Association teacher-in-Charge	Ms. Neha P. R.
Association student-in-Charge	Ms. Lidiya Annie John

CENTRE FOR RESEARCH

Guide: Dr. Nibu A. George

POSTGRADUATE DEPARTMENT OF CHEMISTRY

Ph. No. 0481-2302260
deptofchemistrybc@gmail.com

The Department was established in 1969 and the Degree Course in Chemistry was introduced in the same year. The Department became a Postgraduate department in 1984 when M.Sc in Pure Chemistry was started and it has produced ten ranks over the years. Twenty regional seminars and four national seminars have been conducted. The department has also to its credit, twelve NET qualified students.

FACULTY MEMBERS

- | | |
|--|----------------------------|
| 1. Dr. Suma Bino Thomas, MSc, M.Phil, PhD, NET.
Asso. Prof. & HOD
<i>sumapm@gmail.com</i> | 0481-2300310
9446125353 |
| 2. Dr. Jalaja J Malayan, MSc, M.Phil, PhD, NET.
Asso. Professor, <i>jalajamalayan@yahoo.co.in</i> | 9961570352 |
| 3. Ms. Jinu Mathew, M.Sc, M.Phil, NET.
Asst. Professor
<i>jinu333@gmail.com</i> | 9961570352
9447701318 |
| 4. Dr. Priya Thambi.T, M.Sc, M.Phil, B.Ed., Ph.D.
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| 5. Ms. Shetal Elizabeth Thomas, M.Sc, NET
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| 6. Dr. Mity Thambi, M.Sc, M.Phil, PhD, NET.
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| 7. Ms. Christina Mariam Mathew, M.Sc, NET
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| 8. Dr. Jinta Thomas, M.Sc, NET, PhD, B.Ed, M.A. Edn.
<i>jinthathomas@gmail.com</i> | 9496647143 Asst. Professor |
| 9. Ms. Jinu T. Varghese, M.Sc.
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| 10. Ms. Sreejamol S., M.Sc, B.Ed.
Guest Lecturer,
<i>sreejamol07@gmail.com</i> | 9526939091 |

Open Course: Chemistry in Everyday Life

Class Teachers	
D1 Chemistry	Dr. Jinta Thomas
D2 Chemistry	Ms. Jinu Mathew
D3 Chemistry	Ms. Shethal Elizabeth Thomas
M1 Chemistry	Dr. Suma Bino Thomas
M2 Chemistry	Dr. Jalaja J. Malayan
Internal Assessment Coordinator	Dr. Jalaja J Malayan
Association teacher-in-Charge	Dr. Priya Thambi T.
Association Student-in-Charge	Mr. Jishnu Shankar

POSTGRADUATE DEPARTMENT OF ECONOMICS

0481-2565025

economicsbaselius@gmail.com

The inception of the department was in 1967. The department has access to seven journals and has more than 2000 books. The department has produced three ranks in the graduate and Postgraduate levels. The department has conducted five national seminars and one international seminar. Training programmes for various competitive exams are also conducted by the department.

FACULTY MEMBERS

1. Dr. Shaju M.J., M. A., B. Ed, NET, PhD. 9496158890
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2. Ms. Jeejamol P.M., M. A., B. Ed, NET. 9447958924
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ashlymalayil@gmail.com
4. Mr. Vijeesh Vijayan, M.A., NET. 9947491237
Asst. Professor, 0485-2242620
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-
5. Mr. Raju John M.A., M.Phil., 9446061096
NET. (on FDP leave), Asst.
Professor
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6. Ms. Thara Thomas, M.A., B. Ed, NET. 9847234367
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tharathomas81@gmail.com
7. Mr. Arun Mathew, MA, 9496316537
NET. FDP Substitute
mmathew.arun7@gmail.com
8. Mr. Githu K. Giji, MA. 8907860629
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githutg24@gmail.com

Open Course: Business Economics

Professional Diploma Course **Advanced Diploma in Logistics & Supply Chain Management**

Coordinator:

Ms. Thara Thomas

Class Teachers	
D1 Economics	Ms. Jeejamol P.M
D2 Economics	Mr. Arun Mathew
D3 Economics	Ms. Thara Thomas
M1 Economics	Mr. Vijeesh Vijayan
M2 Economics	Ms. Ashly Thomas
Internal Assessment Coordinator	Mr. Vijeesh Vijayan
Association teacher-in-Charge	Ms. Jeejamol P. M
Association student-in-Charge	Mr. Prince Thomas

**POSTGRADUATE DEPARTMENT OF
COMMERCE & MANAGEMENT**

0481- 2582002
 baseliuscommerce@gmail.com

In 1967, when the college was elevated from junior college to full-fledged degree college, the Commerce Department was also established as one of its four pioneer departments. The excellence of the department can be sighted from the 24 University ranks it has bagged till date. The Department, on a regular basis has been conducting a lecture series under the title "Tutelage" during the past five years, providing an opportunity to the students to interact with the stalwarts of various fields. Besides, the department also conducts a lecture series every year commemorating the services of the founder HOD Late Prof. M.C. Jacob entitled "M.C. Jacob Memorial Lecture." During the past three years several workshops and a few seminars were organized.

FACULTY MEMBERS (COMMERCE)

1. Mr. Manoj Narayanan K.S, M.Com, NET, M.A. 9447110212
 Asst. Professor (on FDP Leave),(Business Economics) *manojnarayananks@gmail.com*.
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5. Ms. Resmi Annie Thomas, M.Phil, M.Com, M.Ed, NET 9995107330 Asst. Professor
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6. Ms. Ancy Sam, M.Phil., M.Com, PGDCA, NET 8089455606
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richumathewktm@gmail.com.

-
9. Mr. Clement Mathew Kuriakose, M.Com, NET/JRF 9447678473
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10. Ms. Ressy Elizabeth John, M.Com, NET 7025709097
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FACULTY MEMBERS (MANAGEMENT)

1. Ms. Mishel Elizabeth Jacob, MBA, M.Com, 9446053869
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2. Ms. Rani M Susan, MBA, PGDT, NET 9446426759
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3. Ms. Asha T.A., MBA, PGDHRM, GNIIT, 9446858691
NET Guest Lecturer
asha.smb@gmail.com.
4. Ms. Stephy Anna Philip, MBA 9495774070
Guest Lecturer,
stephyannaphilip@gmail.com.

Open Course: Fundamentals of Accounting

Class Teachers	
D1 Commerce	Ms. Ancy Sam
D2 Commerce	Ms. Linmer Jaseentha Souz
D3 Commerce	Ms. Resmi Annie Thomas
M1 Commerce	Ms. Ressy Elizabeth John

M2 Commerce	Ms. Sheeba Joseph
D1 BBA	Ms. Asha T.A
D2 BBA	Ms. Rani M Susan
D3 BBA	Ms. Mishel Elizabeth Jacob
Internal Assessment co-ordinator	Ms. Sheeba Joseph.
Association teacher-in-Charge	Ms. Mishel Elizabeth Jacob.
Association student-in-Charge	Mr. Ananthakrishnan K.

Career Oriented Add-on Course

Travel & Tourism	Coordinator	- Ms. Ancy Sam
Microsoft Office Specialist for Excel	Coordinator	- Mr. Richu Mathew
Diploma in Sales Tax Practice	Coordinator	- Ms. Linmer Jaseentha Souz. S

UNDERGRADUATE DEPARTMENTS

DEPARTMENT OF MALAYALAM

0481-2563025

malayalambaselius@gmail.com

The Department of Malayalam commenced functioning under the leadership of Prof. K.C Mani in 1964 and was upgraded with B.A Course in 1982. A well-equipped library with almost 3700 books enriches the academic pursuits. Since its inception, the Department has been successful in bagging seven University ranks. The department has conducted almost ten seminars including one UGC approved seminar.

FACULTY MEMBERS

1. Dr. Shyla Abraham, M.A, M. Phil, Ph.D. 9446477459
Asso.Professor & HOD. 0481-2596459 shylaabraham3@gmail.com.
2. Mr. ThomasKuruville, M.A, NET 9847877290

Asst. Professor
thomaskuruvi@gmail.com.

3. Dr. Selvi Xavier, M.A, B.Ed., Ph.D, NET 9495319425
Asst. Professor 0481-2570596 drselvyxavier@gmail.com.

4. Ms. Arathy A, M.A. 9645904458

Guest Lecturer
arathya3@gmail.com.

5. Ms. Shalima Lissy Shajan 9497663422

Guest Lecturer,
shalimalizyshajan@yahoo.co.in.

Open Course: പുതുപുസ്തകം : അടിസ്ഥാന തത്വങ്ങൾ

Class Teachers	
D1 Malayalam	Dr. Selvi Xavier
D2 Malayalam	Ms. Arathy A
D3 Malayalam	Mr. Thomas Kuruville
Internal Assessment Co-ordinator	Dr. Selvi Xavier.
Association teacher-in-Charge	Dr. Selvy Xavier
Association student-in-Charge	Mr. Arjun Karthikeyan

DEPARTMENT OF MATHEMATICS AND STATISTICS

0481-2565912 mathbaselius@gmail.com

The department was instituted in the year 1967. The department has successfully conducted one UGC sponsored national seminar and one UGC sponsored national workshop and a good number of regional seminars. Two students have received ranks in the university examination. Kerala Mathematical Association Library and Research Centre is also functioning under the department. The Department has a well-stocked department library with nearly 3000 books and many journals on Mathematical Science.

Faculty Members

1. Dr. Annie Cherian, M.Sc., Ph.D., 9446125298
NET. Asso. Professor & HOD
annshinto@yahoo.co.in

-
2. Ms. Jaimy Sarah Jacob, M.Sc., B.Ed., NET. 9946586685
Asst. Professor *jaimysjacob@yahoo.com*
3. Ms. Tessymol Abraham, M.Sc., B.Ed., 9495622403
NET. Asst. Professor *tessy02@gmail.com*
4. Ms. Julia T. Thomas, M.Sc., NET. 8606124062
Guest Lecturer
juliatthomas93@gmail.com

Open Course: Applicable Mathematics

Class Teachers	
D1 Mathematics	Dr. Annie Cherian
D2 Mathematics	Ms. Tessymol Abraham
D3 Mathematics	Ms. Jaimy Sarah Jacob
Internal Assessment Coordinator	Ms. Jaimy Sarah Jacob
Association Teacher-in-Charge	Ms. Tessymol Abraham
Association Student-in-Charge	Mr. Jimmy Joemon Thottathil

DEPARTMENT OF BOTANY

0481-2565919
botanybaselius@gmail.com

The department of Botany started functioning from 1967. As a part of the UGC sponsored Add- on Course in Natural Rubber Production and Plantation Management, the department has taken the initiative to start Latex Testing (DRC) Laboratory since 2005. The department library consists of more than 1000 books. The department has produced four ranks in the graduate level.

Faculty Members

1. Ms. Arabhi P., M. Sc, B.Ed, NET. 8904818873

- Asst. Professor & HOD-in-charge 0481-2330220 *arabhip1@gmail.com*
2. Dr. Geetha Lakshmi K. M.Sc, Ph.D. 9946896655
 Asst. Professor 0481-2581154 *geethalakshmik09@gmail.com*
-
3. Dr. Sajish P.R., M.Sc, B.Ed, Ph.D. 9747553087
 Asst. Professor *sajishpr2007@gmail.com*
4. Dr. M.V. Krishnaraj, M.Sc, B.Ed, Ph.D. 9995107714
 Asst. Professor
 krishnarajtbagri@gmail.com

Open Course: Horticulture & Nursery Management

Class Teachers	
D1 Botany	Dr. M. V. Krishnaraj
D2 Botany	Dr. Geetha Lakshmi K
D3 Botany	Dr. Sajish P. R
Internal Assessment Coordinator	Dr. Sajish P. R
Association teacher-in-Charge	Dr. Geethalakshmi K.
Association Student-in-Charge	Amal K Aji

DEPARTMENT OF ZOOLOGY

0481-2565235

baseliuszoologydept@gmail.com

The department of Zoology was established in the year 1967. The department has organized one international, one national and one regional seminars and three workshops. The department has a museum holding more than 300 preserved specimens and has more than 700 books. The department has produced four ranks in the graduate level.

FACULTY MEMBERS

1. Dr. Rejitha V., M.Sc, B.Ed, M.Phil, 9495324041
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2. Ms. Sany Mary Benjamin, M.Sc, NET. 9495324041
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 sanymary87@gmail.com
3. Ms. Uma Surendran, M.Sc., 9995110584
 NET. Asst. Professor,
 umasurendran88@gmail.com

4. Dr. Anit M. Thomas, M.Sc, Ph.D. 9446552081
Asst. Professor *anitmthomas@gmail.com*

**Open Course: Human Genetics, Nutrition,
Community Health & Sanitation**

Class Teachers	
D1 Zoology	Dr. Rejitha V.
D2 Zoology	Dr. Anit M. Thomas
D3 Zoology	Ms. Sany Mary Benjamin
Internal Assessment Coordinator	Ms. Sany Mary Benjamin
Association teacher-in-Charge	Ms. Uma Surendran
Association student-in-Charge	Sidharth Mohan

DEPARTMENT OF POLITICAL SCIENCE

Phone No: 0481-2566915
dpsbaselius1981@gmail.com

The department became an independent, full-fledged undergraduate department in the year 1981 with the introduction of B.A main degree course. A certificate course namely, 'Human Rights Education', having duration of three months has been run by the department since the last five years with the grant of UGC. Eight students have received ranks in the University Examinations.

FACULTY MEMBERS

1. Mr. Shibu M George, M.A., M.Phil, 9995719161
NET. Asst. Professor & HOD-in-charge
shibumannil1984@gmail.com
2. Ms. Sheeja Kuriyakose, M.A., B.Ed., 9446370159
NET Asst. Professor,
sheejakuriyakose@gmail.com
3. Mr. Anish M.R, M.A., B.Ed., NET 8547552428
Guest Lecturer,
anishvinod1@gmail.com

Open Course: Defence and Strategic Studies

Class Teachers

D1 Politics	Mr. Shibu M George
D2 Politics	Mr. Anish M.R
D3 Politics	Ms. Sheeja Kuriakose
Internal Assessment Co-Ordinator	Ms. Sheeja Kuriyakose
Association Teacher-in-Charge	Fr. Dr. Thomson Robi (History Dept.)
Association Student-in-Charge	Gopika Anil

SUBSIDIARY & LANGUAGE DEPARTMENTS

DEPARTMENT OF HISTORY

The department was established in the year 1981. It offers History as a complementary course for BA English, Economics and Political Science students.

FACULTY MEMBER

1. Fr. Dr.Thomson Robi, M.A, B.Ed, G.S.T, M.Th, Ph.D. 04692605978
Asst. Professor 9544316787
thomsonroby@yahoo.com
thomsonroby@gmail.com

DEPARTMENT OF HINDI

The department of Hindi started functioning from the very beginning of the institution in 1964. The Department provides second language classes to B.A, B.Sc and B.Com students.

FACULTY MEMBERS

1. Dr. Jancey Thomas, M.A, B.Ed, Ph.D. 9847080705 Asso. Professor & Principal 0481-2509321 *janceythomas@gmail.com*.
2. Ms. Deepa T.L., M.A. 9746824543
Guest Lecturer
deepatl03@gmail.com.

DEPARTMENT OF SANSKRIT

The department of Sanskrit started functioning the year 1982 offering complementary course for B.A. Malayalam. The Department started offering common course for B.A./B.Sc. programme from 1999 onwards.

FACULTY MEMBER

1. Mr. Sarath P.Nath, M.A, NET. 8547823263
Asst. Professor 0481-2312232 *sarathskt@gmail.com*.

DEPARTMENT OF SYRIAC

The department of Syriac started its functioning in the year 1985. Syriac is offered as a common course to B.A, B.Sc and B.Com students.

FACULTY MEMBER

1. Fr. Giby K Paul, M.A. 9446814928
Guest Lecturer 0481-2351108
gibykpaul@gmail.com.

DEPARTMENT OF ELECTRONICS

The department was established in the year 2014. It offers Electronics as a complementary course for B.Sc (Physics) students.

FACULTY MEMBER

1. Mr. Nibu B. Thomas, M.Sc., NET. 0469-2605844
Asst. Professor 9947455182
nibu8@gmail.com

DEPARTMENT OF PHYSICAL EDUCATION

(www.baseliusports.in)

The Department of Physical Education was established in the year 1964. The department conducts Baselius Trophy Basketball (Men & Women), Football tournaments every year. The college runs a Football Sports Hostel under the Sports Hostel scheme of Kerala State Sports Council. The department has produced a number of international and national sportsmen.

FACULTY MEMBERS

1. Dr. Biju Thomas, MPE., MBA, Ph.D. 9447214457
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bijukthomas@yahoo.com

2. Mr. Abu Joseph C., M.P.E.S., M.Phil. 9495527369
 PGDH & FM, PGDY, NET. Asst. Professor
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Open Course: Physical, Health and Life Skills Education

SELF FINANCING SECTIONS

COMMERCE

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 E-mail: hod@vbcombaselius.ac.in

B.Com (Office Management and Secretarial Practice) is a well conducted Vocational Programme in Baselius College which started as a UGC sponsored course in 1996. The course later became a self financed programme. In 2017, the elective was changed to taxation. From 2014-15 the Department started offering M.Com also. The department has been maintaining very good academic results in the University examination.

Faculty Members

- | | |
|---|------------|
| 1. Dr. Joy Markose, M.Com,
M.A.(Eco) HOD & Co-ordinator
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| 2. Mrs. Priya S., M.Com, B.Ed.
Guest Lecturer
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| 3. Ms. Deepa Annie John, M.Com., MBA,
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<i>deepa.rose001@gmail.com</i> | 9747414530 |
| 4. Ms. Jiya Annie Jacob, M.Com.
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| 5. Ms. Vishnu Priya G., M.Com (Finance)
Guest Lecturer
<i>veenarp4052@gmail.com</i> | 9539486270 |
| 6. Ms. Teenu Sebastian, M.Com,
NET Guest Lecturer
<i>treestatreesa0@gmail.com</i> | 7510290309 |
| 7. Ms. Chikkumol O.A, M.Com.
Guest Lecturer
<i>chikkuanandalayam@gmail.com</i> | 7994024631 |

Class Teachers	
D1 Commerce	Ms. Priya S
D2 Commerce	Ms. Vishnupriya V.
D3 Commerce	Ms. Deepa Annie John
M1 Commerce	Ms. Teenu Sebastian
M2 Commerce	Ms. Chikkumol O. A.
Internal Assessment Coordinator	Ms. Deepa Annie John
Association Teacher-in-Charge	Ms. Jiya Annie Jacob
Association Student-in-Charge	Mr. Sreehari

ADMINISTRATIVE STAFF

OFFICE (NON-VACATION)

1. Mr. Rajan Varughese Junior Suptd. 9495849479
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2. Mr. Sabu K. John Head Accountant 9446373607
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3. Mr. P. C. Benjamin L. D. Clerk 9495063094
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4. Mr. Jacob C. Ninan L. D. Clerk 9446391869
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5. Mr. Byju Kuriakose L. D. Clerk 9447171677
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6. Mr. Jibi Joseph L. D. Clerk 9495477236
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7. Mr. Joshy J. Thomas Office Attendant 9747488789
8. Mr. P. K. Kurian Office Attendant 9496635102
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9. Mr. Manoj Ulahannan Office Attendant 9947406984
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- | | | | |
|-----|---|------------------|------------|
| 10. | Mr. Soan Ipe Jacob
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| 11. | Mr. Jerry C. George
<i>jerrygeorge2016@gmail.com</i> | Office Attendant | 8592051884 |

LIBRARY STAFF (NON- VACATION)

- | | | | |
|----|--|-----------------|-----------------------|
| 1. | Ms. Seena R. Nair M.A. (Eng), NET, M. L.I. Sc.
<i>seenagayathri@gmail.com</i> | (UGC Librarian) | 2301180
9447525153 |
| 2. | Mr. Mathai T.M. | Library Asst. | 9048621350 |

LABORATORY STAFF (VACATION)

- | | | | |
|----|--|-----------------------|------------|
| 1. | Mr. Thomas Mathew
<i>tm3473357@gmail.com</i> | (Lab Asst.-Physics) | 9605419650 |
| 2. | Mr. Thomas John | (Lab Asst.-Chemistry) | 9446537286 |
| 3. | Ms. Lalykutty Oommen | (Lab Asst.-Botany) | 9947463321 |
| 4. | Mr. K.G. Babu | (Lab Asst.-Zoology) | 9495010052 |
| 5. | Mr. A.M. Varghese | (Lab Asst.-Botany) | 9495129534 |
| 6. | Mr. Shibu K. Punnoose
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| 7. | Mr. Shebu C.V. | (Lab Asst.-Physics) | 9495749664 |
| 8. | Mr. Roy Chacko
<i>roychacko2015@gmail.com</i> | (Lab Asst.-Chemistry) | 9446859274 |
| 9. | Mr. Jose Thomas | (Lab Asst.-Chemistry) | 9497617558 |

MANAGEMENT & BURSAR OFFICE STAFF

- | | | | |
|----|--|--------------------------|------------|
| 1. | Dr. Joy Markose
<i>markosejoy@yahoo.co.in</i> | Bursar | 9447356001 |
| 2. | Mr. K.C. Jose | Management
Accountant | 9745048364 |
| 3. | Mr. K.M Kuriakose | Accounts-Clerk | 9446542461 |

4.	Mr. George P. Iype <i>georgeipe@gmail.com</i>	Computer Operator	9447111325
5.	Mr. P.K. Thomas	Accounts Assistant	9496159647
6.	Ms. Aleyamma Thomas (Betty) <i>thomasdonamaria@yahoo.co.in</i>	Computer Operator and PA to Principal	9496544359
7.	Ms. Sophia Mathew <i>sophyjoji@yahoo.com</i>	IQAC Office	7510339586
8.	Mr. Jibu K. Jacob <i>jibukj@gmail.com</i>	Technical Assistant	9446664921
9.	Ms. Anjitha Raju	Library Asst.	9605778942
10.	Ms. Jayasree G. Nair	Computer Operator	9496160842
11.	Mr. Babu Abraham	Office Asst.	9846305313
12.	Mr. Kuriakose K .V.	Office Asst.	9847775591
13.	Mr. Ashwin V. Reji	Office Asst.	8592006072
14.	Mr. Yousuf	Gate keeper/Watcher	9633931522
15.	Mr. Manoj Johny	Gate Keeper/Watcher	9605571912
16.	Mr. Ganesh	Gate Keeper/Watcher	8592873841
17.	Mr. K.J. Mathew	Gate keeper/Watcher	9539436122
18.	Mr. Sreedevi Girish	Cleaning Staff	9747499204
19.	Mr. Joy	Cleaning Staff	9495459989
20.	Ms. Elamma Chacko	Cleaning Staff	8086937299
21.	Ms. Suma Thankachan	Cleaning Staff	9495473677
22.	Mr. M.R. Mani	Cleaning Staff	

HOME PAGE

The college has to its credit various facilities, forums, organisations, centres, clubs and associations. They have been established to cover almost the entire spectrum of co-curricular activities of the College to enrich campus

life and make it more rewarding to each and every member of the Baselius family.

1. N.C.C

National Cadet Corps, the biggest youth organisation is functioning under the Ministry of Defence, Govt. of India. It inculcates discipline and sense of unity and patriotism in youth and trains in defence preparedness. It also aims at the development of leadership, character and comradeship among the youth. The Central and State Govts. are giving a number of incentives including weightage for education, job reservation etc. for N.C.C. cadets.

Our college has a company of 108 Cadets under 16 Kerala Bn. NCC and is commanded by Lt. Dr. Biju Thomas, Dept. of Physical Education. The students who get enrolled can attain 'B' and 'C' certificates after a service of two and three years respectively.

2. NSS

NSS has been functioning in the realm of higher education with the motto "Not Me, But You" since 1969. The overall objective of NSS is personality development through social service. It is a cradle for leadership training and group dynamics. It also works to promote respect for labour, discipline, Gandhian principles, national integration and work culture.

Two NSS units are currently active in our college. Joining NSS is an assurance for success and personality development for every student. Due weightage is also given to NSS volunteers for future studies and job placements.

3. BASELIAN

The campus magazine 'Baselian' is a unique venture of our College. It provides ample opportunities for the students to express their literary talents by contributing articles, stories, poems, one-act-plays, reviews, foreign policy notes, campus projection, campus analyses, department tit bits etc.

4. BASELIUS RESEARCHER (ISSN-0975-8658)

Baselius Researcher is a journal of interdisciplinary studies and research published by Baselius College Research Guidance Centre. It aims at promoting research activities in the various branches of Science, Arts and Humanities. It is _____ hoped that this journal would serve the purpose of cultivating research publication culture on our campus.

5. CAREER GUIDANCE & PLACEMENT CELL

The Career Guidance & Placement Cell attempts to create awareness on various job opportunities. Training programmes are conducted to improve the soft skills of the students and make them employable. The Placement Cell also takes initiative in conducting Campus Placement Drives.

6. MGOCSM (Mar Gregorios Orthodox Christian Students' Movement)

MGOCSM caters to the spiritual needs of our students. Under the auspices of this august organisation, prayer meetings are conducted on all Fridays. One day programmes, camps, pilgrimage to Parumala on 2nd November every year, value education classes etc are arranged by MGOCSM.

7. RED RIBBON CLUB

The Red Ribbon Club is functioning in this college in close association with our NSS units. Its main objective is to sensitize students regarding the need for voluntary blood donation. Side by side, it also helps create awareness regarding diseases such as HIV / AIDS, Hepatitis B etc. which are mainly spread through infected blood, casual and unprotected sexual contact etc.

Our Red Ribbon Club unit arranges mass blood donation programmes on selected dates, accepting blood from all willing students and staff. It also arranges blood for medical emergencies reported from neighbouring hospitals. Every year, on World AIDS Day (December 1st), there will be special awareness programmes under the auspices of the RRC.

8. MEN'S FORUM

In order to promote fruitful co-operation among the male members of the faculty and the student community of Baselius College, a Men's Forum has

been introduced. This forum plans beneficial activities for men through seminars, discussions etc. in which issues and problems faced by men can be widely addressed.

9. WOMEN'S FORUM

This forum is open to all the women students of our college. It organizes discussions, seminars and awareness programmes, focusing mainly on women's issues and needs in tune with the times. Lectures and practical sessions are arranged on the following topics by experts in relevant fields are also conducted.

10. TUTORIAL SYSTEM AND VALUE EDUCATION

Tutorial system is introduced in the College in accordance with the norms laid down by the UGC in this regard. This system helps to promote interpersonal relationship among the members of the Baselius family and ensures personal care, individual attention and learner analysis.

The entire student community is divided into groups and each group is entrusted with a teacher who personally looks after the students of his/her group. Separate periods are set apart in the time table for tutorial work.

11. COUNSELLING CENTRE

The Counseling Centre arranged by the PTA is open to all students of college who are in need of guidance and counselling. The service of an expert counselor is made available on request to the class teacher and privacy will be thoroughly maintained throughout.

Clinical Psychologist

Sr. Anjitha SVM - 9495245212

12. WOMEN'S HOSTELS

1. H. H. Mathews-I Women's Hostel

The UGC sponsored H. H. Mathews I Women's Hostel presently houses 90 students from across Kerala. The inmates are expected to conduct

themselves in their dignity and discipline upholding the values of the institution.

2. Golden Jubilee Women's Hostel-2

The UGC sponsored H. H. Mathews I Annex Women's Hostel houses 50 PG students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

Hostel -in -charges

Ms. Elsa C. Maria Sebastian	Senior Warden	9447570167
Dr. Annie Cherian	Senior Warden	9446125298
Dr. Sindu Jones	Senior Warden	9446819214
Ms. Annamma Thomas	Hostel Warden (PG)	9497044758
Sr. Susanna	Hostel Warden (UG)	0481-2300186
		9656367497
Ms. Susamma	Cleaning Staff	9961510280

13. We Baselians (ALUMNI ASSOCIATION)

'We Baselians' is the proud name traditionally adopted by the Baselius College Alumni Association. On October 2nd every year, the former students gather in the college to share reminiscences and constructively participate in the progress of the college. Besides its ten department chapters in the college, the association has active chapters in the UAE, Bahrain, Kuwait, the USA and other foreign countries.

1. President :	Mr. K. P. George	9846084502
2. Secretary :	Mr. Sreekesh J Sheno	9446086225
3. Co-ordinators:	Dr. M.V Krishnaraj	9995107714
	Ms. Tissy Eruthickal	9496324241

14. FORT (Fraternity of Retired Teachers)

FORT-BASELIUS COLLEGE started functioning since 2005-2006. The College owes a lot to the retired teachers, for bringing up this association to the present level. FORT is a forum of all retired teachers of the college. The main aims and objectives are to communicate, to share and to care, and thus to maintain a lifelong healthy relationship among all the retired teachers and also with the present teachers. Patron's day, Memorial Prayer for the departed

teachers (All Soul's day), monthly prayer meeting at the residence of one of the FORT members, seasonal celebrations like Onam followed by one day seminar on relevant topics, are the routine programmes.

FORT (2018-19)

President: Mr. C.V Skariakutty (Economics) 9447111793 Secretary: Ms. N.V Leela (Syriac) 812957660

15. PARENT TEACHER ASSOCIATION

The PTA takes great interest in the development of the College. Class-wise PTA meetings are held twice every year and two representatives, from parents, a male and a female, are selected from each class to the General Council. The General Council elects the Vice President, Secretary and Executive committee members. The PTA General Body meeting is usually held in the first week of February every year.

The details of the office bearers of the Association (2017- 2018) are given below:

- | | | |
|---------------------------------|--------------------------|------------|
| 1. Dr. Jancey Thomas, Principal | (President) | |
| 2. Ms. Ambika Kumari K.G. | (Vice President) | 9497087386 |
| 3. Ms. Shethal Elizabeth Thomas | (Secretary) | |
| 4. Ms. Jeejamol P. M | (Teacher Representative) | |
| 5. Fr. Dr. Thomson Robi | (Teacher Representative) | |
| 6. Mr. Abu Joseph C. | (Teacher Representative) | |
| 7. Ms. Reshmi Annie Thomas | (Teacher Representative) | |
| 8. Mr. Bijoy T. K. | (Parent Representative) | |
| 9. Mr. Dinesh Kumar | (Parent Representative) | |
| 10. Ms. Lissy Shaji | (Parent Representative) | |
| 11. Mr. Sreenivasan K. S. | (Parent Representative) | |

Main Projects of PTA for last 5 years

- 2013-14: Public announcement system
- 2014-15: Toilets for girls near Chemistry department & installation of solar lights.
- 2015-16: Incinerator for waste disposal
- 2016-17: Drinking water and rain water harvesting facilities
- 2017-18: Renovation of the stage of college auditorium

16. BASELIUS COLLEGE STAFF CO-OPERATIVE SOCIETY LTD. NO. K. 445

The Baselius College Staff Co-operative Society is a bank that belongs to all the members of the staff, teaching and non-teaching. The bank helps its _____ members a great deal through various loan schemes and group deposit cum savings schemes. The management of the society is vested in a Board of Directors consisting of 8 members.

Board of Directors of the Society

1. Ms. Jeejamol P.M. (President)
2. Mr. Sabu K John (Secretary)
3. Dr. Shyla Abraham
4. Dr. Annie Cherian
5. Ms. Jinu Mathew
6. Mr. Sarath P Nath
7. Mr. P.C Benjamin
8. Ms. LalykuttyOommen

Office Staff

1. Ms. Deepthi Chandran - 9496213026

17. BASELIUS COLLEGE CO-OPERATIVE SOCIETY LTD No. K. 501

The Baselius College Co-operative Society No. K.501 was established in 1976. The society functions to attain the following objectives:-

- (1) to encourage the spirit of co-operation, thrift and self reliance among its members,
- (2) to introduce small saving schemes for the economic progress of the society and its members,
- (3) to sell books and stationery and other articles to the members at subsidised rate and
- (4) to impart training in trades like tailoring, book binding etc. students.

Board of Directors of the Society

Phone: 2304903, 2302778

-
1. Dr. Jancey Thomas - Principal (President)
 2. Mr. Shibu M George (Secretary)
 3. Ms. Shetal Elizabeth Thomas (Representative of Teachers)
 4. Ms. Tissy Eruthickal (Representative of Teachers)
 5. Mr. Raju Jacob (Representative of Non-teaching staff)
 6. Student Representatives

Office Staff

1. Ms. Aswathy Sabu, Sales Asst. 9446373607

**TEACHERS-IN-CHARGE OF
VARIOUS CLUBS & ACTIVITIES
(OFFICE BEARERS 2018-2019)**

University Examinations

1. Dr. Annie Cherian
2. Ms. Jeejamol P.M

College Union Election Returning Officer

Dr. Jyothimol P.

College Union Staff Advisor

Dr. Shyla Abraham

College Union Treasurer

Dr. Priya Thambi. T

College Magazine Staff Advisor

Dr. Selvy Xavier

U.G. & P.G. Admission Committee

- 1 Mr. Jithin John (Nodal Officer)

2. Ms. Jinu Mathew (Joint Nodal Officer)
3. Dr. Anisha Mary Mathew
4. Mr. Nibu B. Thomas,
5. Mr. Arun Mathew
6. All HOD's
7. Mr. Rajan Varughese

College Arts Club

1. Ms. Jinu Mathew (Arts Club In Charge)
2. Ms. Meera Elizabeth James (Convener- Music)
3. Ms. Uma Surendran Convener- Dance)
4. Ms. Jithin John (Convener- Theatre And Histrionics)
5. Ms. Sani Mary Benjamin(Convener - Fine Arts And Photography)
6. Dr. Dona Elizabeth Sam (Convener- Literary)
7. Ms. Vidya Merlin Varghese(Convener- Quiz)
8. Ms. Susanna Thomas (Convener- Debate And Elocution)

Conveners: Common Celebrations and Arts Festival

9. Dr. M V Krishnaraj
10. Ms. Shetal Elizabeth Thomas

N.C.C. Officer

Dr. Biju Thomas

N.S.S. Programme Officers

1. Mr. Thomas Kuruvilla
2. Ms. Sani Mary Benjamin

Internal Examinations

1. Ms. Tessymol Abraham (Convener)
2. Ms. Thara Thomas
3. Ms. Linmer Jaseentha Souza S

PTA Secretary

Ms. Shetal Elizabeth Thomas

Internal Assessment (UG & PG)

1. Dr. Suma Bino Thomas
2. Dr. Jinta Thomas

Tutorial System

1. Ms. Tessymol Abraham
2. Ms. Christeena Mariam Mathew

Walk with a Scholar Programme Co-ordinator

Dr. Sindu Jones

Scholar Support Programme Co-ordinator

Mr. Shibu M George

ASAP

Ms. Tissy Eruthickal

All India Survey on Higher Education, NIRF &

Swachh Bharath online entry

Dr. Annie Cherian

Higher Education Scholarship

1. Dr. Krishnaraj M.V. (Nodal Officer)
2. Mr. Vijeesh Vijayan

MEDISEP (Medical Insurance)

Mr. Nibu B Thomas

STATUTORY COMMITTEES

I. Internal Quality Assurance Cell (IQAC)

1. Dr. Jancey Thomas (Principal- Chairperson)

2. Dr. Shaju M.J. (Co-ordinator)
3. Dr. Shyla Abraham
4. Dr. Biju Thomas
- _____ 5. Dr. Jyothimol P
6. Dr. Suma Bino Thomas
7. Dr. Annie Cherian
8. Dr. Sindu Jones
9. Ms. Alexander Oommen (Management Representative)
10. Mr. Jacob Kurian Onattu (Academician)
11. Mr. Baby Kuriakose (PTA Representative)
12. Adv. Vinodkumar (Alumni Representative)
13. Mr. Abraham Kurian (Industry)
14. Mr. Rajan Varughese (Administrative Staff)
15. Mr. Akhil A Pai (Student Representative)
16. Mr. Ananthakrishnan K. (Student Representative)

II. NAAC Steering Committee (4 th Cycle-Accreditation)

1. Dr. Jancey Thomas (Principal)
2. Dr. Shaju M.J (Co-ordinator)
3. Dr. Shyla Abraham
4. Dr. Biju Thomas
5. Dr. Jyothimol P
6. Ms. Elsa C. Maria Sebastian
7. Dr. Suma Bino Thomas
8. Dr. Annie Cherian
9. Dr. Sindu Jones
10. Ms. Jyothi Susan Abraham
11. Dr. Joy Markose
12. Mr. Rajan Varughese

III. U.G.C. Planning Board

1. Dr. Jancey Thomas (Principal)

2. Dr. Annie Cherian (Convener)
3. Dr. Shaju M.J (IQAC Co-ordinator)
4. Dr. Shyla Abraham
5. Dr. Biju Thomas
6. Dr. Jyothimol P.
7. Dr. Suma Bino Thomas
8. Dr. Sindu Jones
9. Ms. Arabhi. P.
10. Mr. Shibu M George
11. Dr. Rejitha V.
12. Ms. Tissy Eruthickal
13. Dr. Joy Markose (Bursar)
14. Mr. Rajan Varughese
15. Ms. Seena R Nair(Librarian)
16. University Representative

IV. RUSA

1. Dr. Jancey Thomas (Principal)
2. Dr. Annie Cherian (Co-ordinator)
3. Dr. Biju Thomas
4. Dr. Shaju M.J.
5. Mr. Abu Joseph C
6. Ms. Ambikakumari K.G.
7. Mr. Ananthakrishnan K
8. Mr. Rajan Varughese

V. Research Assessment Committee

1. Dr. Jancey Thomas (Principal)
2. Dr. Jyothimol . P. (Convener)
3. Dr. Shaju M.J

4. Dr. K.T. Thomas (Rtd. Joint Director, Rubber Research Institute of India, Puthuppally- External Expert)
5. Dr. P.N. Harikumar (HOD, Dept of Commerce, Catholicate College,
————— Pathanamthitta, Member Research Committee,
Kerala State Higher Education Council)

VI. Student's Grievance Redressal Committee

1. Dr. Jancey Thomas (Principal)
2. Dr. Shyla Abraham
3. Dr. Biju Thomas
4. Dr. Shaju M. J(IQAC Convener)
5. Ms. Elsa C Maria Sebastian
6. College Union Chairman
7. College Union General Secretary

VII. SC/ST Monitoring Cell

1. Dr. Jancey Thomas (Principal)
2. Dr. Anisha Mary Mathew (Nodal Officer)
3. Ms. Sheeja Kuriakose
4. Mr. Rajan Varughese

VIII. Anti Ragging Cell

1. Dr. Jancey Thomas (Principal) 2. Dr. Shyla Abraham (Nodal Officer)
3. Dr. Jyothimol. P.
4. Dr. Shaju M.J.
5. Dr. Annie Cherian
6. Smt. Ambikakumari K.G. (PTA Vice President)
7. Mr. Alexander Oommen (Management Representative)
8. Mr. Saju Varghese (SHO, Kottayam East)
9. Ms. Jancy Jacob (Municipal Vice Chairperson)

IX. Anti Ragging Squad

1. Lt. Dr. Biju Thomas (Convener)
2. Dr. Sindu Jones
3. Mr. Shibu M George
4. Ms. Arabhi P.
5. Ms. Anju John
6. Ms. Jinu Mathew
7. Ms. Tessymol Abraham
8. Ms. Sany Mary Benjamin
9. Ms. Ancy Sam

X. Internal Complaints Committee (For Sexual Harassment)

1. Dr. Shyla Abraham (Presiding Officer)
2. Lt. (Dr.) Biju Thomas (NCC Officer)
3. Ms. Sany Mary Benjamin (NSS Lady Officer)
4. Mr. Rajan Varughese (Office Superintendent)
5. Ms. Seena R. Nair (Librarian)
6. Dr. Mereen Punnan, Clinical Psychologist, Karipal Hospital, Kottayam

XI. 'Vimukthi' Anti Narcotic Cell

1. Mr. Thomas Kuruvilla (Nodal Officer)
2. Dr. Shaju M.J
3. Dr. Suma Bino Thomas
4. Fr. Dr. Thomson Roby
5. Ms. Arabhi P.
6. Ms. Sani Mary Benjamin
7. Mr. Jithin John
8. Mr. Manoj Ulahannan
9. Mr. Dilin Saji (D2 Economics)
10. Ms. Anjana Krishna (D2 Commerce)

XII. Electoral Literacy Club

1. Prof. Thomas Kuruvilla

2. Prof. Sany Mary Benjamin
3. Dr. Shaju M. J
4. Prof. Shibu M.George
5. Sri. Rajan Varughese
6. Ms. Poojamol P.B
7. Ms. Athira Sharma

TASK FORCES

Patron Saint's Day

Gen. Convener -Dr. Shyla Abraham

Baselian Bi-Monthly

Mr. Sarath P. Nath

M.G.O.C.S.M.

1. Mr. Nibu B Thomas
2. Dr. Selvy Xavier
3. Ms. Jinu Mathew

Student Counsellors

1. Ms. Neha P.R(Convener)
2. Ms. Elsa C Maria Sebastian
3. Ms. Sheeba Joseph 4. Mr. Shibu M George
5. Dr. Rejitha V.

Documentation Committee

1. Ms. Jyothi Susan Abraham (Documentation Officer)
2. Ms. Shetal Elizabeth Thomas (Asst. Documentation Officer)
3. Ms. Sheeba Joseph
4. Mr. Viju Kurian
5. Ms. Meera Elizabeth James
6. Ms. Deepa Annie John

7. Mr. Githu K. Giji
 8. Ms. Alfia Mujeeb – D2 English, (Student Conveners)
 9. Ms. Revathy S Nair – D2 Commerce (Student Conveners)
-

Alumni Association

1. Dr. M. V. Krishnaraj
2. Ms. Tissy Eruthickal

Attendance Monitoring Committee

1. Ms. Tessymol Abraham (Convener)
2. Mr. Arun mathew
3. Mr. Richu mathew
4. Dr. Mitty Thamby
5. Dr. Anit M. Thomas

Open Course co-ordinator

Dr. Nibu A. George

AIACHE

1. Fr. Dr. Thomson Robi
2. Dr. Selvy Xavier

Campus Beautification

1. Mr. Abu Joseph
2. Dr. Geethalakshmi K.
3. Ms. Sheeba Joseph
4. Ms. Sany Mary Benjamin
5. Student Representatives

Red Ribbon Club

1. Mr. Thomas Kuruvilla
2. Ms. Sani Mary Benjamin

Career Guidance & Placement Cell

1. Mr. Viju Kurian
-

2. Ms. Ashly Thomas
 3. Dr. Sajish P.R.
 4. Dr. Anisha Mary Mathew
-

Tourism Club

1. Ms. Resmi Annie Thomas
2. Mr. Vijeesh Vijayan

Nature Club

1. Dr. Anit M. Thomas
2. Ms. Jaimy Sara Jacob

Men's Forum

1. Dr. Sajish P.R.
2. Dr. Kiran Mathew
3. Mr. Arun Mathew
4. Mr. Clement Mathew Kuriakose

Women's Forum

1. Ms. Thara Thomas
2. Ms. Neha P.R.
3. Ms. Christina Mariam Mathew
4. Ms. Ancy Sam

Merit Day & Prathibhasangamam

1. Dr. Suma Bino Thomas
2. Ms. Ashly Thomas

Entrepreneurship Development Club

1. Prof. Ancy Sam
2. Ms. Priya S.

P.G. Forum 1. Ms. Jeejamol P.M
(Convener)

2. Dr. Priya Thambi. T.
 3. Ms. Meera Elizabeth James
 4. Dr. Aparna Thankappan
-

Civil Service Coaching

Mr. Viju Kurian

Website and Network

1. Dr. Krishnaraj M.V.
2. Mr. Viju Kurian
3. Mr. Nibu B. Thomas

Research Journal Editors

1. Dr. Jalaja J. Malayan (Editor-in-Charge)
2. Dr. Jyothimol P.
3. Dr. Nibu A. George
4. Ms. Resmi Annie Thomas
5. Dr. Rejitha V.

College Hand Book

1. Ms. Susanna Thomas
2. Ms. Ashly Thomas
3. Ms. Jaimy Sara Jacob
4. Ms. Rani M Susan
5. Dr. Dona Elizabeth Sam

Value Education

1. Fr. Dr. Thomson Robi
2. Ms. Elsa C. Maria Sebastian
3. Dr. Misha Hari

Library Council

1. Mr. Joy Joseph (Convener)
-

2. Ms. Arabhi P.
3. Dr. Ambika D.
4. Ms. Susanna Thomas
5. Dr. Selvi Xavier

6. Dr. Mitty Thamby

7. Ms. Neha P. R.

8. Ms. Seena R. Nair

College Sports Advisory Committee

1. Dr. Jancey Thomas
2. Dr. Joy Markose
3. Dr. Biju Thomas
4. Ms. Abu Joseph

Baselius Trophy Tournament Committee

1. Dr. Biju Thomas (Secretary)
2. Mr. Abu Joseph

College Hostel Committee

1. Dr. Jancey Thomas (Principal)
2. Dr. Joy Markose
3. Ms. Elsa C Maria Sebastian (Senior Warden)
4. Dr. Annie Cherian (Senior Warden)
5. Dr. Sindu Jones (Senior Warden)
6. Ms. Jini Job (PG Representative)
7. Ms. Renju Maria Kurian (UG Representative)

Public Relations and Liaison with Press

1. Dr. Shaju M.J. (Convener)
2. Mr. Thomas Kuruvilla
3. Mr. Viju Kurian 4. Dr. Selvi Xavier

Discipline Committee

1. Principal & All HOD's
2. Dr. Joy Markose
3. Fr. Giby K. Paul

Arts Festival House Masters

1. Mr. Vijeesh Vijayan
2. Dr. Misha Hari
3. Mr. Nibu B Thomas
4. Ms. Christeena Mariam Mathew
5. Dr. Aparna Thankappan
6. Dr. Dona Elizabeth Sam
7. Dr. Kiran Mathew
8. Mr. Githu K. Giji

Seminars & Conference/IPR Related Activities / Innovation Cell

1. Dr. Sindu Jones (Co-ordinator) 2. Dr. Shaju M.J. (IQAC Convener)
3. Ms. Jeejamol P.M.
4. Dr. M. V. Krishnaraj 5. Dr. Dona Elizabeth Sam
6. Ms. Asha T.A.

RULES AND REGULATIONS

The Rules and Regulations of the College are framed by the Educational Agency, Management and the Principal to ensure a peaceful campus atmosphere. The College Community is bound to abide by such rules along with the directions offered by the Hon. High Court through its judgements dated 26th September 2001 in O.P Number 24 711 /2001 for Baselius College and dated 26th May 2003 on writ appeal No. 535/2003 and Judgement of the Hon'ble High Court in the Review Petition on 20th Feb. 2004 and also the directions of the Hon'ble High Court in WP(C) No. 11582 of 2016 (W) Violation of these Court

orders and the rules and regulations of the College will invoke not only contempt of court but also deterrent punishment.

CONDUCT AND DISCIPLINE OF STUDENTS

-
1. It shall be the bounden duty of every student to abide by the rules and regulations of the college, and to conduct himself with discipline and decorum in all places and under all circumstances.
 2. Every student shall attend classes regularly and punctually and shall refrain from any action that may disturb the smooth working of the college. **Every student shall wear his / her identity card daily.**
 3. Students shall be clean and modest in dress, refined in language and polite in behaviour. Students are not permitted to wear round or V neck T-shirts & low waist jeans.
 4. Girl students are advised to wear modest clothing such as salwar - kamiz, churidar kurta etc. with shawls, long skirts or sarees. They are strictly instructed not to attend college in short skirts, short tops, T-shirts etc. which are not in harmony with the decorous dress code of a mixed college.
 5. Smoking, use of alcohol and drugs are strictly prohibited in the college premises. Students shall not enter the campus intoxicated.
 6. Every student shall greet the members of the teaching staff on the occasion of first meeting them within the college premises and whenever he meets them in public.
 7. When a teacher enters a class-room, the students shall rise and remain standing till they are directed to sit or till the teacher takes his seat.
 8. When classes are in session, students shall not enter or leave the class rooms without the permission of the teachers concerned.
 9. While moving from one class to another, especially through stairs, students are expected to KEEP LEFT in a line, leaving sufficient room for those coming in the opposite direction.
 10. Students who may be free during class-time shall not loiter on the verandah or on the premises of the college. During such time, they are to be in the Library / Reading room.
 11. Every student shall handle college property with care and shall do everything in his power to preserve cleanliness and tidiness of the furniture, buildings and the premises. Students shall not disfigure the walls, doors, windows, furniture etc. with bills, engravings etc.
 12. The loss or damage or disfigurement caused to the college articles will be made good by realising from the student concerned double the cost of

the loss or damage so incurred or through a collective fine covering all the students.

13. Except in the meeting of the various college Associations, no student shall _____ address any gathering in the college premises without the special permission of the Principal.
14. Students are prohibited from being members of any political organization and from taking part in any agitational activities. The College Union Election shall not be conducted on a political style. It shall be on a system based on the guidelines issued by the Management and the Hon'ble Courts. **Politics and Political activism are strictly banned on the Campus.** The students are forbidden from organizing or attending meetings other than the official ones. The directions from the Hon'ble High Court will be strictly complied with.
15. Megaphones, loudspeakers etc. should not be used on the campus without the express permission of the Principal. Posters, flags, memorial tombs, floral arches, festoons etc. should not be displayed on the campus. Distribution of pamphlets / brochures etc. shall not be done without written permission of the Principal.
16. Indecent behaviour towards the opposite sex will not be tolerated.
17. Students shall not invite or encourage outsiders to enter the campus.
18. **Students are strictly forbidden from bringing and using mobile phones on the campus.**
19. Students are forbidden from entering into other classes without express permission of the Principal.
20. After class hours, students are permitted to stay back on the campus only with permission of the Principal.
21. They are not permitted to participate in live/photographic modelling, fashion shows, stage shows and/ or any Radio / T.V. programme without prior permission from the Principal. Students shall not defame the institution through print, visual and social media.
22. Demonstration / campaigning / procession of any type at any time is strictly prohibited within the campus.
23. Rioting/agitating against another group of students or against members of staff /Principal /Management for any reason whatsoever is prohibited.
24. If a student or a group of students or the entire students have any grievance of any kind whatsoever, it is to be brought to the attention of the Grievance Redressal Cell in writing. The cell in consultation with the Principal shall take necessary steps to resolve such grievances.

25. Re-admission to any programme is not a matter of right. Applications for re-admission will be recommended only on genuine ground and shall be forwarded by the HOD of the concerned department with a 'Good' Conduct Certificate.

26. ***Ragging/teasing/intimidating/harassing/using words of abuse etc. on junior students, especially female students within the Campus or outside is a punishable crime under Police Act, and such matters will be immediately reported to the police. Students involved in such acts will be adequately punished which may amount to***

1. Imprisonment up to 2 years and
2. A fine up to Rs. 10,000/- and
3. Dismissal from the College.

The University too would be requested to take the matter seriously and execute punitive measures, in such cases.



Kerala Ragging Prohibition Act 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. റാഗിംഗ് എന്നാൽ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയേ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവർത്തിചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുകയോ അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ,

അല്ലെങ്കിൽ

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെല്ലാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം: ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു
4. റാഗിംഗിനുള്ള ശിക്ഷ: ഏതായാലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടു വർഷം വരെയോകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാക്കേണ്ടതുമാണ്.

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- 5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
 - 6. വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ: മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാ പിതാക്കളോ, രക്ഷകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമ ദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സുരേഷ്ചനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.
 - 2. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
 - 7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്: വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

26. Mobile Phones / Cinematic Dance Ban

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീല ചുവയുള്ള സിനിമാറ്റിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് 01-03-2005 തീയതി കളിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി.) നം.346/05/ഉ.

വി.വ. പ്രകാരം വിവര സാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം തടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും, സിനിമാറ്റിക് ഡാൻസ്, ഫാഷൻ ഷോ,എന്നിവയും നിറുത്തലാക്കിയിരിക്കുന്നു.

ETHICS COMMITTEE

In accordance with the Govt. Order, an Ethics Committee has been constituted in this college in connection with the ban imposed on the use of mobile phones, performance of obscene cinematic dance and fashion shows etc. in the college. Students shall not roam with their motor vehicles making nuisance in the campus. Vehicles should be parked only at the respective places allotted for the purpose.

Members

1. Dr. Jancey Thomas (Principal), Chairman
2. Ms. Ambika Kumari K G (PTA Vice-President)
3. Dr. Shyla Abraham (Convener)
4. College Union Chairman (Joint Convener)
5. Mr. Alexander Oommen (Management Representative)
6. Mr. Thomas Kuruvilla (NSS Representative)
7. Lt. Dr. Biju Thomas (NCC Representative)
8. Smt. Bindu Santhosh Kumar (Municipal Vice Chairperson)
9. Dr. Annie Cherian (Representative of Lady Teachers)

27. The authority of the Principal extends beyond the campus also.

28. Any further rules and regulations framed by the Management and the Principal from time to time shall also be binding on all.
29. In all matters not specified in the foregoing rules, students shall aim at conducting themselves well, respecting the rights of others. so as to establish and maintain the good traditions and reputation of the institution.

**IMPORTANT POINTS OF CIRCULAR FROM
GOVERNMENT OF KERALA**

No. 26483/G1/15. H. Edn, Dated: 12-10-2015

1. All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution **through concerned Staff Advisor** at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
2. Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HODs and Discipline Committee members.
3. All students have to **wear identity tag** in the college.
4. No type of vehicles should be used during celebrations inside the college Campus / Hostels.
5. Student's vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
6. In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman / Chairperson and Hostel Warden the Convener.
7. If any complaint is received from hostel inmates or from the public to the head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus / hostel rooms etc., steps will be taken as per the rules in force. The committee intended for hostels must be vigilant and effective. Room of security personnel should be located near to the entry gate.
8. C.C. TV Cameras will be installed in selected common places of college and hostel.
9. Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.

10. **Programmes by External agencies / Professional groups / Paid programmes such as DJ. Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.**
 _____ **Technical festivals should be limited to technical activities.**
11. **Bike Race / Motor car race / Elephant procession or similar activities should not be permitted inside the Campus / Hostels.**
12. In the interest of security of students, Police may be informed in advance about all festival celebrations.

മഹാത്മാ ഗാന്ധി യൂണിവേഴ്സിറ്റിയുടെ 20-4-2016 ലെ ഉത്തരവിലെ പ്രസക്ത ഭാഗങ്ങൾ

1. ഹോസ്റ്റലിൽ താമസിക്കാത്ത വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
2. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഐ.ഡി. കാർഡ് നൽകുക. ഐ.ഡി. കാർഡ് ഇല്ലാത്തവരെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
3. എല്ലാ ഹോസ്റ്റലുകൾക്കും സെക്യൂരിറ്റി ജീവനക്കാരെ രാത്രിയും പകലും നിർബന്ധമായും നിയോഗിക്കുക.
4. ഹോസ്റ്റലുകൾക്ക് ചുറ്റുമതിലും കവാടവും നിർമ്മിക്കുക.
5. സെക്യൂരിറ്റി ജീവനക്കാരെയും മറ്റും ഭീഷണിപ്പെടുത്തുന്ന വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽനിന്നും ഒഴിപ്പിക്കുക.

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6. ഹോസ്റ്റലുകളിൽ വിദ്യാർത്ഥി രാഷ്ട്രീയപ്രവർത്തനം നിരോധിക്കുക.
 7. ഹോസ്റ്റൽ മുറിയിൽ ലഹരിസാധനങ്ങൾ സൂക്ഷിച്ചുവെച്ചിട്ടുണ്ടോ എന്ന് ഇടയ്ക്കിടെ അധ്യാപകരും ഹോസ്റ്റൽ ജീവനക്കാരും സംയുക്തമായി പരിശോധിക്കുക.
 8. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കളുമായി കൃത്യമായ ഇടവേളകളിൽ ബന്ധപ്പെടുന്നതിനും, ഹോസ്റ്റൽ വിദ്യാർത്ഥികളുടെയും രക്ഷിതാക്കളുടെയും മീറ്റിംഗ് വിളിച്ചുകൂട്ടുകയും ചെയ്യുക.
 9. അടിയന്തിര സാഹചര്യങ്ങളിലല്ലാതെ വിദ്യാർത്ഥികളെ രാത്രി 7 മണിക്ക് ശേഷം ഹോസ്റ്റലിന് പുറത്തു പോകാൻ അനുവദിക്കാതിരിക്കുക.
 10. പരീക്ഷാ കാലയളവ് ഒഴിച്ചുള്ള സമയങ്ങളിൽ രണ്ടോ അതിൽ കൂടുതലോ അവധിദിവസങ്ങൾ ഉള്ളപ്പോൾ അന്യസംസ്ഥാനത്തുനിന്നും വന്നിന്ന് പഠിക്കുന്നവരെ ഒഴിച്ചുള്ള എല്ലാ ആൺ വിദ്യാർത്ഥികളേയും നിർബന്ധമായും ഹോസ്റ്റലിൽനിന്നും വീട്ടിലേയ്ക്ക് പറഞ്ഞയക്കുക. അവധിദിവസങ്ങളിൽ അധ്യാപകരുടെ നിർദ്ദേശപ്രകാരം പഠനകാര്യത്തിനല്ലാതെ ആരേയും കോളജ് ക്യാമ്പസിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.

STUDY TOURS

Study tours conducted by the college are part of the academic programmes. The following instructions should be strictly followed by the students with regard to study tours:

1. Only final year students are allowed to organize study tours. As far as possible, study tours shall be conducted before the X'mas holidays.
2. This should be done only with the prior permission of the class teacher, HOD and the Principal. The tour schedule must be given to the tourism club of the college at least 2 weeks before the scheduled departure in the prescribed format as available with tourism club teacher-in-charge.
3. The amount collected for the conduct of the tour will have to be managed by the teacher-in-charge of the said tour programme.

4. All the tour related accounts are to be audited by the department heads or senior permanent teachers immediately after the tour.
5. Booking of vehicles and arrangements for stay while on tour should be made _____ only after consultation with the authorities concerned. The details of the tour programme should be given to the Principal in writing, well in advance.
6. A maximum of only three days can be allotted for the tour (3 nights and 2 days). Only one working day can be spared for the tour programme. In cases of study tours being compulsory under curriculum of a programme, the number of days will be fixed accordingly.
7. The students shall obey all the directions given by the class teacher/ teachers accompanying them.

Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.

8. The use of alcohol, drugs and tobacco is strictly prohibited while on tour. Each and every member of the party should try to see that his/ her conduct while on tour enhances the prestige and reputation of the institution.
9. The teachers in charge of the can cancel the trip at any time if found necessary and due to unavoidable reasons after intimation to the HOD and the Principal.
10. The tour party shall leave the college campus either by 6.30 pm or before 6.30 am on the scheduled day of departure.
11. The tour party shall reach the college by 7.00 am or by 8.00 pm on the scheduled day of arrival.
12. Any cyber related offences will be reported to the cyber cell.
13. Campus and the surroundings shall not be polluted by noise, crackers, explosives, garland or any conduct of similar nature.
14. Students are not permitted to enter the vehicle in the midway. The students who are not in the tour list are not permitted to enter the bus.
15. Students who are not in the nominal roll for that particular semester shall not be a part of the tour party.
16. In no case, strangers and persons not mentioned in the tour list shall be permitted to enter the bus.
17. Tour shall be strictly in accordance with the tour schedule submitted to tourism club and no route change will be permitted.
18. All decisions regarding tour plan, tour operator, accommodation, food etc. will be taken by the teachers-in- charge. Vehicles with excessive sound and light arrangements will not be entertained.

19. Each student should give consent letter signed by their parent for participation in the tour.
20. A meeting of the teachers and students who take part in the tour has to be _____ held with the principal before the scheduled departure.
21. **The Principal has the right to cancel or to make any modification in the tour programme at any time.**
22. The directions given by UGC, Government, and M.G University from time to time will have to be strictly adhered to.

ATTENDANCE & LEAVE OF ABSENCE

1. Attendance will be taken at the beginning of each period. Latecomers shall enter class-rooms only with the permission of the teacher.
2. Students who leave class-rooms after roll call without the permission of the teacher will attract severe punishment.
3. Impersonation at roll call will be considered a serious offence.
4. Application for leave of absence for more than 4 days due to illness should be supported by medical certificates.
5. A student coming late to a class after roll call shall be treated as absent for that period and leave may be obtained by following the procedure given in rule 9 below.
6. Students absenting themselves from the college for more than fifteen consecutive working days without satisfactory explanation will have their names removed from the roll and treated as temporary removal.
7. A student sent out from the class by a teacher shall lose the attendance for the duration he is out.
8. Disciplinary action including removal from the rolls will be taken against those who repeatedly absent themselves on insufficient grounds.
9. A student requiring leave for a day or a part of a day should apply for it to the Principal or to the class teacher and get his counter signature and submit the form in the college office. **Such applications should be submitted on the very day of his/her return to the College.**

10. The responsibility of making sure that a student has earned the required minimum percentage of attendance (75% for the semester) rests entirely upon the student. The university insists on a minimum of 75% attendance _____ during the course of instruction for permitting students to take the examination.

* ***Only students having a minimum of 75% average attendance for all the courses can register for the examinations. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the university on valid grounds. Condonation is not a matter of right and recommendation for condonation of shortage of attendance shall be at the discretion of Principal. Such condonation will not be counted for internal assessment.***

* *Benefit of attendance may be granted to students attending university/college union activities, participation in co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days and this benefit shall be considered for internal assessment also.*

FORMAT OF APPLICATION FOR LEAVE

1. Name of the Student :
2. Class, Group & Class No. :
3. Local Address of the Student :
4. Date(s) and No. of days for which leave is required.
5. Reasons for leave:
6. Signature of the Student :
7. Recommendation by Guardian or Warden. :
8. Recommendation by the Class Teacher. :
9. Principal's Order. :

RECOMMENDATION FORMAT FOR - GRANTING ATTENDANCE

1. Name of Student :
2. Class, Semester & Class No : :
3. Number of days of attendance Required : :

4.	Dates & Hours of Absence : 5.	Reason for Absence	:
	(Details of Programme attended)		:
6.	Recommendation of Teacher-in-charge with Name & Signature		:
7.	Number of days of attendance already recommended in the Semester		:
8.	Name and Signature of the Class Teacher with date		:
9.	Order of the Principal		:
	Signature of the Principal		
	Place :		
	Date :		
	Note: * Attendance Limited to a maximum of 10 days		
	* Item 7 should be verified by the respective Class Teacher		

* A student who is not eligible for condonation of shortage of attendance shall repeat the course along with the next batch. Attendance strictures as per University Regulation CBCSS/CSS shall be mandatory for students. Late submission of leave application or medical recommendation format etc shall lead to loss of attendance for which the student alone shall be responsible.

EXAMINATIONS AND TEST PAPERS

1. Exemption from attendance at examinations and test papers is granted only by the Principal.
2. Request for such exemption must be made in person at least two days before the commencement of the examination and shall be forwarded through the teacher concerned/the class teacher.
3. In case of illness, the Principal may insist on the production of a medical Certificate or arrange the applicant to be examined by a competent medical officer. The expenses of such examinations will have to be borne by the applicant himself.

4. Absence from examinations and test papers without leave will render the student concerned liable to serious punishment which may amount to the withholding of Term Certificate.
5. When a re-examination is offered, absence from such re-examination, for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students for whom a re-examination is offered.
6. Malpractice in test papers and examinations will subject the student to severe punishment which may amount to refusal of promotion to the next class or suspension/expulsion from the College.
7. Only Non-programmable ordinary calculators can be used in the Examination Hall.
8. Defaulters of payment of fees are not exempted from examination and test papers.

BASIC INFORMATION ON CBCSS / CSS PROGRAMMES

CSS - P.G. PROGRAMMES (From 2012 admission onwards)

- * 'Semester' means a term consisting of a minimum of 450 contract hours distributed over 90 working days, inclusive of examination days.
- * The evaluation of each course shall contain two parts:
 - (i) Internal or In-Semester Assessment (ISA)
 - (ii) External or End-Semester Assessment (ESA)

The internal:external assessment ratio shall be 1:3 for P.G.
- * The Internal and External examinations shall be evaluated using Direct Grading system based on 5-point scale as given below.

Letter Grade	Performance	Grade point (G)	Grade Range
A	Excellent	4	3.5 to 4.00
B	Very Good	3	2.5 to 3.49
C	Good	2	1.5 to 2.49
D	Average	1	0.5 to 1.49
E	Poor	0	0.00 to 0.49

* **For PG, a separate minimum of 'C' Grade is required for a pass for both internal and external evaluation for every course.**

* **Internal evaluation** : is done by continuous assessments on the following components.

_____ * 1 Components of the internal evaluation and their weights are as below:

(i) Theory

Component	Weight
Attendance	1
Assignment	1
Seminar	2
Two Test papers	2

(ii) Practical:-

Lab. Involvement- Punctuality, Equipment handling,

Lab. Skills and aptitude are to be evaluated

Lab. Record Punctuality, Neatness, Presentation and Accuracy are to be evaluated.

CBCSS - UG Regulations wef 2013-14 Admissions (Applicable for D3 Students only)

1. Indirect grading based on marks introduced
2. Internal Assessment (20% marks) & External Examination (80% Marks)
3. Components for Internal Assignment
 - Attendance 5% Marks.
 - Seminar / Viva / Assignment5% Marks.
 - Test Papers 10% Marks
4. 7 Point scale Introduced.

Letter	Performance	Grade range
A+	Outstanding Above	9
A	Excellent	8-9
B	Very Good	7-8
C	Good	6-7
D	Satisfactory	5-6
E	Adequate	4-5

F Failure 4 or below

Minimum Marks for Pass 30% for internal 30% for external & 40% aggregate for each course.

CBCS - UG Regulations wef 2017-18 Admissions (Applicable for D1 & D2)

Students) The duration of UG programmes shall be 6 semesters.

- i) There shall be two semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences.
- ‘Semester means a term consisting a minimum 90 working days, inclusive of tutorials, examination days and other academic activities within a period of six months.
- The evaluation of each paper in a semester shall contain two parts:
 - i) Internal or In-Semester Assessment (ISA) ii) External or End-Semester Assessment (ESA).
- The internal to external assessment ratio shall be 1:4.
- For courses without practical
 - a) Marks of external examination : 80
 - b) Marks of internal evaluation : 20

For all courses without Practical

Components of Internal Evaluation of Theory	Marks
Attendance	5
Assignment/ Seminar/ Viva	5
Test Papers (2x5)	10
Total	20

- For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.
 - a) Marks of external examination : 60
 - b) Marks of internal evaluation : 15

Components of Internal Evaluation of Theory	Marks
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Attendance	5
Assignment/ Seminar/ Viva	2
Test Papers(2x4)	8
Total	15

c) For practical examinations total marks for external evaluation is 40 and for internal evaluation is 10.

Components of Internal Evaluation of Practical	Marks
Attendance	2
Test Papers(1x4)	4
Record	4
Total	10

- All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A + Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B + Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

- **Note:-A separate minimum of 30% marks each for internal and external(for both theory and practical) and aggregate minimum of 35% are required for a pass for a paper. For a pass in a programme, a separate minimum of Grade D is required for all the individual papers. If a candidate secures F Grade for any of the paper offered in a semester/programme only F Grade will be awarded for that semester/programme until he/ she improves this to D Grade or above within the permitted period.**

Students are advised to go through the detailed guidelines of UG & PG CBCSS/CBCS/CSS Programmes which are available at the Department and also at www.mgu.ac.in

Rules regarding improvement and Re-appearance

A candidate shall be allowed to re-appear for any theory examination in order to improve the grades already obtained, subject to the following conditions

1. The candidates shall be permitted to take the improvement Examination only during the chance immediately after the first appearance and that shall be made along with the same semester of the immediate junior batch.
2. The improved grades (better of the two) obtained by the candidate for each course the candidate has appeared for shall be counted for all purposes.
3. If a candidate has obtained pass grades in internal evaluation but failed in theory or practical or both. The internal grades already obtained shall be in force and carried forward to the next examination.
4. No candidate shall be permitted to improve the grades for practical and internal evaluation.
5. Candidates are permitted to improve theory course (papers) alone. Grades of practical and internal evaluation shall be carried forward.
6. Failed candidates need to write the failed course (papers) alone and not all the courses of a semester whether it is theory or practical.
7. In case of students who have opted for private study in rare common course such as French, Syriac, German, Tamil etc. and opted for improvement, their internal grades shall be changed proportionately, in view of the better of the two grades.
8. To exempt the visually challenged and hearing impaired candidates from appearing for the Oral Examination with effect from 2009-10 admission. Their grades shall be calculated proportionately to the grades of the theory course ie. written paper.

9. In the case of candidates who have not obtained pass grades for internals they have to re-do internals by appearing for Seminar. Such students should submit their assignments and attend class tests with their junior batch but the grades shall be calculated after _____ considering their attendance in the concerned semester. No candidates are permitted to re-do internal grades unless he / she has obtained required minimum attendance in the concerned semester. Such candidates shall seek re admission to the Semester concerned.
10. The Practical Examinations will be conducted along with 2nd, 4th and 6th Semesters.

(Note : Students are advised to refer the university website to understand the changes/modifications made in the regulations from time to time)

MEDICAL INSPECTION

1. Every student shall undergo a medical inspection by a medical officer appointed by the college on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence.
2. Whenever a medical certificate has to be produced by a student, such certificate should be from either a Govt. Doctor or from another, approved by the Principal.

ISSUE OF CERTIFICATES

1. A student who desires to get any certificate from the college office shall apply to the Principal in writing, through the class teacher, stating his/ her relevant details viz Class, Class No., Year of Study, Subject/Second Language, University Register No. etc. Normally a notice of 24 hours is necessary for the issue of Certificates.

ELIGIBILITY FOR PROMOTION TO HIGHER CLASS

1. Students who do not register their names for the University exams at the end of any semester/year during their course of study, will not be permitted to continue in the next semester/year.
2. Students who register their names for the first year examination and who absent themselves will not be eligible for improvement. Such students can take the first & second year examinations simultaneously. It is not obligatory that they should take 2nd year examination. But in case they do not register their names for the 2nd year Examination, they will not be eligible for promotion to the 3rd year.

3. Students who have appeared for the first year examination at the end of the first year of the course will be allowed to appear again for the first year examination for improvement only along with second year examination. They will not be eligible for improvement of first year examination without registering for second year examination.
4. Students who write for improving the marks secured in the first year examination will have to take the same paper as those taken by regular first year students.

UNIVERSITY EXAMINATIONS FEES

The University brings in revisions in the rules and regulations regarding the registration, cancellation and reappearance of examinations as well as rates of the fee from time to time. The recently revised rates for various exams are given below:-

SL.NO.	ITEM	FEE (Rs.)
	B.A/B.Sc./B.Com/BBA (Per Semester- Regular & Subsequent)	
1.	Application Fee	25/-
2.	Each Theory Paper	
a.	First appearance	50/-
b.	Supplementary	50/-
c.	Improvement	75/-
3.	Each Practical	
a.	First appearance	50/-
b.	Supplementary/Improvement:	
	• Subsidiary/complementary	150/-
	• Part III Main/Core	400/-
4.	Project/ Dissertation evaluation	75/-
5.	Viva Voce	40/-
6.	Mark List	50/-
7.	CV Camp Fee	

a.	First appearance (per paper)	30/-
b.	Supplementary/ Improvement candidates (per paper)	30/-
8.	Final Semester Mark list 150/-	
9.	Separate Mark lists of I to V Semesters (per marklist)	550/-
	M.A/M.Sc./M.Com (Per Semester- Regular & Subsequent)	
10.	First appearance	100/-
11.	Supplementary/ Improvement	150/-
12.	Practical	150/-
13.	Project/ Dissertation evaluation	250/-
14.	Viva Voce	100/-
15.	Mark List	100/-
16.	CV Camp Fee	
a.	First appearance (per paper)	40/-
b.	Supplementary/ Improvement candidates	200/-
	Other Certificates	
17.	Provisional Certificate – UG & PG	125/-
18.	Rank Certificate	200/-
19.	Duplicate Mark List	350/-
21.	Confidential Mark List (excluding transmission charges)	250/-
	Consolidated Mark List Fee	
22.	UG (plus 100 for each appearance)	750/-
23.	PG (plus 100 for each appearance)	600/-

	Revaluation/Scrutiny of Answer Scripts	
24.	Revaluation of each paper of University Examination UG & PG	500/-
25.	Scrutiny of answer script of an Examination	150/-

Students are advised to contact the College Office (Phone 2563918) or the Public Relations Officer of the Mahatma Gandhi University (Phone 2731020) for updated information before they apply for any university examination.

RULES FOR REMITTING FEES

There would be a onetime fee collection during start of 3rd and 5th semester. If a student fails to pay the fees on due date, he/she shall be liable to pay a fine of Rs 5/- till the 10th day after the due date. If the fees with fine is not paid within 10 days after the due date, fine of Rs. 10/- will have to be paid. If the fees and fines specified are not paid before the last opportunity given for payment of that instalment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be readmitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine.

The re-admitted student will get the benefit of attendance only from the date of readmission.

On collection days, fee will be received in the College Office between 9.30 am and 2.00 pm.

Students should obtain a receipt from the Cashier for any payment made in the College. These receipts should be retained by them for later reference or verification. Fees once paid will not be refunded under any circumstance.

SCHOLARSHIPS AND FEE CONCESSIONS

1. **HIGHER EDUCATION SCHOLARSHIP** – available to the highest scorers at plus two level.

2. **POST METRIC SCHOLARSHIP** – availed by the students belonging to the minority, who have secured a minimum of 60% marks and whose annual family income does not exceed Rs.6,50,000.
3. **CENTRAL SECTOR SCHOLARSHIP** – available to the students belonging to the minority who have secured a minimum of 60% marks and whose annual family income does not exceed Rs.6,50,000.
4. **C.H MOHAMMED KOYA SCHOLARSHIP** – available only to the Muslim girls who has secured a minimum of 60% marks in the qualifying examination.
5. **MUSLIM NADAR SCHOLARSHIP** – available only to girls, belonging either to Muslim or Nadar category with a minimum 60% marks in their qualifying examination.
6. **BLIND/ PH SCHOLARSHIP** – provided to blind or physically challenged students who has secured a minimum of 60% marks in the qualifying examination.
7. **CBSE SCHOLARSHIP** – provided by CBSE to single girl child. All students who were availing the same at the plus two level can continue to avail the same.
8. **INDIRA GANDHI ONE GIRL CHILD SCHOLARSHIP** – provided at the PG level to single girl child with 60% marks in the qualifying examination.
9. **SNEHAPOORVAM SCHOLARSHIP** – availed by students belonging to the BPL category with minimum 60% marks in the qualifying examination.
10. **FEE CONCESSION TO FORWARD COMMUNITY STUDENTS** – Students are eligible for the fee concession under the Kumara Pillai Commission Report in case the annual income of their parents does not exceed One Lakh Rupees.
11. **INSPIRE SCHOLARSHIP** – Students who happen to be among the top 1% in 12 th standard at their respective Board Examinations and are pursuing courses in natural and basic sciences at B.Sc level can avail the same.

LIBRARY & READING ROOM

The College Library has a vast collection of books on various subjects and students are expected to make extensive use of it.

RULES & REGULATIONS OF THE LIBRARY

1. Time: 9 am to 5 pm on all working days.
2. Only writing materials can be taken inside the reading room and library.
3. Each student will be issued 2 tokens against which books can be borrowed from the library.
4. Books must be returned within 14 days of the date of issue, failing which a fine of Rs. 1 per day will be charged per book.
5. Mutilation of books & magazines is a serious offence and the borrowers will have to replace the damaged book at their cost.
6. The loss of books should be immediately reported to the librarian and the borrower must either replace the book or compensate for it as decided by the librarian.
7. Sub lending of book is strictly forbidden.
8. All books issued from the library shall be returned without fail on / before the last working day of the academic year.
9. Books must be carefully examined at the time of issue.
10. The Principal and the Librarian have the right to recall any book at 24 hrs notice.
11. SILENCE shall be strictly observed in all sections of the library.
12. Internet and photocopying services are available.

Contact Details of Retired Staff Members

Teachers

ENGLISH

- | | | | |
|---|---------------------------------|---|--------------------------|
| 1 | Prof. P. Rajaram Menon (Late) | - | 0487-2335156 |
| 2 | Prof. M. M. Lukose (Late) | - | 0468-2682112 |
| 3 | Prof. O. P. Kurian | - | 0481-2462262, 8281017462 |
| 4 | Prof. M. G. George | - | 0484-2760356, 9447061456 |
| 5 | Prof. Thomas Chandy (Late) | - | 9847446878 |
| 6 | Prof. P. M. Abraham (Late) | - | 0484-2760356 |
| 7 | Prof. M.V.G. Nampoothiri (Late) | - | 0469-2600786 |
| 8 | Prof. M.J. Idicula | - | 0481-2494670, 9447141568 |

9	Prof. Fr. P. M. Cherian	-	04829-257312, 9447568882
10	Prof. Thomas Mathew	-	0482-2211914
11	Prof. T.T. Kuriakose (Late)	-	0481-2507778, 9447357048
12	Prof. P. K. Abraham	-	95469-2604436, 9895168671
13	Prof. Vincent George	-	0481-2570454, 9961600781
14	Prof. Elizabeth Kuruvilla	-	0481-2563066
15	Prof. K.K. Baby	-	0481-2504035, 9400285378
16	Prof. E. John Mathew	-	0481-2572700, 9447155099
17	Prof. Manju Mathews (Late)	-	0482-213224
18	Dr. Saramma Varghese	-	0473-2452812, 9446954863
19	Dr. Alexander Raju	-	0481-2573188, 8547784969
20	Prof. Alphonsa Varkey	-	9847736955
21	Prof. Rev. E. M. Philip (Late)	-	0481-2431030, 9447457010
22	Prof. K.S. Ullas	-	0485-2252251, 9446595251
23	Dr. Verghese Leena	-	0481-2581441, 9446081441
24	Prof. Daisy Zacharia	-	0481-2572716, 9447702710
25.	Prof. Jacob Kurian Onattu	-	0481-2463030, 9447306490
26.	Dr. Maya Kuriakose	-	0481-2578860, 9895549264

PHYSICS

1.	Prof. C.K. Kuriakose(Late)	-	0481-2430438, 9447145064
2.	Prof. K.V Kuriakose	-	0484-2653215, 8547153251
3.	Prof. K.T Joy	-	0485-2253273, 9747644936
4.	Prof. P.U. Thomas	-	0481-2537833, 9495874569
5.	Prof. V. John (Late)	-	0481-2573252, 8547219252
6.	Prof. T. C. Thomas	-	0481-2542747, 9447946507
7.	Dr. Varghese John	-	0481-2561826, 9446377826
8.	Prof. V. V. Mathew	-	0469-2700563, 9447598458
9.	Prof. K. Mathew	-	0481-2352947, 9447039451
10.	Prof. Elizabeth Varghis	-	9497819235

-
- | | | | |
|-----|---------------------------|---|--------------------------|
| 11. | Dr. V.M. Mathew (Late) | - | 0469-2606866, 9447104067 |
| 12. | Prof. Susan John K (Late) | - | 9447355563 |
| 13. | Dr. Nirmala Joseph | - | 9446856914 |

CHEMISTRY

- | | | | |
|----|---------------------------|---|--------------------------|
| 1 | Prof. K George | - | 0485-2242327, 9447956856 |
| 2 | Prof. P K Abraham | - | 0481-2352926 |
| 3 | Prof.M C Cherian | - | 0481-2573222, 9447227522 |
| 4 | Prof. C Paulose(Late) | - | 0481-2567682 |
| 5 | Prof.Philip C Thomas | - | 0481-2360727, 9895210179 |
| 6 | Prof. K J Alexander | - | 0481-2578582, 9895100656 |
| 7 | Prof. P M Kuriakose | - | 0481-2572007, 9447159207 |
| 8 | Prof.Babu Varghese | - | 0481-2574329 |
| 9 | Prof.Mathew Korah | - | 0481-2582283, 9447807868 |
| 10 | Dr. E M Jacob | - | 0481-2310213, 9447233398 |
| 11 | Prof. Varkey Mathew | - | 0481-2567333, 9846433696 |
| 12 | Prof. K C Mariamma | - | 0481-2572667, 9495972667 |
| 13 | Dr. Mariamma Jacob | - | 0479-2344196, 9446357870 |
| 14 | Prof.Sosamma Chandapillai | - | 0481-2340708, 9495850587 |
| 15 | Prof.Ponnamma P Ancheril | - | 0481-2562458, 9447598954 |
| 16 | Dr.Daisy Joseph | - | 0481-2570081, 9447909779 |
| 16 | Dr. Annamma Kurian | - | 0481-2505916, 9400135291 |
| 16 | Dr. Annie Mathews | - | 0481-2578842, 9447473730 |
| 19 | Prof. Neenamma John | - | 0481-2431083, 9946875005 |
| 20 | Prof. Beena Kuriakose | - | 0481-2310740, 9400710740 |

ECONOMICS

- | | | | |
|---|--------------------------|---|--------------------------|
| 1 | Rev. Fr. K.V. Paulose | - | 0481-2563066, 9495314546 |
| 2 | Prof. C.I. Ittoop (Late) | - | 0481-2440437, 9447660636 |
| 3 | Prof. P.C. Alias | - | 0481-2572087, 9349502978 |
| 4 | Dr. V Mathew Kurian | - | 0481-2431033, 9495195362 |

5	Prof. K. Sivasankara Pillai	-	0479- 2444640
6	Prof. Elizabeth John	-	0469- 2711805, 9447602351
7	Prof. P.J Mathew	-	0479-2361371, 9447608277
8	Prof. Omana Mathew	-	0481-2340724, 9746118923
9	Prof. C.V Skariakutty	-	0481- 2312960, 9447111793

COMMERCE

1	Prof. M. C. Jacob (Late)	-	0481-2380660
2	Prof C. P. Janardhanan (Late)	-	0482-9251304
3	Prof K. J. John	-	9946597506
4	Prof A. A. Markose (Late)	-	0481-2582747
5	Prof M. C. Joseph	-	9995204042
6	Prof P. J. John(Late)	-	0481-2582086
7	Prof K. M. George(Late)	-	0481-2578524
8	Dr Joy Markose	-	9447356001
9	Dr. K. K. Kuriakose	-	9447964995
10	Prof. Joy K. Varkey	-	9447475773
11	Prof. K V George	-	9447090070
12	Dr. P. M James	-	9447571264
13.	Prof. Motty Thomas	-	9847908007
14	Prof. Elsie Elizabeth K.	-	9446560302
15.	Dr. J. Nalini	-	9446317201

MALAYALAM

1	Prof.K.C Mani (Late)	-	0481-2507874
2	Prof.C.J Mannumoodu (Late)	-	0481-2372539
3	Prof.N.Sreedharan Nair	-	0472-2832012
4	Rev.Fr.P.V John	-	0479-2454776
5	Prof.T.T Kuriakose (Late)	-	0481-2544937
6	Prof.Mary Mathew	-	0481-2430438, 9447145064

7 Dr.V.A Philip - 0481-2571247, 9447660051

MATHEMATICS AND STATISTICS

1 Prof.M.J.Thomas (Late) - 0481-2565149
 2 Prof.K.P.Thomas - 0481-2462510
 3 Prof. K Chandrasekharan - 0481-2570746, 9400570746
 4 Prof. P.G Mathai - 0479-2369067
 5 Dr. M.S Samuel - 0481-2570759, 9447456938
 6 Prof. K. U. Annamma - 0481- 2572557, 9496902557
 7 Prof. K.R. Geethakumari - 0481- 2535955, 9495850596
 8 Prof. M. Vijayalakshmi - 0471-2343102, 944606410

BOTANY

1 Prof. Dr. A. P. Mani (Late) (Ist Principal)
 2 Prof. Abraham Varghese - 0481- 2570613
 3 Prof. John Joseph - 0481- 2578535, 9961478535
 4 Prof. C.A.Thomas (Late)
 5 Prof. Zachariah T Daniel - 0481 2572728, 9847899097
 6 Prof: Kurian John P. - 0481 2516238, 2518238
 7 Prof: Dr.E.C.Raju - 0481 2517456, 9947039830
 8 Prof: Dr.Omana Philip - 001 2812088730
 9 Prof. Kurian Kunju M.K. - 0481 2700647, 9995670191
 10 Prof.Rajan V.Thomas - 0481 2494102, 9447329980
 11 Prof. Raju Thomas - 0481 2431121, 9447357262

ZOOLOGY

1. Prof. C.M. Mathew - 9495175847
 2. Prof. K. P. Joy - 9447287570
 3. Prof. P. K. Alexander - 9447289020
 4. Prof. Titus Varkey - 9847423416
 5. Prof. Prasad Thomas - 9847503932
 6. Prof.Jacob K Mathew - 9447146485
 7. Prof.Thomas Varghese - 9995024322

-
- | | | | |
|-----|-------------------|---|------------|
| 8. | Dr. Susan Paniker | - | 9447366927 |
| 9. | Prof.Bina Jacob | - | 9447356211 |
| 10. | Prof.Jose Abraham | - | 9446195668 |

POLITICAL SCIENCE

- | | | | |
|---|--------------------------------------|---|--------------------------|
| 1 | Prof. O. M Mathew | - | 0481-2397581, 9847031906 |
| 2 | Prof. P .M Antony (Late) | | |
| 3 | Prof. Zachariahs V Thalakulam (Late) | | |
| 4 | Dr. Molly Varghese | - | 0481-2560435, 9447602352 |
| 5 | Prof. P. A Kochuthresia | - | 9446195855 |
| 6 | Prof. M. V Varkey | - | 0481-2353643, 9446560657 |
| 7 | Prof. Joshua George | - | 9744284441 |

HISTORY

- | | | | |
|---|---------------------|---|--------------------------|
| 1 | Prof. T.V.George | - | 0481 2573126, 9947032273 |
| 2 | Prof. P.K Kurian | - | 0481 2575935, 9447174131 |
| 3 | Prof. Baby Sudha G. | | |

HINDI

- | | | | |
|---|---------------------------|---|--------------|
| 1 | Prof. P.U Uthup (Late) | - | 0481-2381977 |
| 2 | Prof. K .Thankappan Nair | - | 0471-2331511 |
| 3 | Prof. T.K.Ammuni | - | 0479-2360108 |
| 4 | Dr. Cherian George (Late) | - | 0479-2452694 |
| 5 | Dr. M.K Kesavapillai | - | 04734-252005 |
| 6 | Prof. S. Sreekumar (Late) | - | 0471-2732666 |
| 7 | Dr. Elcy I.C. | - | 9446859285 |

SANSKRIT

- | | | | |
|---|-------------------------------------|---|------------|
| 1 | Prof. A. I. Mary | - | 9447174131 |
| 2 | Dr. P.V. Viswanathan
Nampoothiri | - | 9349507932 |

SYRIAC

1. Prof. N.V Leela - 82129576607

PHYSICAL EDUCATION

1. G'boy Tharyan (Late)
2. Prof. T.M Mathew - 9495202643
3. Dr. K.V Joy - 9446067256

Contact Details of Retired Administrative Staff - Members

Sri. K.Y. Philipose - 0468-2230786 Sri. Babu Varghese (Late) -
0481-2433227

Sri. C.C. Jacob - 0481-2432699

Sri. Kurian Ipe M. - 0481-2571868 Sri. P.T. Kurian - 0481-
2464676 Sri. P.K. Abraham - 0481-2508656 Smt. V.E.
Saramma - 0481-2543354 Smt. T.M. Molly - 0481-2571868
Sri. George P. Ipe - 9447111325 Sri. P.A. Varghese -
9048007376 Sri. K.V. Joy - 9447109499

Sri. T.V. Thompson - 0481-2380869 Sri. K.C.
Korah - 0481-2556118

Sri. P.U. Thomas - 9567250649 Sri. K. M. Kuriakose -
9446542461

Sri. K. Prabhakaran - 0481-2545824 Sri. V. C. Thankachen -
9633984644

Sri. P. C. Ittyavirrah - 0481 2380291

Sri. E. J. John - 8281943153

Sri. C.T. Joseph - 0481-2397696 Sri. P. P. Kuruvilla - 0481-
2596121

Sri. K. Abraham - 9048358765 Sri. K.M. Chacko
- 9447143585

Smt. Annamma John - 0481 2435540

Sri. K.T. Sachariah - 9400709936 Sri. Sabu

Joseph - 9496385645 Sri. Subash Markose -

9744050956 Sri. M. K.

Kurian - 9446542986 Smt.

M. C. Achamma - 9349921333

Sri. Babu Abraham - 0481 2509964

Sri. M. J. Joseph - 9995288291

Sri. P. A. Chacko - 0481 2381538 Sri. K. N Balakrishnan -

9747713715 Sri. K. M. Kuttappan (Late) - 9495881050

Sri. M. M. Itty Ipe - 0481-2381746

Sri. George C. Punnoose - 9846996945 Smt. Annamma Kurian

- 7403526389

Sri. George Philip M. - 8281126164

Co-operative Society - Retired Staff

Smt. Beena Thomas - 9447859573 Sri. Scariakutty K.K. -

9495323528 Sri. Sajimon P.P. - 9747493195 Sri. Jose P.

Mathew - 9447910543

Sl. No	Name of the Endowment	Instituted by	Awarded to	
				7
ENGLISH				
1	V. K. Philip Educational			8
2	K. U. Scaria Memorial by	Smt. Daisy Zacharia of the Department of English in memory of her father late Sri. K.U. Scaria		9
3	Prof. Manju Mathews Memorial	by her family in memory of Smt. Manju who died in harness in 2006		10
4	Prof. Rajaram Menon Memorial	by his family in memory of the Founder-Head of the Dept of English	the Topper in English	11
	PHYSICS			
5	Prof. C.K. Kurakose Memorial	in memory of late Prof. C.K. Kurakose the first Head of the Dept.of Physics of this college		12
6	Prof. V.V Mathew			13

ENDOWMENTS, PRIZES AND MEDALS TO STUDENTS

Selected students from each year of the U.G. and the P.G. courses in English Literature on the basis of merit				
English Main students who score high marks in D1, D2, and D3 classes				
the best outgoing students of B.A. English (Final) and M.A. English (Final) every year		CHEMIST		
		RY	Prof. Susan John K. Memorial Quiz Competition	the combined initiative of B.Sc. Physics 1999-2002 batch and M.Sc. Physics 2002-2004 batch students is being awarded)
			Sri. Joseph Chandry foundation Scholarship in Chemistry	by Joseph Chandry
the students who secure highest marks in the Final year University Examinations of B.Sc. Physics and M.Sc. Physics			C. Paulose Memorial	in memory of the late Prof. C. Paulose of the Chemistry Department of this college
the best out-going M.Sc. Physics (Final) students			Mr. K. C. Chacko Kuttanchira Memorial	by Prof. K. C. Mariamma in memory of her father
			Smt & Sri. A.J. Chandapillai Memorial	by Prof. Sosamma Chandapillai in memory of her parents
			Vengal Endowment	by Dr. Annie Mathews in memory of her in laws Mr. Cherian Vergal & Mrs. Thankamma Cherian
			Mrs. Rebecca George Memorial	by Dr. Annie Mathews in memory of her mother Mrs. Rebecca George

the team coming first in the All Kerala Prof. Susan John Memorial Physics Quiz Competition (the interest from Rs. 41000/-	14	Susamma Lukose Endowment
	15	C.K. Jeevan Memorial
five students of the Chemistry Dept-D1, D2, D3, M1, M2 classes on merit cum - means basis	16	Kudakkaseril Devasiachen Memorial
	COMME	RCE
the selected student of the final year	17	Prof M. C. Jacob and Prof. A.A Markose Memorial
the best outgoing P. G. Student in Chemistry	18	Mar Athanasius Scholarship
the best out-going all-rounder in Chemistry	19	Saly Jacob Endowment
the best outgoing all rounder in M.Sc. Chemistry every year	20	K.P. John Memorial
the best outgoing all rounder in B.Sc. Chemistry every year		

in memory of the late Susamma Lukose who was a student of the first B.A.Economics (1976-77)	the best outgoing student of the D3 Economic class	21	
in memory of C.K. Jeevan who was a student of B.A.Economics (1976-79)	students of the B.A. Economics degree class on the basis of merit cum means	22	
Jinny Kudakkaseril was a student of B.A. Economics	Economics main students who score high marks in D1, D2, D, M1, M2 Classes	MATHS 23	
by the Dept. of Commerce in memory of the two departed members of staff	the two best Commerce students	24	
by the late P.C. Pilo	the student who secures the highest marks in the B.Com final University examination	BOTANY 25	
in memory of the late Saly Jacob who was a student of final year B.Com (1976-77)	the student scoring highest marks in final year B.Com		
in memory of K.P. John who was a student of 2nd year B.Com (1982-83)	the student securing the highest marks in the second B.Com. University Exams	26	

MALAYALAM		
Prof. C.I. Mannumoodu Memorial		the student who secures the highest marks in B.A. Malayalam Main
K.C. Mathew Memorial	Prize by his son Sri.K.M.Cherian Junior)	the student of the III year degree class who gets the highest marks in Malayalam in the second year university examination
Vinod K. Punnen Memorial		the student of D3 Maths who scores the highest marks in the first & second year main and subsidiaries put together
Sr. Lucia Memorial Endowment	by Dr. Annie Cherian	the students who secure the highest marks in Statistics in the first four semesters of B.Sc Mathematics Programme
Prof. John Joseph Vadakedath		the topper in the B.Sc Botany Final Examination
ZOOLOGY		
Mrs. Kunjukunjamma Panicker Memorial	by Dr. Susan Panicker in memory of her mother	the students who pass B.Sc (Zoology) Final and IInd year University exam with highest marks

	POLITIC	S		
	27	Sunil George Endowment	by his father and the Dept. of Politics	
	28	Prof. O.M. Mathew Endowment		
	29	Dr. M.M Mathew Endowment	former HOD of Politics, Marthoma College Thiruvalla	
	HINDI			
	30	Rev. Fr. C Koshy Memorial	by his daughter Prof.T.K. Ammini	
	31	Prof. P.Uthup Memorial	Endowment by his wife Smt. Deenamma Uthup	
	GENERA	L		
	32	Jain George Memorial	in memory of the late Jain George who was a student of the 2nd Pre-Degree batch (1986-87)	
	33	Prof. E. John Mathew Koodarathil	by Prof. John Mathew (Former principal M.V. Pylee award for the best principal in Kerala in 2003)	

the outstanding students in Politics
the student of D3 Politics who passes the B.A exam with the highest marks
the student who secure the highest marks in BA Political Science
the final Degree Student who secures the highest marks in Part II Hindi Examination
the first year B.A/B.Sc student and first year B.Com student who secure highest marks in part II Hindi Exam
three Orthodox students of the first year Degree (Physics, Chemistry, Maths) class on the basis of merit-cum means
the best outgoing student of the college

42		34	Prof. M.J. Thomas	by PTA in the name of Prof. M.J. Thomas	the outstanding members of the teaching staff generally to the retiring faculty.
43		35	Dr. A.P. Mani Memorial	in the name of the first Principal Dr.A.P. Mani	meritorious students
ARTS					
44		36	Onnanni Paul Memorial Endowment	by Mrs. Omana Paul & Children, in memory of Chartered accountant & former Auditor of Baselius College, Mr. Unnooni Paul	the best two out going students- boy / girl- every year
45		37	Sri. P.C. Abraham, Padinjarekkara	by his son Sri. Sathish Abraham as per the will of Late. Sri. P.C. Abraham Padinjarekkara	best outgoing P.G. student of the college
		38	Padinjarekara tttu Kurian Trust Fund		to selected students.
		39	Social Service League Scholarship	by the Social Service League	1st year Degree/PG Students on the basis of merit - cum - means.
		40	Dr. A.M. Unnikrishnan	by Dr. A. M. Unnikrishnan	a deserving student of the college on merit - cum - means basis
46		41	Prof. J.K. Onattu Endowment	by Prof. Jacob Kurian Onattu	the top scorers in University exams from among the students of each P.G. Department of this College

	Jeeva Karunya Trust Scholarship	by Jeeva Karunya Trust	
	Prof. J.K. Onattu Ever Rolling Trophy	by Prof. Jacob Kurian Onattu (Former Principal)	
	Prof. P. C. Alias	by Prof. P.C.Alias, former Principal	
	Prof. S. Sreekumar Memorial – Kalathia ka Kerala Prathibha	by Prof. R. Sukumaran Nair, in memory of his son late Prof. Sreekumar	
N.C.C.			
	Best outgoing NCC Cadets Award	by Major K. Mathew	

to the selected students of each department on the basis of merit cum-means
to the best performing Dept. based on annual academic audit
the best Class Cultural Club Association out of the cash award he received from AACHE for the best Principal)
the Kalaprabhaha and Kalathlakom of the College Arts Festival
the best outgoing cadet of every year

**BASELIUS COLLEGE, KOTTAYAM
UG Examination Schedule 2018-19**

Tentative Dates	Examinations
2018, Aug 8-10	First Internal - S5, S3
2018, Sep 3-5	First Internal - S1
2018, Sep 24-28	Second Internal - S5, S3
2018, Oct 24 - 31	Second Internal - S1
2018, Oct 11 - 25	University Examination S5
2018, Oct 10 - 31	University Examination S3
2018, Nov 16 - Dec 7	University Examination S1
2019, Jan 7 - 9	First Internal - S6, S4
2019, Jan 28 -30	First Internal - S2
2019, Feb 25 - March 1	Second Internal - S6, S4
2019, Mar 18 - 22	Second Internal - S2
2019, March 13	University Examination S6
2019, March 12	University Examination S4
2019, April *	University Examination S2

BASELIUS COLLEGE, KOTTAYAM

PG Examination Schedule 2018-19

Tentative Dates	Examinations
2018, Sep 24th onwards	First Internal - S3, S1
2018, Nov 1st onwards	Second Internal - S3, S1
2018, Nov 16th onwards	University Examination S3, S1
2019, Jan 28th onwards	First Internal - S4, S2
2019, March 11th onwards	Second Internal - S4, S2
2019, March 20th onwards	University Examination S4, S2

* Date not declared by the University

Note :University examination dates are according to the University Academic Calender. The above schedule is subject to changes in accordance with the changes made by the University.

College Almanac 2018-19

June 2018

1	Friday	
2	Saturday	
3	Sunday	
4	Monday	III & V Sems (UG) begins II Sem PG (2017-18 admission) continues
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	Ramzan (H)
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	

23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	II Sem PG (2017-18 admission) ends
30	Saturday	

Number of working days: 20

College Almanac 2018-19

July 2018

1	Sunday	
2	Monday	III sem (PG) begins
3	Tuesday	St.Thomas Day (LH)
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	Working Day
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	I Sem UG begins
13	Friday	
14	Saturday	Second Saturday
15	Sunday	

College Almanac 2018-19

16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

Number of working days: 22

August 2018

1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	

8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	Independence Day (H)
16	Thursday	
17	Friday	
18	Saturday	Onam holidays begin
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	Bakrid (H)
23	Thursday	
24	Friday	First Onam
25	Saturday	Thiru Onam
26	Sunday	Third Onam
27	Monday	Sree Narayana Guru Jayanthi (H)
28	Tuesday	Ayyankali Jayanthi (H)
29	Wednesday	College reopens after onam holidays
30	Thursday	
31	Friday	

Number of working days: 15

College Almanac 2018-19

September 2018

1	Saturday	
2	Sunday	Sree Krishna Jayanthi (H)
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	I Sem (PG) begins
19	Wednesday	
20	Thursday	Muharram (H)
21	Friday	Sree Narayana Guru Samadhi (H)
22	Saturday	
23	Sunday	

College Almanac 2018-19

24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	

Number of working days: 18

October 2018

1	Monday	
2	Tuesday	Gandhi Jayanthi (H)
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	III Sem university exam (UG) begins
11	Thursday	V Sem University Exam (UG) begins
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	

College Almanac 2018-19

16	Tuesday	
17	Wednesday	
18	Thursday	Mahanavami (H)
19	Friday	Vijayadasami (H)
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	V Sem ends
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	VI Sem (UG) begins
30	Tuesday	
31	Wednesday	

Number of working days: 20

November 2018

1	Thursday	
2	Friday	Parumala Perunnal (LH)
3	Saturday	Working Day
4	Sunday	
5	Monday	
6	Tuesday	Deepawali (H)

College Almanac 2018-19

7	Wednesday	
8	Thursday	
9	Friday	III Sem UG ends
10	Saturday	Second Saturday
11	Sunday	
12	Monday	IV Sem UG begins
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	Nabidinam (H)
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	III Sem PG ends
27	Tuesday	IV Sem PG begins
28	Wednesday	
29	Thursday	
30	Friday	

College Almanac 2018-19

Number of working days: 20
December 2018

1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	I Sem UG & PG ends
8	Saturday	Second Saturday
9	Sunday	
10	Monday	II Sem UG & PG begins
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	Christmas Holidays begin
23	Sunday	

College Almanac 2018-19

24	Monday	
25	Tuesday	Christmas
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	Christmas Holidays end

Number of working days: 15

January 2019

1	Tuesday	College reopens after Christmas holidays
2	Wednesday	Devalokam Perunnal (LH)
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	

College Almanac 2018-19

16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Republic Day
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

Number of working days: 23

February 2019

1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	

College Almanac 2018-19

8	Friday	
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	

Number of working days: 20

College Almanac 2018-19

March 2019

1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Second Saturday
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	

25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	II, IV Sems UG & PG & VI Sem UG Classes end.
31	Sunday	

Number of working days: 21

College Almanac 2018-19

April 2019

1	Monday	Summer vaction begins
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Second Saturday
14	Sunday	
15	Monday	

16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	

The academic schedule is subject to modification as per orders of Govt. and University. Total Number of Days: 194

Note

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