

BASELIUS COLLEGE

KOTTAYAM - 686 001

NAAC RE-ACCREDITED @ A GRADE (WITH CGPA 3.11)

A CHRISTIAN MINORITY EDUCATIONAL

INSTITUTION RUN BY

THE MALANKARA ORTHODOX SYRIAN CHURCH

(Affiliated to Mahatma Gandhi University, Kottayam)

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HAND BOOK & CALENDAR

2019-20

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PERSONAL INFORMATION

Name:.....

Address.....

.....

.....

E -

mail.....

Telephone No.....

ClassRoll No.

Department.....

Vehicle No.....

Driving Licence Number

.....

Blood Group.....

Bank A/c No.

Aadhar No.

PRAYER SONGS

I

Oh! Lord, Almighty God
 Oh! Lord, Omniscient One
 Oh! Lord, Omnipresent One
 Oh! Lord, Almighty God!

Help us to Learn, Labour and Love
 Help us to become good
 Help us to do our work
 With wisdom, vigour and devotion.

Eternal Grace, Save us from evil
 Eternal Power, Hold us
 Eternal Light, Lead us
 Eternal Wisdom, Enlighten us.

(Lyrics by Prof. Thomas Mathew, Retired Professor, English Department & Music by Prof. Thomas Varghese, Retired Professor, Zoology Department)

II

അനുപമസ്നേഹ ഗുണലയമേ
 അറിവിൻ പൂർണ്ണനികേതനമേ
 പുലരിയിൽ ഞങ്ങളൊന്നായ് ചേർന്നു
 നിൻതിരുനാമം വാഴ്ത്തുന്നു.

അജ്ഞത തീർക്കാനെന്നയും, ഞങ്ങളിൽ
 വിജ്ഞാനക്കുതിർ വീശിടുവാൻ
 അലസത മാറ്റി അത്യുത്സാഹം
 ഞങ്ങളിലെന്നും പൂവണിക

III

അസതോ മാ സദ്ഗമയ
 തമസോ മാ ജ്യോതിർഗമയ
 മൃത്യോർ മാ അമൃതംഗമയ
 പൂർണ്ണമദഃ പൂർണ്ണമിദം
 പൂർണ്ണാത് പൂർണ്ണമുദച്യതേ
 പൂർണ്ണസ്യ പൂർണ്ണമാദായ
 പൂർണ്ണമേവാവശിഷ്യതേ
 ഓം ശാന്തിഃ ശാന്തിഃ ശാന്തിഃ

IV

ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...
 ദൈവപുത്രാണാമേവമേ...

(Lyrics by Dr. Elcy I. C., Former Head of the Dept. of Hindi)

V

സർവ്വ ശക്തനാം ദൈവമേ
 സർവ്വ ജ്ഞാനിയാം ദൈവമേ
 സർവ്വ വ്യാപിയാം ശക്തിനീ
 സർവ്വ കാരുണ്യ രൂപനേ

ജ്ഞാനവും കർമ്മശേഷിയും
 സ്നേഹമാർഗ്ഗ സഞ്ചാരവും
 സത്യപാലന നിഷ്ഠയും
 ഞങ്ങളിൽ നീ നിറയ്ക്കണേ

ആത്മജ്ഞാനത്തിന്നുണർവ്വേകി
 അജ്ഞാനാന്ധത നീക്കണേ
 പരമശക്തിപ്രഭാവവും
 ദിവ്യജ്യോതിസ്സിൻ ദീപ്തിയും
 തെളിയണേ മമ മാർഗ്ഗത്തിൻ
 അഭയമേക നീ ദൈവമേ

(Lyrics by Dr. Shyla Abraham, Former Head of the Department of Malayalam & Music by Prof. Manoj Narayanan K. S, Assistant Professor & HOD, Commerce Department)

COLLEGE ANTHEM

കലാലയഗീതം

വിദ്യാദായിനി കർമോന്മേഷിണീ
വിമലസ്നേഹ കലാലയമേ ജയ!
സത്യം ധർമ്മം സേവനമെന്നതു
ജീവിതവ്രതമായ് പകരും ക്ഷേത്രം
നന്മയിലെങ്ങും മുന്നേറാനൊരു
സന്മതിയേകി ലസിക്കുന്നു!

എല്ലാവർക്കും വിജയം പുനരെല്ലായ്പോഴും ക്ഷേമം
നാനാതൂറുകളിലുന്നതനിലകളിൽ
തനയർക്കമരാൻ മംഗളമരുളും
അമിതകൃപാനിധി നീ ജനനീ!

നിന്നുടെ മഹിമയിതേറട്ടെ
അതിൽ നമ്മുടെ പുണ്യം പുലരട്ടെ! (2)
വിദ്യാദായിനി കർമോന്മേഷിണീ
വിമലസ്നേഹകലാലയമേ, ജയ!
കലാലയമേ, ജയ!
കലാലയമേ, ജയ!

(Lyrics by Dr. A. M. Unnikrishnan, Former Reader in Malayalam)

NATIONAL ANTHEM

Jana gana mana Adhinayaka Jayahe
Bharatha bhagya vidhata
Punjab, Sindh, Gujarata, Maratha
Dravida Utchala Benga
Vindhya Himachala Yamuna Ganga
Utchala Jaladhi taranga
Tava subha name jage
Tava subha Ashisha mage
Gahe tava jaya gatha
Jana gana mangala dayaka jayahe
Bharatha bhagya vidhata
Jaya he, Jaya he, Jaya he,
Jaya, Jaya, Jaya, Jaya he !

NATIONAL PLEDGE

*India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give respect to my parents, teachers and all elders and
treat everyone with courtesy.
To my country and my people, I pledge my devotion; in their well
being and prosperity alone lies my happiness.*

Jai Hind

OUR COLLEGE

INSTITUTIONAL OBJECTIVES

Baselius College was established in the year 1964 by a galaxy of eminent men to fulfil the long cherished dream of the Malankara Orthodox Christian Community to dedicate themselves to the service of God and man. This premier postgraduate institution that flourished from the precincts of the MD Seminary High School perpetuates the sacred memory of our heavenly patron **His Holiness Baselios Geevarghese-II**, the late lamented Catholicos of the East, who steered the destiny of the Orthodox Church with grace and vision for more than three decades.

The College is situated AT the heart of Kottayam town, in the MD Seminary compound, flanked by the awe-inspiring steeples of Mar Elia Cathedral on the right side and the impressive complex of the Malayala Manorama on the left, looking over the expansive Malankara Estates and the meandering Kodoor River. The site is easily accessible by road, rail and water transport systems.

The College stands for academic excellence, development of skill and character formation so as to produce intellectually matur, morally upright, socially committed and spiritually inspired men and women. In pursuance of this goal, the College has set the following **objectives**:

- To develop the potentialities of young men and women and help all those engaged in the pursuit of Truth and Knowledge, keeping in view the intellectual, physical and spiritual values.

- To inculcate a sense of discipline, social responsibility and community service in the youth and also to bring home the dignity of manual labour.
- To provide society with the right kind of leadership through men and women trained in various spheres who are competent to tackle the problems in life and make them worthy citizens of our community and the country in general.
- To instill in the students a sense of national pride through appreciation of Indian traditions and cultures.
- To sensitise students to critique current Socio-economic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender.
- To familiarise students with environmental issues, thus motivating them to promote ecological justice and sustainable development.
- To establish a link between the institution and policy- makers through collaborative research leading to social development.

MAJOR MILESTONES

- 1964 Baselius College is established at the heart of the city of Kottayam in the sacred memory of the venerable Heavenly Patron His Holiness Baselius Geevarghese II, the late lamented Catholicos of the East.
- Dr. A.P. Mani is appointed as the pioneering Principal of the college.
- Departments of Physics, English, Malayalam, Botany, Chemistry, Hindi, Commerce & Physical Education started functioning. Four Pre- degree batches started.
- 1967 The junior college is upgraded Departments of English, Commerce, Economics, Botany, Mathematics and Zoology started to offer undergraduate programmes.
- 1969 Department of Chemistry started offering degree programmes.
- 1976 Baselius College Co- operative Society is formed.

- 1979 The college is brought under the Educational agency of the MOC Colleges and His Grace Daniel Mar Philexinos takes over the reins as the Corporate Manager. The first All Kerala Intercollegiate Baselius Trophy Tournament is conducted.
- 1981 Department of Political Science is established as an undergraduate department. Department of Commerce is upgraded to a postgraduate department.
- 1982 Dr. A. P. Mani retires as principal and Prof. E. J. John becomes the new principal. H. G. Mathews Mar Barnabas Metropolitan takes over as the new Corporate Manager. Department of Malayalam is established as an undergraduate department and single faculty department of Sanskrit started functioning along with it.
- 1984 Department of Chemistry is upgraded to a postgraduate department.
- 1988 Prof. E. J. John retires as principal and Prof. M. J. Thomas becomes the new principal.
- 1989 College celebrates its Silver Jubilee.
- 1990 Open-Air Auditorium constructed.
- 1992 H. G. Philipose Mar Eusebius Metropolitan takes over as the new Corporate Manager.
- 1993 English Department is upgraded to a Postgraduate Department.
- 1994 Construction of the Silver Jubilee block is completed.
- 1995 Prof. M. J. Thomas retires as principal and Dr. Alexander Karakkal becomes the new principal. Department of Physics is established.
- 1996 Dr. Alexander Karakkal retires as principal and Prof. K. P. Joy becomes the new principal. English Department is upgraded to a Research Centre. Department of Commerce (OM & SP) is established.

- 1998 Prof. K. P. Joy retires as principal and Prof. P. C. Alias becomes the new principal. Department of Physics is upgraded as a Postgraduate Department.
- 1999 Baselius Researcher (ISSN 0975- 8658), a bi- annual Journal of Interdisciplinary Studies and Research published by Baselius Research Guidance Centre brings out its first issue.
Economics Department is upgraded as a Postgraduate Department. New Auditorium was inaugurated by His Holiness Baselius Marthoma Mathews II.
- 2000 College is accredited by NAAC with three stars, in its first cycle. Prof.P.C. Alias retires as principal and Prof. E. John Mathew becomes the new principal.
- 2002 Dr. A.P. Mani Media Centre is inaugurated by H.H. Baselius Marthoma Mathews II in memory of Dr. A. P. Mani, the first principal of the college.
- 2003 H.G. Dr. Yakob Mar Irenaios Metropolitan takes over as the new Corporate Manager.
- 2004 Construction of an additional storey in the Mathematics Block is completed.
- 2005 Prof. E John Mathew retires as principal and Prof. Jacob K. Mathew becomes the new principal. A Latex Testing (DRC) Laboratory started in Botany Department.
- 2006 Prof. Jacob K. Mathew retires as principal and Rev. Fr. E. M. Philip becomes the new principal.
- 2007 H. G. Kuriakose Mar Clemis Metropolitan takes over as the new Corporate Manager. College re-accredited by NAAC with B++ Grade.
- 2008 Prof. Fr. E. M. Philip retires as principal and Prof. Jacob Kurian Onattu becomes the new principal.
- 2010 Construction of Women’s Hostel for the college. Men’s football Sports Hostel starts to function under Kerala State Sports Council Scheme.
- 2011 College is conferred with Minority Status
- 2012 H.G. Dr. Thomas Mar Athanasius Metropolitan takes over as the new Corporate Manager. Two additional stories of Self-financing programme constructed in the Mathematics Block.
- 2013 Introduction of a UGC sponsored Foundation Course on Human Rights in the Department of Political Science.
- 2014 College celebrates its Golden Jubilee. Chief Mnister Sri.Oommen Chandy flagged off the jubilee celebrations. Electronics Department comes into being. Dr. A. P Mani Media Centre is refurbished in connection with the Golden Jubilee Celebrations of the college. The Office Block was also refurbished during this period. The foundation stone for the Golden Jubilee Building is laid by His Holiness Baselius Marthoma Paulose II
- 2015 BBA Programme is started and college acquires the status of semi-professional college. College is Re-accredited with A Grade by NAAC (with CGPA 3.11). Department of Physics is upgraded as a Research Centre. Prof. Jacob Kurian Onattu retires as principal and Prof. Alexander V. George becomes the new principal.
- 2016 Construction of UGC Sponsored Women’s Hostel II and Golden Jubilee Students’ Amenity Centre started. Women’s Football Sports Hostel starts to function under Kerala Sports Council.
- 2017 Prof. Alexander V. George retires as principal and Dr. Jancey Thomas becomes the new principal.
- 2018 College becomes eligible for funding under the Central government & Rashtriya Uchathar Shiksha Abhiyan (RUSA) scheme. Golden Jubilee **Students’ Amenity Centre** is inaugurated.

2019 Dr. Jancey Thomas retires as principal and Dr.Biju Thomas becomes the new principal. Department of Chemistry is elevated to the status of a Research Centre.

MANAGEMENT

EDUCATIONAL AGENCY

H.H. Baselios Marthoma Paulose II, Catholicos of the East
Ph: 0481- 2570569, 2578500

MANAGEMENT

Corporate Management of M.O.C Colleges, Devalokam P.O., Kottayam,
Ph: 0481 -2573533

MANAGER, M.O.C. COLLEGES

His Grace Dr. Thomas Mar Athanasius Metropolitan
Ph: 0485 -2832401, 2833401

SECRETARY, M.O.C. COLLEGES

Dr. M. E. Kuriakose
Ph: 9447101513

PRINCIPAL

Dr. Biju Thomas
Ph: 8304810258

BURSAR

Dr. Joy Markose
Ph: 9447356001

LOCAL MANAGEMENT COMMITTEE

1. H.H. The Catholicos of the East & Malankara Metropolitan

Ph: 0481-2570569, 0481-2578500 (President)
2. Mr. A. Jacob Oppootttil, Kottayam-1.

Ph : 9847048953

3. Mr. Alexander Oommen, Thadathilparambil, Kottayam-1

Ph: 93887944177
4. Prof. P.K.Kurian, Plammoottil, Manganam P.O, Kottayam.

Ph: 2574131, 9447174131
5. Prof. Cherian Thomas, Panikkaru Veedu, S.H.M. P.O, Kottayam.

Ph: 2311166, 9447123111
6. Prof. K.C George, Kakkarothu House, Thazhathangady P.O., Kottayam

Ph: 9846663260
7. Rev. Fr. Thomas Zachariah, Principal Secretary to H.H. The Catholicos of the East.

Ph: 8086696900
8. Rev. Fr. P.A. Philip, Catholicate Aramana, Devalokam

Ph: 9496155461
9. Dr. Biju Thomas, Principal, Baselius College (Secretary)

Ph: 8304810258
10. Dr. Joy Markose, Bursar, Baselius College, Kottayam

Ph: 9447356001, 2571121

FORMER MANAGERS

H.G. Mathews Mar Ivanios Metropolitan	(1964 -1979)
H.G. Daniel Mar Philexinos Metropolitan	(1979 -1982)
H.G. Mathews Mar Barnabas Metropolitan	(1982 - 1992)
H.G. Philipose Mar Eusebius Metropolitan	(1992 - 2003)
H.G. Dr. Yakob Mar Irenaios Metropolitan	(2003 - 2007)

H.G. Kuriakose Mar Clemis Metropolitan (2007 - 2012)

FORMER PRINCIPALS

Dr. A.P. Mani (1964-1982)

Prof E. J. John (1982-1988)

Prof. M.J. Thomas (1988-1995)

Dr. Alexander Karakkal (1995-1996)

Prof. K.P. Joy (1996-1998)

Prof. P.C. Alias (1998-2000)

Prof. E. John Mathew (2000-2005)

Prof. Jacob K. Mathew (2005-2006)

Prof. Fr. E.M. Philip (2006-2008)

Prof. Jacob Kurian Onattu (2008-2015)

Prof. Alexander V. George (2015-2017)

Dr. Jancey Thomas (2017-2019)

CORE	COMPLEMENTARIES	SANCTIONED STRENGTH
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- | | | | |
|-----|---|-----------------------------|----|
| 1. | B.A. English Language & Literature | English & History | 50 |
| 2. | B.A. Malayalam Language & Literature | Kerala Culture & Sanskrit | 30 |
| 3. | B.A. Economics | Political Science & History | 50 |
| 4. | B.A. Political Science | Economics & History | 40 |
| 5. | B.Sc. Mathematics | Statistics & Physics | 50 |
| 6. | B.Sc. Physics | Electronics & Maths | 30 |
| 7. | B.Sc. Chemistry | Mathematics & Physics | 50 |
| 8. | B.Sc. Botany | Chemistry & Zoology | 42 |
| 9. | B.Sc. Zoology | Chemistry & Botany | 50 |
| 10. | B.Com (Model-I) Elective Finance and Taxation | | 60 |
| 11. | BBA | | 24 |

* English and additional language (Malayalam, Hindi, Syriac, Sanskrit- students may choose any one) are compulsory for all programmes/ students of B.A./B.Sc./B.Com.

* No additional language for BBA

PROGRAMMES OF STUDY

The College offers the following programmes of study:

A) UNDER GRADUATE PROGRAMMES (CBCS) Under Aided Stream

B) POSTGRADUATE PROGRAMMES (CSS) under Aided Stream	SANCTIONED STRENGTH
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- | | | |
|----|------------------------------------|----|
| 1. | M.A. English Language & Literature | 20 |
| 2. | M.A. Economics | 15 |

3.	M.Sc Chemistry	20
4.	M.Sc. Physics	15
5.	M.Com. (Finance & Taxation)	15

C) PROGRAMMES UNDER SELF FINANCING STREAM

UG PROGRAMME	SANCTIONED STRENGTH
B.Com (Model –III Taxation)	50
PG PROGRAMME	
M.Com (Finance)	24

D) Research Programmes

Ph.D. in English
Ph.D. in Physics
Ph.D. in Chemistry

E) Career Oriented Add-on Course

Travel & Tourism (Initially UGC Sponsored)
Co-ordinated by Commerce Department

F) Diploma Course

Advanced Diploma in Logistics & Supply Chain Management: (in collaboration with Centre for Continuing Education, Govt. of Kerala)
Co-ordinated by Economics Department.

G) Certificate Programmes

1) Microsoft Office-Specialist for Excel, *Co-ordinated by Dept. of Commerce*

2) Diploma in GST Practitioner *Co-ordinated by Dept. of Commerce.*

H) Other Programmes

Company Secretaryship Course: ICSI Study Centre
Co-ordinated by Department of Commerce.

OFFICIALS UNDER

RIGHT TO INFORMATION ACT, 2005

Public Information Officer	Dr. Shaju M. J. (Asso. Professor & HOD Dept. of Economics)	9496158890
Assistant Public Information Officer	Sri. Rajan Varughese (Junior Superintendent)	9495849479
Appellate Authority	Dr. Jyothimol P (Asso. Professor & HOD Dept. of English)	9495690047

PROFILE OF DEPARTMENTS WITH FACULTY DETAILS

POSTGRADUATE DEPARTMENTS

POSTGRADUATE DEPARTMENT OF ENGLISH

AND CENTRE FOR RESEARCH

english@baselius.ac.in

The inception of the department was in the year 1964. The research centre has two research guides and has so far produced fourteen Ph.Ds. The department has successfully conducted eleven national seminars, three regional seminars and four P. G. Students' seminar ('PRAJNA'). twenty five students have qualified the UGC- NET. The department has access to seven journals and has more than 2700 books. The department has produced five ranks in the graduate level and four in the postgraduate level.

FACULTY MEMBERS

1. Dr. Jyothimol P., M. A., NET, M. Phil, Ph.D, Asso. Professor & HOD <i>pjyothimol@baselius.ac.in</i>	0484-2745603 9495690047
2. Ms. Elsa C Maria Sebastian, M. A., M. Phil. Asso. Professor	9447570167 0481-2571950

elsacmariasebastian@baselius.ac.in

3. Mr. Joy Joseph, M.A, M.Phil, M.Ed, MA(DE) 9349503094
PGDTE. Asso. Professor
joyjoseph@baselius.ac.in
4. Ms. Jyothi Susan Abraham, M.A.,NET 9496267020
B.Ed, Diploma in IT. - Asst. Professor 04812462070
jyothisusanabraham@baselius.ac.in
5. Ms. Vidya Merlin Varghese, M. A., NET, B.Ed. 9847942934.
Asst. Professor
vidyamerlinvarghese@baselius.ac.in
6. Ms. Anju John, M.A., NET, M.Phil, M.A. Journalism 9744871664
Asst. Professor,
anjujohn@baselius.ac.in
7. Ms. Anna George MA, M.Phil, NET 9446061734
Asst. Professor,
annageorge@baselius.ac.in
8. Ms. Kavitha Gopalakrishnan, M.A., NET, M.Phil, 9446765061
PGDCE.,
Asst. Professor 04862-200839
kavithagopalakrishnan@baselius.ac.in
9. Mr. Jithin John, M.A., NET., 9744503032
Asst. Professor
jithinjohn@baselius.ac.in
10. Ms. Susanna Thomas, M. A., NET, B.Ed. 9567921201
Asst. Professor 0481-2353786
susannathomas@baselius.ac.in
11. Mr. Viju Kurian, M. A., NET, M. Phil. 9496093829
Asst. Professor 0484-2341829
vijukurian@baselius.ac.in
- 12 Ms. Meera Elizabeth James, M.A., NET. 9400840248
Asst. Professor
meeraelizabethjames@baselius.ac.in

Open Course: Acts on the stage

Class Teachers:

D1 English	Ms. Kavitha Gopalakrishnan
D2 English	Ms.Vidya Merlin Varghese
D3 English	Dr. Jyothimol P.
M1 English	Ms. Jyothi Susan Abraham
M2 English	Ms. Elsa C. Maria Sebastian
Internal Assessment Coordinator	Ms. Jyothi Susan Abraham
Association Teacher-in-Charge	Ms. Elsa C. Maria Sebastian
Association Student-in-Charge	Mr. Roshan Daniel Regi & Ms. Ms. Saino Susan Baby

CENTRE FOR RESEARCH

- Guides: 1. Dr. Jyothimol P.
2. Dr. Lata Marina Varghese (Former HOD and currently Principal, St. Thomas College, Ranni)

Ph.D. Awardees:

1. Dr. Ranjana Sara Philip
2. Dr. Susan Varghese
3. Dr. Renju D.
4. Dr. Armstrong Philip
5. Dr. Laly Mathew
6. Dr. Bijimol Thomas
7. Dr. Jyothimol P.
8. Dr. Trisina M. Alappat
9. Fr. Dr. Jyothis Potharay
10. Dr. Sajeev P. P
11. Dr. Jani George

12. Dr. Jisha Alex
13. Dr. Nithya Mariam John

**POSTGRADUATE DEPARTMENT OF PHYSICS
& CENTRE FOR RESEARCH**

0481-2566162
physics@baselius.ac.in

The department had its humble beginnings in the fledgling days of the college where Physics was taught for pre-degree and subsidiary classes. The department could set its mark in the academic arena by the introduction of undergraduate programme in 1995 and postgraduate programme in 1998. Every year the department organizes Prof. C.K Kuriakose memorial lecture series, All Kerala Intercollegiate Physics Quiz competition and also All Kerala Power Point presentation. The members of the Physics Association organize Physifest as part of Alumini day and as a mark of the inception of the department -15th November 1995.

FACULTY MEMBERS

- | | |
|---|------------------------------|
| 1. Dr. Sindu Jones, M.Sc, M.Phil, B.Ed, Ph.D.
Asst. Professor & HOD
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97466152889 |
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| 9. Ms. Susan M. Jacob, MSc.
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Open Course: Physics in everyday life

Class Teachers

D1 Physics	Dr. Ambika D
D2 Physics	Dr. Misha Hari
D3 Physics	Dr. Anisha Mary Mathew
M1 Physics	Dr. Nibu A George
M2 Physics	Ms. Neha P R
Internal Assessment Coordinator	Dr. Nibu A. George
Association teacher-in-Charge	Dr. Anisha Mary Mathew & Ms. Neha P R
Association student-in-Charge	Ms. Aishwarya Ambady & Ms. Lakshmi K B

CENTRE FOR RESEARCH

Guide: Dr. Nibu A. George

**POSTGRADUATE DEPARTMENT OF CHEMISTRY & CENTRE
FOR RESEARCH**

Ph. No. 0481-2302260

chemistry@baselius.ac.in

The Department was established in 1969 and the Degree Course in Chemistry was introduced in the same year. The Department became a Postgraduate department in 1984 when M.Sc in Pure Chemistry was started and it has produced ten ranks over the years. Twenty regional seminars and four national seminars have been conducted. The department has also to its credit, twelve NET qualified students. In 2019, the Department was elevated to the status of a Research Centre. Dr Suma Bino Thomas and Dr. Jalaja J Malayan serve as research guides.

FACULTY MEMBERS

- | | |
|--|----------------------------|
| 1. Dr. Suma Bino Thomas, MSc, M.Phil, PhD, NET.
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9846600644 |
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- | | |
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Open Course: Chemistry in Everyday Life

Class Teachers	
D1 Chemistry	Ms. Anju Linda Varghese
D2 Chemistry	Dr. Jinta Thomas
D3 Chemistry	Ms. Jinu Mathew
M1 Chemistry	Dr. Jalaja J. Malayan
M2 Chemistry	Dr. Suma Bino Thomas
Internal Assessment Coordinator	Dr. Jalaja J Malayan
Association teacher-in-Charge	Ms. Shetal Elizabeth Thomas
Association Student-in-Charge	Mr. Sanjay Sunil & Ms. Anjali. S

POSTGRADUATE DEPARTMENT OF ECONOMICS

0481-2565025

economics@baselius.ac.in

The inception of the department was in 1967. The department has access to seven journals and has more than 2000 books. The department has produced three ranks in the graduate and Postgraduate levels. The department has conducted five national seminars and one international seminar. Training programmes for various competitive exams are also conducted by the department.

FACULTY MEMBERS

1. Dr. Shaju M.J., M. A., B. Ed, NET, PhD. 9496158890
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Open Course: **Fundamentals of Economics**

Professional Diploma Course **Advanced Diploma in Logistics & Supply Chain Management**

Coordinator: Ms. Thara Thomas

Class Teachers

D1 Economics	Ms. Jeejamol P.M
D2 Economics	Mr. Arun Mathew
D3 Economics	Ms. Thara Thomas
M1 Economics	Ms. Ashly Thomas

M2 Economics	Mr. Vijeesh Vijayan
Internal Assessment Coordinator	Mr. Raju John
Association teacher-in-Charge	Ms. Ashly Thomas
Association student-in-Charge	Mr. Joji John

POSTGRADUATE DEPARTMENT OF COMMERCE & MANAGEMENT

0481- 2582002

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In 1967, when the college was elevated from junior college to full-fledged degree college, the Commerce Department was also established as one of its four pioneer departments. The excellence of the department can be sighted from the 24 University ranks it has bagged till date. The Department, on a regular basis has been conducting a lecture series under the title "Tutelage" during the past five years, providing an opportunity to the students to interact with the stalwarts of various fields. Besides, the department also conducts a lecture series every year commemorating the services of the founder HOD Late Prof. M.C. Jacob entitled "M.C. Jacob Memorial Lecture." During the past three years several workshops and a few seminars were organized.

FACULTY MEMBERS (COMMERCE)

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Guest Lecturer,

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Open Course: Commerce : Fundamentals of Accounting Management : Brand Management

Class Teachers

D1 Commerce	Mr.Clement Mathew Kuriakose
D2 Commerce	Ms. Resmi Annie Thomas
D3 Commerce	Ms. Ancy Sam
M1 Commerce	Ms. Tissy Eruthickal
M2 Commerce	Mr. Richu Mathew
D1 BBA	Ms. Blessy Maria Joseph
D2 BBA	Ms. Shiny Abraham
D3 BBA	Ms. Rani M. Susan
Internal Assessment co-ordinator (Commerce) Ms. Prof. Resmi Annie Thomas	
Association teacher-in-Charge (Commerce)	Ms. Tissy Eruthickal & Mr. Ajay Abraham
Association student-in-Charge (Commerce)	Mr. Akhil T S
Association teacher-in-Charge (BBA)	Ms. Vidyasree V.
Association student-in-Charge (BBA)	Mr. Thomas P. Cherian

Career Oriented Add-on Course

Travel & Tourism	Microsoft Office	Specialist for Excel	Diploma in	GST Practice
Coordinators	Coordinator	Coordinator	Coordinator	Coordinator
- Ms. Ancy Sam & Ms. Vidyasree V.	- Mr. Ajay Abraham	- Mr. Rani M. Susan	- Mr. Richu Mathew	- Mr. Richu Mathew

ICSI Study Centre Coordinators - Ms. Resmi Annie Thomas & Mr. Clement Mathew Kuriakose

UNDERGRADUATE DEPARTMENTS

DEPARTMENT OF MALAYALAM

0481-2563025

malayalam@baselius.ac.in

The Department of Malayalam commenced functioning under the leadership of Prof. K. C. Mani in 1964 was upgraded with B. A. Course in 1982. A well-equipped library with almost 3700 books enriches the academic pursuits. Since its inception, the Department has been successful in bagging seven University ranks. The department has conducted almost ten seminars including one UGC approved seminar.

FACULTY MEMBERS

1. Mr. Thomas Kuruvilla, M.A, NET 9847877290
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Open Course: പുതുപുസ്തകം : അടിസ്ഥാന തത്വങ്ങൾ

Class Teachers

D1 Malayalam	Dr. Manjusha V Panicker
D2 Malayalam	Dr. Sarath P Nath

D3 Malayalam	Dr. Selvy Xavier
Internal Assessment Co-Ordinator	Dr. Aswathy A V
Association teacher-in-Charge	Dr. Sarath P Nath
Association student-in-Charge	Mr. Amal John Jacob

DEPARTMENT OF MATHEMATICS AND STATISTICS

0481-2565912

mathematics@baselius.ac.in

The department was instituted in the year 1967. The department has successfully conducted one UGC sponsored national seminar and one UGC sponsored national workshop and a good number of regional seminars. Two students have received ranks in the university examination. Kerala Mathematical Association Library and Research Centre is also functioning under the department. The Department has a well-stocked department library with nearly 3000 books and many journals on Mathematical Science.

Faculty Members

1. Dr. Annie Cherian, M.Sc., Ph.D., NET. 9446125298
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5.

Open Course: Applicable Mathematics

Class Teachers	
D1 Mathematics	Dr. Annie Cherian
D2 Mathematics	Ms. Jaimy Sarah Jacob
D3 Mathematics	Ms. Tessymol Abraham
Internal Assessment Coordinator	Ms. Tessymol Abraham
Association Teacher-in-Charge	Ms. Tessymol Abraham
Association Student-in-Charge	Mr. Nidheesh P P

DEPARTMENT OF BOTANY

0481-2565919

botany@baselius.ac.in

The department of Botany started functioning from 1967. As a part of the UGC sponsored Add- on Course in Natural Rubber Production and Plantation Management, the department has taken the initiative to start Latex Testing (DRC) Laboratory since 2005. The department library consists of more than 1000 books. The department has produced four ranks in the graduate level.

Faculty Members

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Asst. Professor

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Open Course: Horticulture & Nursery Management

Class Teachers	
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D2 Botany	Dr. Geetha Lakshmi K
D3 Botany	Dr. M. V. Krishnaraj
Internal Assessment Coordinator	Dr. Sajish P. R
Association teacher-in-Charge	Dr. Geethalakshmi K.
Association Student-in-Charge	Mr. Aashin Mani Rajan & Ms. Aleena Ann Abraham

DEPARTMENT OF ZOOLOGY

0481-2565235

zoology@baselius.ac.in

The department of Zoology was established in the year 1967. The department has organized one international, one national and one regional seminars and three workshops. The department has a museum holding more than 300 preserved specimens and has more than 700 books. The department has produced four ranks in the graduate level.

FACULTY MEMBERS

1. Dr. Rejitha V., M.Sc, B.Ed, M.Phil, Ph.D. 9495324041
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3. Mr. Anish M. R. MA, M.Phil, NET 8547552428
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Open Course: Public Health and Nutrition

Class Teachers	
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D2 Zoology	Dr. Rejitha V.
D3 Zoology	Dr. Anit M. Thomas
Internal Assessment Coordinator	Ms. Sany Mary Benjamin
Association teacher-in-Charge	Dr. Rejitha V.
Association student-in-Charge	Ms. Meenu Parthan

Open Course: Introduction to Defence and Strategic Studies

Class Teachers	
D1 Politics	Mr. Shibu M George
D2 Politics	Mr. Anish M. R
D3 Politics	Dr. Sheeja Kuriyakose
Internal Assessment Co-Ordinator	Dr. Sheeja Kuriyakose
Association Teacher-in-Charge	Dr. Sheeja Kuriyakose
Association Student-in-Charge	Akhila Susan Mohan

DEPARTMENT OF POLITICAL SCIENCE

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politicalscience@baselius.ac.in

The department became an independent, full-fledged undergraduate department in the year 1981 with the introduction of B.A main degree course. A certificate course namely, 'Human Rights Education', having duration of three months has been run by the department since the last five years with the grant of UGC. The department has won second rank for the last three years (2016,2018, &2019) and bagged 2nd, 4th, 7th and 11th ranks in the university examination, 2019.

FACULTY MEMBERS

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SUBSIDIARY & LANGUAGE DEPARTMENTS

DEPARTMENT OF HISTORY

histry@baselius.ac.in

The department was established in the year 1981. It offers History as a complementary course for BA English, Economics and Political Science students.

FACULTY MEMBER

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DEPARTMENT OF HINDI

hindi@baselius.ac.in

The department of Hindi started functioning from the very beginning of the institution in 1964. The Department provides second language classes to B.A, B.Sc and B.Com students.

FACULTY MEMBERS

1. Ms. Lija Achamma George M.A. 8281904416
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DEPARTMENT OF SANSKRIT

sanskrit@baselius.ac.in

The department of Sanskrit started functioning in the year 1982 offering complementary course for B.A. Malayalam. The Department started offering common course for B.A./B.Sc. programme from 1999 onwards.

FACULTY MEMBER

1. Dr. Sarath P.Nath, M.A, NET. 9188233263
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DEPARTMENT OF SYRIAC

syriac@baselius.ac.in

The department of Syriac started its functioning in the year 1985. Syriac is offered as a common course to B.A, B.Sc and B.Com students.

FACULTY MEMBER

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DEPARTMENT OF ELECTRONICS

electronics@baselius.ac.in

The department was established in the year 2014. It offers Electronics as a complementary course for B.Sc (Physics) students.

FACULTY MEMBER

1. Mr. Nibu B. Thomas, M.Sc., NET. 0469-2605844

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DEPARTMENT OF PHYSICAL EDUCATION

physicaleducation@baselius.ac.in. www.baseliussports.in

The Department of Physical Education was established in the year 1964. The department conducts Baselius Trophy Basketball (Men & Women), Football tournaments every year. The college runs a Football Sports Hostel under the Sports Hostel scheme of Kerala State Sports Council. The department has produced a number of international and national sportsmen.

FACULTY MEMBERS

1. Mr. Abu Joseph C., M.P.E.S., M.Phil.PGDH & FM, PGDY, NET.
9495527369
Asst. Professor & HOD i/c
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Open Course: Physical, Health and Life Skills Education

SELF FINANCING SECTIONS

COMMERCE

Phone: 0481-2300222

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E-mail: commerceselffinancing@baselius.ac.in

B.Com (Office Management and Secretarial Practice) is a well conducted Vocational Programme in Baselius College which started as a UGC sponsored course in 1996. The course later became a self financed programme. In 2017, the elective was changed to taxation. From 2014-15 the Department started offering M.Com also. The department has

been maintaining very good academic results in the University examination.

Faculty Members

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Open Course: Fundamentals of Economics

Class Teachers

D1 Commerce (SF)	Ms. Priya S
D2 Commerce (SF)	Ms. Deepa Annie John
D3 Commerce (SF)	Ms. Soju Scaria
M1 Commerce (SF)	Ms. Vishnupriya G

M2 Commerce (SF)	Ms. Chikkumol O. A.
Internal Assessment Co-ordinator	Ms. Priya S
Association Teacher-in-Charge	Ms. Aelu Elza Kurian
Association Student-in-Charge	Mr. Subramanyan V

ADMINISTRATIVE STAFF

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14. Mr. Soan Ipe Jacob
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15. Mr. Jerry C. George
Office Attendant 8592051884

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LIBRARY STAFF (NON- VACATION)

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3. Mr. A. M. Varghese (Lab Asst.-Botany) 9495129534

4. Mr. Shebu C.V. (Lab Asst.-Physics) 9495749664

5. Mr. Jose Thomas (Lab Asst.-Chemistry) 9497617558

6. Mr. Joshy J. Thomas (Lab Asst.-Zoology) 9747488789

MANAGEMENT & BURSAR OFFICE STAFF

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Accountant 9745048364

3. Mr. K.M Kuriakose Accounts-Clerk 9446542461

4. Ms. Aleyamma Thomas Computer Operator
(Betty) and PA to Principal 9496544359
thomasdonamaria@yahoo.co.in

5. Mr. K.S. Thomas Computer Operator 9495538117
ksthomas27@gmail.com

6. Ms. Sophia Mathew IQAC Office 7510339586
sophyjoji@yahoo.com

7. Mr. Jibu K. Jacob Technical Assistant 9446664921
jibukj@gmail.com

8. Ms. Anjitha Raju Library Asst. 9605778942

9. Ms. Jayasree G. Nair Computer Operator 9496160842

10. Ms. Jolly Thomas Library Asst.(SF) 9497087201
anakha.83@gmail.com

11. Mr. Babu Abraham Office Asst. 9846305313

12. Mr. Jomin K. Joice Office Asst. 9400500135

13. Mr. Kuriakose K .V. Office Asst. 9847775591

14. Mr. Ashwin V. Reji Office Asst. 8592006072

15. Mr. Yousuf Gate keeper/Watcher 9633931522

16. Mr. Manoj Johny Gate Keeper/Watcher 9605571912

17. Mr. Ganesh Gate Keeper/Watcher 8592873841

18. Mr. E.M. Mathew Gate keeper/Watcher 9539436122

19. Ms. Sreedevi Girish Cleaning Staff 9747499204

20. Mr. Joy Cleaning Staff 9495459989

21. Ms. Elamma Chacko Cleaning Staff 8086937299

22. Ms. Suma Thankachan Cleaning Staff 9495473677

23. Ms. Binu Joseph Cleaning Staff

24. Mr. M.R. Mani Cleaning Staff

HOME PAGE

The college has to its credit various facilities, forums, organisations, centres, clubs and associations. They have been established to cover almost the entire spectrum of co-curricular activities of the College to enrich campus life and make it more rewarding to each and every member of the Baselius family.

1. N.C.C

National Cadet Corps, the biggest youth organisation is functioning under the Ministry of Defence, Govt. of India. It inculcates discipline and sense of unity and patriotism in youth and trains in defence preparedness. It also aims at the development of leadership, character and comradeship among the youth. The Central and State Govts. are giving a number of incentives including weightage for education, job reservation etc. for N.C.C. cadets.

Our college has a company of 108 Cadets under 16 Kerala Bn. NCC and is commanded by Mr. Shibu M. George, Dept. of Political Science . The students who get enrolled can attain 'B' and 'C' certificates after a service of two and three years respectively.

2. NSS

NSS has been functioning in the realm of higher education with the motto "Not Me, But You" since 1969. The overall objective of NSS is personality development through social service. It is a cradle for leadership training and group dynamics. It also works to promote respect for labour, discipline, Gandhian principles, national integration and work culture.

Two NSS units are currently active in our college. Joining NSS is an assurance for success and personality development for every student. Due weightage is also given to NSS volunteers for future studies and job placements.

3. BASELIAN

The campus magazine 'Baselian' is a unique venture of our College. It provides ample opportunities for the students to express their literary talents by contributing articles, stories, poems, one-act-plays, reviews, foreign policy notes, campus projection, campus analyses, department bits etc.

4. BASELIUS RESEARCHER (ISSN-0975-8658)

Baselius Researcher is a journal of interdisciplinary studies and research published by Baselius College Research Guidance Centre. It aims at promoting research activities in the various branches of Science, Arts and Humanities. It is hoped that this journal would serve the purpose of cultivating research publication culture on our campus.

5. CAREER GUIDANCE & PLACEMENT CELL

The Career Guidance & Placement Cell attempts to create awareness on various job opportunities. Training programmes are conducted to improve the soft skills of the students and make them employable. The Placement Cell also takes initiative in conducting Campus Placement Drives.

6. MGOCSM (Mar Gregorios Orthodox Christian Students' Movement)

MGOCSM caters to the spiritual needs of our students. Under the auspices of this august organisation, prayer meetings are conducted on all Fridays. One day programmes, camps, pilgrimage to Parumala on 2nd November every year, value education classes etc are arranged by MGOCSM.

7. RED RIBBON CLUB

The Red Ribbon Club is functioning in this college in close association with our NSS units. Its main objective is to sensitize students regarding the need for voluntary blood donation. Side by side, it also helps create awareness regarding diseases such as HIV / AIDS, Hepatitis B etc. which are mainly spread through infected blood, casual and unprotected sexual contact etc.

Our Red Ribbon Club unit arranges mass blood donation programmes on selected dates, accepting blood from all willing students and staff. It also arranges blood for medical emergencies reported from neighbouring hospitals. Every year, on World AIDS Day (December 1st), there will be special awareness programmes under the auspices of the RRC.

8. MEN'S FORUM

In order to promote fruitful co-operation among the male members of the faculty and the student community of Baselius College, a Men's Forum has been introduced. This forum plans beneficial activities for men through seminars, discussions etc. in which issues and problems faced by men can be widely addressed.

9. WOMEN'S FORUM

This forum is open to all the women students of our college. It organizes discussions, seminars and awareness programmes, focusing

mainly on women's issues and needs in tune with the times. Lectures and practical sessions are arranged on relevant topics by experts in the concerned fields.

10. TUTORIAL SYSTEM AND VALUE EDUCATION

Tutorial system is introduced in the College in accordance with the norms laid down by the UGC in this regard. This system helps to promote interpersonal relationship among the members of the Baselius family and ensures personal care, individual attention and learner analysis.

The entire student community is divided into groups and each group is entrusted with a teacher who personally looks after the students of his/her group. Separate periods are set apart in the time table for tutorial work.

11. COUNSELLING CENTRE

The Counseling Centre arranged by the PTA is open to all students of college who are in need of guidance and counselling. The service of an expert counselor is made available on request to the class teacher and privacy will be thoroughly maintained throughout.

Clinical Psychologist

Sr. Anjitha SVM - 9495245212

12. WOMEN'S HOSTELS

1. H. H. Mathews-I Women's Hostel

The UGC sponsored H. H. Mathews I Women's Hostel presently houses 90 students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

2. Golden Jubilee Women's Hostel-2

The UGC sponsored H. H. Mathews I Annex Women's Hostel houses 50 PG students from across Kerala. The inmates are expected to conduct themselves in their dignity and discipline upholding the values of the institution.

Hostel-in-charges

Dr. Sindu Jones	Warden (Physics)	9446819214
Dr. Selvy Xavier	Warden (Malayalam)	9495319425
Ms. Alice Joseph	Resident Warden (PG)	9947788659
Ms. Annamma Thomas	Resident Warden (UG)	9497044758
Ms. Susamma	Cleaning Staff	9961510280

13. We Baselians (ALUMNI ASSOCIATION)

'We Baselians' is the proud name traditionally adopted by the Baselius College Alumni Association. On October 2nd every year, the former students gather in the college to share reminiscences and constructively participate in the progress of the college. Besides its ten department chapters in the college, the association has active chapters in the UAE, Bahrain, Kuwait, the USA and other foreign countries.

1. President :	Mr. Tom Mathew	9446119515
2. Secretary :	Mr. Manoj Joseph	9447659560
3. Co-ordinators:	Dr. M.V Krishnaraj	9995107714
	Ms. Tissy Eruthickal	9496324241

14. FORT(Fraternity of Retired Teachers)

FORT-BASELIUS COLLEGE started functioning since 2005-2006. The College owes a lot to the retired teachers, for bringing up this association to the present level. FORT is a forum of all retired teachers of the college. The main aims and objectives are to communicate, to share and to care, and thus to maintain a lifelong healthy relationship among all the retired

teachers and also with the present teachers. Patron's day, Memorial Prayer for the departed teachers (All Soul's day), monthly prayer meeting at the residence of one of the FORT members, seasonal celebrations like Onam followed by one day seminar on relevant topics, are the routine programmes.

FORT (2019-20)

President: Mr. C.V Skariakutty (Economics) 9447111793
 Secretary: Dr. Sherly Kurian (Malayalam) 9961274087

15. PARENT TEACHER ASSOCIATION

The PTA takes great interest in the development of the College. Class-wise PTA meetings are held twice every year and two representatives, from parents, a male and a female, are selected from each class to the General Council. The General Council elects the Vice President, Secretary and Executive committee members. The PTA General Body meeting is usually held in the first week of February every year.

The details of the office bearers of the Association (2018- 2019) are given below:

1. Dr. Biju Thomas, Principal (President)
2. Ms. Mercy Kuriakose. (Vice President) 9447401259
3. Dr. Selvy Xavier (Secretary)
4. Ms. Ashly Thomas (Teacher Representative)
5. Ms. Shetal Elizabeth Thomas(Teacher Representative)
6. Dr. Sajish P.R. (Teacher Representative)
7. Ms. Neha P.R (Teacher Representative)
8. Mr. Sreenivasan K. S (Parent Representative) 9447480390

9. Mr. Sajan Mathew (Parent Representative) 9744076236
10. Ms. Manju Mukundhan (Parent Representative) 9497323994
11. Ms. Manju Madhusoodanan(Parent Representative) 8547414051

Main Projects of PTA for last 5 years

- 2013-14: Public announcement system
 2014-15: Toilets for girls near Chemistry department & installation of solar lights.
 2015-16: Incinerator for waste disposal
 2016-17: Drinking water and rain water harvesting facilities
 2017-18: Renovation of the stage of college auditorium
 2018-19: Furnishing of Women's Hall and installation of incinerators

16. BASELIUS COLLEGE STAFF CO-OPERATIVE SOCIETY LTD. NO. K. 445

The Baselius College Staff Co-operative Society is a bank that belongs to all the members of the staff, teaching and non-teaching. The bank helps its members a great deal through various loan schemes and group deposit cum savings schemes. The management of the society is vested in a Board of Directors consisting of 8 members.

Board of Directors of the Society

1. Ms. Jinu Mathew (President)
2. Mr. Sabu K. John (Secretary)
4. Dr. Annie Cherian
5. Ms. Jeejamol P.M.
6. Ms. Vidya Merlin Varghese
7. Dr. Priya Thambi T.

8. Dr. Geetha Lakshmi K.
9. Mr. P. C Benjamin
10. Mr. Jacob C. Ninan
11. Ms. Lalykutty Oommen

Office Staff

1. Ms. Deepthi Chandran - 9496213026

17. BASELIUS COLLEGE CO-OPERATIVE SOCIETY LTD No. K. 501

The Baselius College Co-operative Society No. K.501 was established in 1976. The society functions to attain the following objectives:-

- (1) to encourage the spirit of co-operation, thrift and self reliance among its members
- (2) to introduce small saving schemes for the economic progress of the society and its members
- (3) to sell books and stationery and other articles to the members at subsidised rate and
- (4) to impart training in trades like tailoring, book binding etc. students.

Board of Directors of the Society

Phone: 2304903, 2302778

1. Dr. Biju Thomas - Principal (President)
2. Mr. Shibu M George (Secretary)
3. Ms. Shetal Elizabeth Thomas (Representative of Teachers)
4. Ms. Tissy Eruthickal (Representative of Teachers)
5. Dr. Rejitha V. (Representative of Teachers)
6. Mr. Rajan Varughese (Representative of Non-Teaching Staff)

7. Mr. Byju Kuriakose (Representative of Non-Teaching Staff)
8. Mr. Agraj S. Mohan (Student Representative)
9. Ms. Athira V.S. (Student Representative)

Office Staff

1. Ms. Aswathy Sabu, Sales Asst. 9446373607.
2. Ms. Suja Jayan , Sales aAstdt 8547621873

TEACHERS IN CHARGE OF VARIOUS CLUBS & ACTIVITIES

(OFFICE BEARERS 2019-20)

University Examinations

- 1 Dr. Annie Cherian
2. Mr. Manoj Narayanan K. S
- 3 Ms. Jeejamol P. M.

College Union Election

1. Mr. Manoj Narayanan K. S (Returning Officer)
2. Dr. Anit M. Thomas (Asst. Returning Officer)

College Union Staff Advisor

Ms. Jeejamol P. M

College Union Treasurer

Dr. Sajish P. R.

College Magazine-Baselian Staff Advisors

1. Ms. Arabhi P
2. Dr. Manjusha V. Panicker

U.G. & P.G.Admission Committee

1. Mr. Jithin John (Nodal Officer)
2. Ms. Jinu Mathew (Joint Nodal Officer)
3. Ms. Ashly Thomas
4. Dr. Anisha Mary Mathew,
5. Dr. Anit M. Thomas

6. All HODs
7. Sri. Rajan Varughese

College Arts Club

1. Ms. Jinu Mathew (Arts Club in charge)
2. Ms. Uma Surendran (Convener- Music)
3. Ms. Kavitha Gopalakrishnan (Convener- Dance)
4. Dr. Sarath P. Nath (Convener- Theatre and Histrionics)
5. Mr. Nibu B. Thomas (Convener - Fine Arts and Photography)
6. Ms. Meera Elizabeth Thomas (Convener- Literary)
7. Dr. Jintha Thomas (Convener- Quiz)
8. Ms. Susanna Thomas (Convener- Debate and Elocution)

Conveners - Common celebrations and Arts Festival

9. Ms. Neha P. R
10. Dr. Anisha Mary Mathew

N.C.C. Officer

Dr. Biju Thomas

Mr. Shibu M. George (Care taker)

N.S.S. Programme Officers

1. Ms. Sani Mary Benjamin
2. Mr. Viju Kurian

Internal Examinations

1. Dr. Rejitha V. (Convener)
2. Ms. Thara Thomas
3. Ms. Christina Mariam Mathew

PTA Secretary

Dr. Selvi Xavier

Internal Assessment UG & PG

1. Ms. Elsa C. Maria Sebastian
2. Dr. Geetha Lakshmi K.

Tutorial System

1. Dr. Priya Thambi (Convener)
2. Ms. Vidya Merlin Varghese

Centre for Research - Co-ordinators

1. Dr. Jyothimol. P (English)
2. Dr. Nibu A George (Physics)
3. Dr. Suma Bino Thomas (Chemistry)

Research Guides

1. Dr. Biju Thomas
2. Dr. Shaju M. J
3. Fr. Dr. Thomson Roby
4. Dr. Selvy Xavier

Walk With a Scholar Programme –Co ordinator

Dr. Sindu Jones

Scholar Support Programme –Co ordinator

Ms. Tessymol Abraham

ASAP Co-ordinator

Ms. Tissy Eruthickal

All India Survey on Higher Education, NIRF,

KSHEC and Swachh Bharath online entry

1. Dr. Annie Cherian (Convener)
2. Mr. Manoj Narayanan K. S.
3. Ms. Resmi Annie Thomas
4. Mr. Jithin John
5. Dr. Jintha Thomas

Higher Education Scholarship

1. Dr. Krishnaraj M.V. (Nodal Officer)
2. Mr. Vijeesh Vijayan

STATUTORY COMMITTEES

I Internal Quality Assurance Cell (IQAC)

1. Dr. Biju Thomas (Principal- Chairman)
2. Dr. Shaju M.J (Co-ordinator)
3. Dr. Jyothimol P
4. Dr. Suma Bino Thomas
5. Dr. Annie Cherian
6. Mr. Manoj Narayanan K. S

7. Dr. Sindu Jones
8. Mr. Alexander Oommen (Management Representative)
9. Prof. Jacob Kurian Onattu (Academician)
10. Mr. Baby Kuriakose (PTA Representative)
11. Adv. Vinodkumar (Alumni Representative)
12. Mr. Abraham Kurian (Industry)
13. Mr. Rajan Varughese (Junior Superintendent)
14. Mr. Akhil Kumar A. (Student representative)
15. Ms. Liya Zacharia (Student representative)

II. NAAC Steering Committee (4th Cycle- Accreditation)

1. Dr. Biju Thomas (Principal)
2. Mr. Manoj Narayanan K. S. (Co-Ordinator)
3. Dr. Shaju M. J
4. Dr. Jyothimol P.
5. Dr. Annie Cherian

II. 1. NAAC Criterian Committee (4th Cycle- Accreditation)

1. Ms. Elsa C. Maria Sebastian
2. Dr. Sindu Jones
3. Ms. Jyothi Susan Abraham
4. Dr. Suma Bino Thomas
5. Ms. Jeejamol P.M
6. Dr. Jalaja J. Malayan
7. Mr. Joy Joseph

III. U.G.C. Planning Board

1. Dr. Biju Thomas (Principal)
2. Dr. Shaju M.J (Convenor)
3. Dr. Jyothimol P
4. Dr. Suma Bino Thomas
5. Dr. Annie Cherian
6. Mr. Manoj Narayanan K. S.
7. Dr. Sindu Jones
8. Mr. Abu joseph C.
9. Ms. Arabhi. P.

10. Mr. Shibu M George
11. Mr. Thomas Kuruvilla
12. Dr. Rejitha V.
13. Dr. Joy Markose (Bursar)
14. Sri. Rajan Varughese (Junior Superintendent)
15. Smt. Seena R Nair (Librarian)
16. Sri. Ashik M. Kamal (Joint Registrar, M. G. University)

IV-1 RUSA - Board of Governors

1. Dr. Biju Thomas (Principal)
2. Dr. Annie Cherian (Co-ordinator)
3. Dr. M. E. Kuriakose (Secretary, M.O.C Colleges)
4. Prof. Jacob Kurian Onattu
5. Dr. Jyothimol P.
6. Mr. Manoj Narayanan K. S
7. Sri. Rajan Varughese (Junior Superintendent)
8. Sri. Kuriakose N. I. (Asst. Exe. Engr. KWA)
9. Sri. Abraham Kurian
10. Sri. Abraham P. Thomas

IV-2 RUSA - Board Project Monitoring Unit

1. Dr. Biju Thomas (Principal)
2. Dr. Annie Cherian (Co-ordinator)
3. Dr. Shaju M. J.
4. Dr. Sindu Jones
5. Sri. Abu Joseph C.
6. Smt. Elsa C. Maria Sebastian
7. Smt. Jeejamol P. M.
8. Sri. Sabu K. John (Senior Administrative Staff)
9. Smt. Mercy Kuriakose (PTA Representative)
10. Mr. Akhil Kumar A. (Student Representative)

V. Research Assessment Committee

1. Dr. Biju Thomas (Principal)
2. Dr. Suma Bino Thomas
3. Dr. Shaju M.J
4. External Expert

5. Dr. P. N. Harikumar (HOD, Dept of Commerce, Catholicate College, Pathanamthitta & Member, Research Committee Kerala State Higher Education Council)

VI. Collegiate Student Grievance Redressal Committee

1. Dr. Biju Thomas (Principal)
2. Dr. Jyothimol P.
3. Dr. Shaju M. J.
4. Dr. Suma Bino Thomas
5. Mr. Akhil Kumar A. (Special Student Invitee)

VII. SC/ST Monitoring Cell

1. Dr. Biju Thomas (Principal)
2. Dr. Anisha Mary Mathew (Nodal Officer)
3. Dr. Sheeja Kuriakose
4. Sri. Rajan Varughese

VII. Anti Ragging Cell

1. Dr. Biju Thomas (Principal)
2. Dr. Jyothimol. P.
3. Dr. Shaju M.J
4. Dr. Annie Cherian
5. Mr. Manoj Narayanan K. S.
6. Smt. Mercy Kuriakose (PTA Representative)
7. Sri. Alexander Oommen (Management Representative)
8. S.H.O, Kottayam East Police Station (Mob.94979 87071)
9. Smt. Jancy Jacob (Municipal Councilor)

IX. Anti Ragging Squad

1. Dr. Sindu Jones
2. Mr. Shibu M George
3. Fr. Dr. Thomson Roby
4. Ms. Arabhi P.
5. Ms. Jinu Mathew
6. Mr. Thomas Kuruvilla
7. Ms. Anju John
8. Ms. Tessymol Abraham
9. Ms. Sany Mary Benjamin

X. Internal Complaints Committee (For sexual Harassment)

1. Dr. Jyothimol. P. (Presiding Officer)
2. Mr. Shibu M. George (NCC Officer)
3. Ms. Sany Mary Benjamin (NSS Lady Officer)
4. Mr. Rajan Varughese (Junior Superintendent)
5. Dr. Mereen Punnan (Clinical Psychologist)

XI. 'Vimukthi' Anti Narcotic Cell

1. Mr. Viju Kurian (Nodal Officer)
2. Dr. Shaju M. J.
3. Ms. Linju Ann Jacob
4. Fr. Dr. Thomson Roby
5. Ms. Sani Mary Benjamin
6. Dr. Aparna Thankappan
7. Mr. Manoj Ulahannan
8. Mr. Nivin K. Siva (D2 Economics)
9. Ms. Infana Ismael. (D2 Maths)

XII. Electoral Literacy Club

1. Ms. Sani Mary Benjamin
2. Mr. Viju Kurian
3. Dr. Shaju M. J
4. Mr. Shibu M. George
5. Mr. Febin Mathew Markose (D2 Economics)
6. Ms. Swathi G. Krishna (D2 Physics)

XIII. Internal Committee for Physically Disabled Students

1. Dr. Biju Thomas (Principal)
2. Dr. Jyothimol P.
3. Dr. Shaju M. J.
4. Ms. Tissy Eruthickal
5. Mr. Rajan Varughese (Junior Superintendent)
6. Ms. Mercy Kuriakose (PTA Representative)
7. College Union Chairman

TASK FORCES

Patron Saint's Day General Convener

1. Dr. Suma Bino Thomas

M.G.O.C.S.M.

1. Ms. Resmi Annie Thomas
2. Ms. Vidya Merlin Varghese

Student Counsellors

1. Ms. Neha P.R (Convener)
2. Ms. Elsa C Maria Sebastian
3. Ms. Tissy Eruthickal

Documentation Committee

1. Ms. Jyothi Susan Abraham, (Documentation Officer)
2. Ms. Shetal Elizabeth Thomas (Asst. Documentation Officer)
3. Dr. Sarath P. Nath
4. Ms. Meera Elizabeth James
5. Ms. Deepa Annie John
6. Ms. Rani M. Susan
7. Ms. Alfia Mujeeb – D3 English
8. Ms. Revathy S Nair – D3 Commerce (Student Conveners)

Alumni Association

1. Dr. M. V. Krishnaraj
2. Ms. Tissy Eruthickal

Attendance Monitoring Committee

1. Dr. Ambika D (Convener)
2. Ms. Anna George
3. Dr. Mitty Thamby
4. Dr. Anit M. Thomas
5. Mr. Clement Mathew Kuriakose

‘Swayam’ - Online learning Platform Co-ordinator

1. Dr. Nibu A. George

Open course Co-ordinator

1. Dr. Nibu A. George

AIACHE

1. Fr. Dr. Thomson Roby
2. Ms. Anju Linda varghese

Campus Beautification

1. Dr. M. V. Krishnaraj
2. Ms. Arabhi P.
3. Mr. Abu Joseph C.
4. Dr. Jintha Thomas

Red Ribbon Club

1. Ms. Sany Mary Benjamin
2. Mr. Viju Kurian

Career Guidance and Placement Cell

1. Ms. Ashly Thomas
2. Mr. Nibu B. Thomas

Tourism Club

1. Ms. Tissy Eruthickal
2. Mr. Richu Mathew

Nature Club

1. Mr. Thomas Kuruvilla
2. Ms. Arabhi P.

Men’s Forum

1. Fr. Dr. Thomson Roby
2. Mr. Raju John

Women’s Form

1. Dr. Manjusha V. Panicker
2. Ms. Meera Elizabeth James
3. Ms. Christeena Mariam Mathews

Merit Day and Prathibha Sangamam

1. Ms. Ashly Thomas
2. Ms. Neha P. R.

Entrepreneurship Development Club

1. Ms. Ancy Sam
2. Ms. Priya S.

P. G. Forum

1. Ms. Thara Thomas
2. Ms. Anju John
3. Ms. Anju Linda Varghese

Civil Service Coaching

1. Mr. Viju Kurian

Softwares and Network

1. Mr. Manoj Narayanan K. S.
2. Dr. Shaju M. J
3. Ms. Jyothi Susan Abraham
4. Dr. Krishnaraj M. V.
5. Dr. Sajish P. R.
6. Kavitha Gopalakrishnan
7. Nibu B. Thomas
6. Githu K. Jiji

Research Journal Editors

1. Dr. Jalaja J. Malayan (Editor-in-Charge)
2. Dr. Jyothimol. P.
3. Fr. Dr. Thomson Roby
4. Dr. Nibu A. George
5. Dr. Rejitha V.
6. Ms. Resmi Annie Thomas

College Handbook

1. Dr. Sajish P. R
2. Ms. Anju John
3. Dr. Ambika D.
4. Ms. Jaimy Sarah Jacob

Value Education

1. Ms. Esla C. Maria Sebastian
2. Mr. Nibu B. Thomas

Library Council

1. Mr. Joy Joseph (Covener)
2. Dr. Sheeja Kuriakose
3. Mr. Thomas Kuruvilla
4. Ms. Susanna Thomas
5. Dr. Mitty Thambi
6. Ms. Seena R. Nair

College Sports Advisory Committee

1. Dr. Biju Thomas (Principal)
2. Dr. Joy Markose
3. Mr. Joy Joseph
4. Mr.. Abu Joseph C.

Baselius Trophy Tournament Committee

1. Mr. Joy Joseph (General Convener)
2. Mr. Abu Joseph C. (Secretary)

College Hostel Committee

1. Dr. Biju Thomas (Principal)
2. Dr. Joy Markose
3. Dr. Sindu Jones
4. Dr. Selvy Xavier
5. Abhima Edvi K. (P. G. Representative)
6. Gayathri J, (U. G. Representative)

Public Relations and Liaison with press

1. Dr. Shaju M. J. (Convenor)
2. Mr. Thomas Kuruvilla
3. Ms. Vidya Merlin Varghese
4. Dr. Selvy Xavier

Discipline Committee

1. Principal and All HOD's
2. Dr. Joy Markose
3. Fr. Dr. Thomson Roby
4. Mr. Abu Joseph C.

Arts Festival House Masters

1. Mr. Raju John
2. Ms. Anju Linda Varghese
3. Ms. Anna George
4. Mr. Nibu B. Thomas
5. Mr. Richu Mathew
6. Ms. Christeena Mariam Mathew

7. Ms. Ancy Sam
8. Mr. Clement Mathew Kuriakose

Seminars and Conferences /IPR Related Activities/Innovation Cell

1. Dr. Sindu Jones (Co-ordinator)
2. Dr. Shaju M. J. (IQAC Convenor)
3. Ms. Jeejamol P. M.
4. Dr. M. V. Krishnaraj
5. Ms. Meera Elizabeth James

Company Secretary (CS) ICSI Study Centre

1. Ms. Resmi Annie Thomas (Co-ordinator)
2. Mr. Clement Mathew Kuriakose

RULES AND REGULATIONS

The Rules and Regulations of the College are framed by the Educational Agency, Management and the Principal to ensure a peaceful campus atmosphere. The College Community is bound to abide by such rules along with the directions offered by the Hon. High Court through its judgements dated 26th September 2001 in O.P Number 24 711 /2001 for Baselius College and dated 26th May 2003 on writ appeal No. 535/2003 and Judgement of the Hon'ble High Court in the Review Petition on 20th Feb. 2004 and also the directions of the Hon'ble High Court in WP(C) No. 11582 of 2016 (W) Violation of these Court orders and the rules and regulations of the College will invoke not only contempt of court but also deterrent punishment.

CONDUCT AND DISCIPLINE OF STUDENTS

1. It shall be the bounden duty of every student to abide by the rules and regulations of the college, and to conduct himself with discipline and decorum in all places and under all circumstances.
2. Every student shall attend classes regularly and punctually and shall refrain from any action that may disturb the smooth working of the college. **Every student shall wear his / her identity card daily.**

3. Students shall be clean and modest in dress, refined in language and polite in behaviour. Students are not permitted to wear round or V neck T-shirts & low waist jeans.
4. Girl students are advised to wear modest clothing such as salwar - kamiz, churidar kurta etc. with shawls, long skirts or sarees. They are strictly instructed not to attend college in short skirts, short tops, T-shirts etc. which are not in harmony with the decorous dress code of a mixed college.
5. Smoking, use of alcohol and drugs are strictly prohibited in the college premises. Students shall not enter the campus intoxicated.
6. Every student shall greet the members of the teaching staff on the occasion of first meeting them within the college premises and whenever he meets them in public.
7. When a teacher enters a class-room, the students shall rise and remain standing till they are directed to sit or till the teacher takes his seat.
8. When classes are in session, students shall not enter or leave the class rooms without the permission of the teachers concerned.
9. While moving from one class to another, especially through stairs, students are expected to KEEP LEFT in a line, leaving sufficient room for those coming in the opposite direction.
10. Students who may be free during class-time shall not loiter on the verandah or on the premises of the college. During such time, they are to be in the Library / Reading room.
11. Every student shall handle college property with care and shall do everything in his power to preserve cleanliness and tidiness of the furniture, buildings and the premises. Students shall not disfigure the walls, doors, windows, furniture etc. with bills, engravings etc.
12. The loss or damage or disfigurement caused to the college articles will be made good by realising from the student concerned double

the cost of the loss or damage so incurred or through a collective fine covering all the students.

13. Except in the meeting of the various college Associations, no student shall address any gathering in the college premises without the special permission of the Principal.
14. Students are prohibited from being members of any political organization and from taking part in any agitational activities. The College Union Election shall not be conducted on a political style. It shall be on a system based on the guidelines issued by the Management and the Hon'ble Courts. **Politics and Political activism are strictly banned on the Campus.** The students are forbidden from organizing or attending meetings other than the official ones. The directions from the Hon'ble High Court will be strictly complied with.
15. Megaphones, loudspeakers etc. should not be used on the campus without the special permission of the Principal. Posters, flags, memorial tombs, floral arches, festoons etc. should not be displayed on the campus. Distribution of pamphlets / brochures etc. shall not be done without written permission of the Principal.
16. Indecent behaviour towards the opposite sex will not be tolerated.
17. Students shall not invite or encourage outsiders to enter the campus.
18. **Students are strictly forbidden from bringing and using mobile phones on the campus.**
19. Students are forbidden from entering into other classes without express permission of the Principal.
20. After class hours, students are permitted to stay back on the campus only with permission of the Principal.
21. They are not permitted to participate in live/photographic modelling, fashion shows, stage shows and/ or any Radio / T.V. programme without prior permission from the Principal. Students shall not defame the institution through print, visual and social media.

22. Demonstration / campaigning / procession of any type at any time is strictly prohibited within the campus.
23. Rioting/agitating against another group of students or against members of staff /Principal /Management for any reason whatsoever is prohibited.
24. If a student or a group of students or the entire students have any grievance of any kind whatsoever, it is to be brought to the attention of the Grievance Redressal Cell in writing. The cell in consultation with the Principal shall take necessary steps to resolve such grievances.
25. Re-admission to any programme is not a matter of right. Applications for re-admission will be recommended only on genuine ground and shall be forwarded by the HOD of the concerned department with a 'Good' Conduct Certificate.
26. ***Ragging/teasing/intimidating/harassing/using words of abuse etc. on junior students, especially female students within the Campus or outside is a punishable crime under Police Act, and such matters will be immediately reported to the police. Students involved in such acts will be adequately punished which may amount to***

1. **Imprisonment up to 2 years and**
2. **A fine up to Rs. 10,000/- and**
3. **Dismissal from the College.**

The University too would be requested to take the matter seriously and execute punitive measures, in such cases.

ANTI RAGGING REGULATIONS

Copies of the booklet on Anti-Ragging Regulations have been freely distributed to all applicants at the time of admissions. Copies are also available in the library for your reference.

Kerala Ragging Prohibition Act 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്തഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. റാഗിംഗ് എന്നാൽ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാകാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവർത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുകയോ അധികേഷിക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ,

അല്ലെങ്കിൽ

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം: ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു
4. റാഗിംഗിനുള്ള ശിക്ഷ: ഏതായാലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റസ്ഥാപനത്തിനു മേൽ, രണ്ടു വർഷം വരെയൊക്കെയോ കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയൊക്കെയോ പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാക്കേണ്ടതുമാണ്.
5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ: 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള

വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.

6. വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യൽ: മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാ പിതാക്കളോ, രക്ഷകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമ ദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻ തന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സറ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.
2. 1-ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്: വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിൻമേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

26. Mobile Phones / Cinematic Dance Ban

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീല ചുവയുള്ള സിനിമാറ്റിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് 01-03-2005 തീയതികളിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി.) നം.346/05/ഉ.വി.വ. പ്രകാരം വിവര സാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം തടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും, സിനിമാറ്റിക് ഡാൻസ്, ഫാഷൻ ഷോ,എന്നിവയും നിറുത്തലാക്കിയിരിക്കുന്നു.

ETHICS COMMITTEE

In accordance with the Govt. Order, an Ethics Committee has been constituted in this college in connection with the ban imposed on the use of mobile phones, performance of obscene cinematic dance and fashion shows etc. in the college. Students shall not roam with their motor vehicles making nuisance in the campus. Vehicles should be parked only at the respective places allotted for the purpose.

Members

1. Dr. Biju Thomas (Principal), Chairman
 2. Ms. Ambika Kumari K.G. (PTA Vice-President)
 3. Dr. Jyothimol P. (Convener)
 4. College Union Chairman (Joint Convener)
 5. Mr. Alexander Oommen (Management Representative)
 6. Ms. Sany Mary Benjamin (NSS Representative)
 7. Mr. Shibu M. George (NCC Representative)
 8. **Smt. Bindu Santhosh Kumar (Municipal Vice Chairperson)**
 9. Dr. Annie Cherian (Representative of Lady Teachers)
27. The authority of the Principal extends beyond the campus also.
28. Any further rules and regulations framed by the Management and the Principal from time to time shall also be binding on all.

29. In all matters not specified in the foregoing rules, students shall aim at conducting themselves well, respecting the rights of others. so as to establish and maintain the good traditions and reputation of the institution.

IMPORTANT POINTS OF CIRCULAR FROM GOVERNMENT OF KERALA

No. 26483/G1/15. H. Edn, Dated: 12-10-2015

1. All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution **through concerned Staff Advisor** at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
2. Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HODs and Discipline Committee members.
3. All students have to **wear identity tag** in the college.
4. No type of vehicles should be used during celebrations inside the college Campus / Hostels.
5. Student's vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
6. In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman / Chairperson and Hostel Warden the Convener.
7. If any complaint is received from hostel inmates or from the public to the head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus / hostel rooms etc., steps will be taken as

per the rules in force. The committee intended for hostels must be vigilant and effective. Room of security personnel should be located near to the entry gate.

8. C.C TV Cameras will be installed in selected common places of college and hostel.
9. Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
10. **Programmes by External agencies / Professional groups / Paid programmes such as DJ. Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds. Technical festivals should be limited to technical activities.**
11. **Bike Race / Motor car race / Elephant procession or similar activities should not be permitted inside the Campus / Hostels.**
12. In the interest of security of students, Police may be informed in advance about all festival celebrations.

മഹാത്മാ ഗാന്ധി യൂണിവേഴ്സിറ്റിയുടെ 20-4-2016 ലെ ഉത്തരവിലെ പ്രസക്ത ഭാഗങ്ങൾ

1. ഹോസ്റ്റലിൽ താമസിക്കാത്ത വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
2. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഐ.ഡി. കാർഡ് നൽകുക. ഐ.ഡി. കാർഡ് ഇല്ലാത്തവരെ ഹോസ്റ്റലിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.
3. എല്ലാ ഹോസ്റ്റലുകൾക്കും സെക്യൂരിറ്റി ജീവനക്കാരെ രാത്രിയും പകലും നിർബന്ധമായും നിയോഗിക്കുക.
4. ഹോസ്റ്റലുകൾക്ക് ചുറ്റുമതിലും കവാടവും നിർമ്മിക്കുക.
5. സെക്യൂരിറ്റി ജീവനക്കാരെയും മറ്റും ഭീഷണിപ്പെടുത്തുന്ന വിദ്യാർത്ഥികളെ ഹോസ്റ്റലിൽനിന്നും ഒഴിപ്പിക്കുക.
6. ഹോസ്റ്റലുകളിൽ വിദ്യാർത്ഥി രാഷ്ട്രീയപ്രവർത്തനം നിരോധിക്കുക.
7. ഹോസ്റ്റൽ മുറിയിൽ ലഹരിസാധനങ്ങൾ സൂക്ഷിച്ചുവെച്ചി

ട്ടുണ്ടോ എന്ന് ഇടയ്ക്കിടെ അധ്യാപകരും ഹോസ്റ്റൽ ജീവനക്കാരും സംയുക്തമായി പരിശോധിക്കുക.

8. ഹോസ്റ്റലിൽ താമസിക്കുന്ന വിദ്യാർത്ഥികളുടെ രക്ഷിതാക്കളുമായി കൃത്യമായ ഇടവേളകളിൽ ബന്ധപ്പെടുന്നതിനും, ഹോസ്റ്റൽ വിദ്യാർത്ഥികളുടെയും രക്ഷിതാക്കളുടെയും മീറ്റിംഗ് വിളിച്ചുകൂട്ടുകയും ചെയ്യുക.
9. അടിയന്തിര സാഹചര്യങ്ങളിലല്ലാതെ വിദ്യാർത്ഥികളെ രാത്രി 7 മണിക്ക് ശേഷം ഹോസ്റ്റലിന് പുറത്തു പോകാൻ അനുവദിക്കാതിരിക്കുക.
10. പരീക്ഷാ കാലയളവ് ഒഴിച്ചുള്ള സമയങ്ങളിൽ രണ്ടോ അതിൽ കൂടുതലോ അവധിദിവസങ്ങൾ ഉള്ളപ്പോൾ അന്യസംസ്ഥാനത്തുനിന്നും വന്നിന്ന് പഠിക്കുന്നവരെ ഒഴിച്ചുള്ള എല്ലാ ആൺ വിദ്യാർത്ഥികളേയും നിർബന്ധമായും ഹോസ്റ്റലിൽനിന്നും വീട്ടിലേയ്ക്ക് പറഞ്ഞയക്കുക. അവധിദിവസങ്ങളിൽ അധ്യാപകരുടെ നിർദ്ദേശപ്രകാരം പഠനകാര്യത്തിനല്ലാതെ ആരേയും കോളജ് ക്യാമ്പസിൽ പ്രവേശിപ്പിക്കാതിരിക്കുക.

STUDY TOURS

Study tours conducted by the college are part of the academic programmes. The following instructions should be strictly followed by the students with regard to study tours:

1. Only final year students are allowed to organize study tours. As far as possible, study tours shall be conducted before the X'mas holidays.
2. This should be done only with the prior permission of the class teacher, HOD and the Principal. The tour schedule must be given to the tourism club of the college at least 2 weeks before the scheduled departure in the prescribed format as available with tourism club teacher-in-charge.

3. The amount collected for the conduct of the tour will have to be managed by the teacher-in-charge of the said tour programme.
4. All the tour related accounts are to be audited by the department heads or senior permanent teachers immediately after the tour.
5. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the authorities concerned. The details of the tour programme should be given to the Principal in writing, well in advance.
6. A maximum of only three days can be allotted for the tour (3 nights and 2 days). Only one working day can be spared for the tour programme. In cases of study tours being compulsory under curriculum of a programme, the number of days will be fixed accordingly.
7. The students shall obey all the directions given by the class teacher/ teachers accompanying them.

Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.

8. The use of alcohol, drugs and tobacco is strictly prohibited while on tour. Each and every member of the party should try to see that his/ her conduct while on tour enhances the prestige and reputation of the institution.
9. The teachers in charge of the can cancel the trip at any time if found necessary and due to unavoidable reasons after intimation to the HOD and the Principal.
10. The tour party shall leave the college campus either by 6.30 pm or before 6.30 am on the scheduled day of departure.
11. The tour party shall reach the college by 7.00 am or by 8.00 pm on the scheduled day of arrival.
12. Any cyber related offences will be reported to the cyber cell.
13. Campus and the surroundings shall not be polluted by noise, crackers, explosives, garland or any conduct of similar nature.

14. Students are not permitted to enter the vehicle in the midway. The students who are not in the tour list are not permitted to enter the bus.
15. Students who are not in the nominal roll for that particular semester shall not be a part of the tour party.
16. In no case, strangers and persons not mentioned in the tour list shall be permitted to enter the bus.
17. Tour shall be strictly in accordance with the tour schedule submitted to tourism club and no route change will be permitted.
18. All decisions regarding tour plan, tour operator, accommodation, food etc. will be taken by the teachers-in- charge. Vehicles with excessive sound and light arrangements will not be entertained.
19. Each student should give consent letter signed by their parent for participation in the tour.
20. A meeting of the teachers and students who take part in the tour has to be held with the principal before the scheduled departure.
21. **The Principal has the right to cancel or to make any modification in the tour programme at any time.**
22. The directions given by UGC, Government, and M.G University from time to time will have to be strictly adhered to.

ATTENDANCE & LEAVE OF ABSENCE

1. Attendance will be taken at the beginning of each period. Latecomers shall enter class-rooms only with the permission of the teacher.
2. Students who leave class-rooms after roll call without the permission of the teacher will attract severe punishment.
3. Impersonation at roll call will be considered a serious offence.
4. Application for leave of absence for more than 4 days due to illness should be supported by medical certificates.
5. A student coming late to a class after roll call shall be treated as absent for that period and leave may be obtained by following the procedure given in rule 9 below.

6. Students absenting themselves from the college for more than fifteen consecutive working days without satisfactory explanation will have their names removed from the roll and treated as temporary removal.
7. A student sent out from the class by a teacher shall lose the attendance for the duration he is out.
8. Disciplinary action including removal from the rolls will be taken against those who repeatedly absent themselves on insufficient grounds.
9. A student requiring leave for a day or a part of a day should apply for it to the Principal or to the class teacher and get his counter signature and submit the form in the college office. **Such applications should be submitted on the very day of his/her return to the College.**
10. The responsibility of making sure that a student has earned the required minimum percentage of attendance (75% for the semester) rests entirely upon the student. The university insists on a minimum of 75% attendance during the course of instruction for permitting students to take the examination.

* ***Only students having a minimum of 75% average attendance for all the courses can register for the examinations. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the university on valid grounds. Condonation is not a matter of right and recommendation for condonation of shortage of attendance shall be at the discretion of Principal. Such condonation will not be counted for internal assessment.***

* ***Benefit of attendance may be granted to students attending university/ college union activities, participation in co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days and this benefit shall be considered for internal assessment also.***

FORMAT OF APPLICATION FOR LEAVE

1. Name of the Student :
2. Class, Group & Class No. :
3. Local Address of the Student :
4. Date(s) and No. of days for which leave is required.
5. Reasons for leave:
6. Signature of the Student :
7. Recommendation by Guardian or Warden. :
8. Recommendation by the Class Teacher. :
9. Principal's Order. :

RECOMMENDATION FORMAT FOR - GRANTING ATTENDANCE

1. Name of Student :
2. Class, Semester & Class No :
3. Number of days of attendance Required :
4. Dates & Hours of Absence :
5. Reason for Absence :
- (Details of Programme attended) :
6. Recommendation of Teacher-in-charge with Name & Signature :
7. Number of days of attendance already recommended in the Semester :
8. Name and Signature of the Class Teacher with date :
9. Order of the Principal :

Signature of the Principal

Place :

Date :

Note: * Attendance Limited to a maximum of 10 days

* Item 7 should be verified by the respective Class Teacher

- * A student who is not eligible for condonation of shortage of attendance shall repeat the course along with the next batch. Attendance strictures as per University Regulation CBCS/CSS shall be mandatory for students. Late submission of leave application or medical recommendation format etc shall lead to loss of attendance for which the student alone shall be responsible.

EXAMINATIONS AND TEST PAPERS

1. Exemption from attendance at examinations and test papers is granted only by the Principal.
2. Request for such exemption must be made in person at least two days before the commencement of the examination and shall be forwarded through the teacher concerned/the class teacher.
3. In case of illness, the Principal may insist on the production of a medical Certificate or arrange the applicant to be examined by a competent medical officer. The expenses of such examinations will have to be borne by the applicant himself.
4. Absence from examinations and test papers without leave will render the student concerned liable to serious punishment which may amount to the withholding of Term Certificate.
5. When a re-examination is offered, absence from such re-examination, for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students for whom a re-examination is offered.
6. Malpractice in test papers and examinations will subject the student to severe punishment which may amount to refusal of promotion to the next class or suspension/expulsion from the College.
7. Only Non-programmable ordinary calculators can be used in the Examination Hall.
8. Defaulters of payment of fees are not exempted from examination and test papers.

BASIC INFORMATION ON CBCS / CSS PROGRAMMES

CSS - P.G. PROGRAMMES (From 2012 admission onwards)- For M2 Students only

- * 'Semester' means a term consisting of a minimum of 450 contract hours distributed over 90 working days, inclusive of examination days.
- * The evaluation of each course shall contain two parts:
 - (i) Internal or In- Semester Assessment (ISA)
 - (ii) External or End-Semester Assessment (ESA)
 The internal:external assessment ratio shall be 1:3 for P.G.
- * The Internal and External examinations shall be evaluated using Direct Grading system based on 5-point scale as given below.

Letter Grade	Performance	Grade point (G)	Grade Range
A	Excellent	4	3.5 to 4.00
B	Very Good	3	2.5 to 3.49
C	Good	2	1.5 to 2.49
D	Average	1	0.5 to 1.49
E	Poor	0	0.00 to 0.49

*** For PG, a separate minimum of 'C' Grade is required for a pass for both internal and external evaluation for every course.**

*** Internal evaluation** : is done by continuous assessments on the following components.

* 1 Components of the internal evaluation and their weights are as below:

(i) Theory

Component	Weight
Attendance	1
Assignment	1
Seminar	2
Two Test papers	2

(ii) Practical:-

- Lab. Involvement- Punctuality, Equipment handling,
- Lab. Skills and aptitude are to be evaluated
- Lab. Record Punctuality, Neatness, Presentation and Accuracy are to be evaluated.

CSS - P.G. PROGRAMMES (From 2019 admission onwards)

- * ‘Semester’ means a term consisting of a minimum of 90 working days, inclusive of examination days, inclusive of examinations, distributed over a minimum of 18 weeks of 5 working days each.
- * The evaluation of each course shall contain two parts:
 - (i) Internal or In- Semester Assessment (ISA)
 - (ii) External or End-Semester Assessment (ESA)
 The internal:external assessment ratio shall be 1:3 for P.G.
- * The Internal and External examinations shall be evaluated using Direct Grading system based on 6-point scale as given below.

Letter Grade	Performance	Grade point (G)	Grade Range
A+	Outstanding	5	4.50 to 5.00
A	Excellent	4	4.00 to 4.49
B	Very Good	3	3.00 to 3.99
C	Good	2	2.00 to 2.99
D	Average	1	0.01 to 1.99
E	Poor	0	0.00

*** For PG, no separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation. However, a minimum C grade is required for pass in a course..**

*** Internal evaluation :** is done by continuous assessments on the following components.

*** 1 Components of the internal evaluation and their weights are as below:**

(i) Theory

Components	Weightage
Assignment	1
Seminar	2
Best Two Test papers	2 (1 each)
Total	5

(ii) Practical

Components	Weightage
Written/Lab test	2
Lab. Involvement and record	1
Viva	2
Total	5

CBCS - UG Regulations wef 2017-18 Admissions

- i The duration of UG programmes shall be 6 semesters.
- i There shall be two semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences.
- ‘Semester means a term consisting a minimum 90 working days, inclusive of tutorials, examination days and other academic activities within a period of six months.
- The evaluation of each paper in a semester shall contain two parts:
 - i) Internal or In-Semester Assessment (ISA)
 - ii) External or End-Semester Assessment (ESA).
- The internal to external assessment ratio shall be 1:4.
- For courses without practical
 - a) Marks of external examination : 80
 - b) Marks of internal evaluation : 20

For all courses without Practical

Components of Internal Evaluation of Theory	Marks
Attendance	5
Assignment/ Seminar/ Viva	5
Test Papers (2x5)	10
Total	20

- For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

- a) Marks of external examination : 60
- b) Marks of internal evaluation : 15

Components of Internal Evaluation of Theory	Marks
Attendance	5
Assignment/ Seminar/ Viva	2
Test Papers(2x4)	8
Total	15

- c) For practical examinations total marks for external evaluation is 40 and for internal evaluation is 10.

Components of Internal Evaluation of Practical	Marks
Attendance	2
Test Papers(1x4)	4
Record	4
Total	10

- All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A + Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B + Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

- Note:-A separate minimum of 30% marks each for internal and external(for both theory and practical) and aggregate minimum of 35% are required for a pass for a paper. For a pass in a programme, a separate minimum of Grade D is required for all the individual papers. If a candidate secures F Grade for any of the paper offered in a semester/programme only F Grade will be awarded for that semester/programme until he/ she improves this to D Grade or above within the permitted period.**

Students are advised to go through the detailed guidelines of UG & PG CBCS/CSS Programmes which are available at the Department and also at www.mgu.ac.in

Rules regarding improvement and Re-appearance

A candidate shall be allowed to re-appear for any theory examination in order to improve the grades already obtained, subject to the following conditions

- The candidates shall be permitted to take the improvement Examination only during the chance immediately after the first

appearance and that shall be made along with the same semester of the immediate junior batch.

2. The improved grades (better of the two) obtained by the candidate for each course the candidate has appeared for shall be counted for all purposes.
3. If a candidate has obtained pass grades in internal evaluation but failed in theory or practical or both. The internal grades already obtained shall be in force and carried forward to the next examination.
4. No candidate shall be permitted to improve the grades for practical and internal evaluation.
5. Candidates are permitted to improve theory course (papers) alone. Grades of practical and internal evaluation shall be carried forward.
6. Failed candidates need to write the failed course (papers) alone and not all the courses of a semester whether it is theory or practical.
7. In case of students who have opted for private study in rare common course such as French, Syriac, German, Tamil etc. and opted for improvement, their internal grades shall be changed proportionately, in view of the better of the two grades.
8. To exempt the visually challenged and hearing impaired candidates from appearing for the Oral Examination with effect from 2009-10 admission. Their grades shall be calculated proportionately to the grades of the theory course ie. written paper.
9. In the case of candidates who have not obtained pass grades for internals they have to re-do internals by appearing for Seminar. Such students should submit their assignments and attend class tests with their junior batch but the grades shall be calculated after considering their attendance in the concerned semester. No candidates are permitted to re-do internal grades unless he / she has obtained required minimum attendance in the concerned semester. Such candidates shall seek re admission to the Semester concerned.

10. The Practical Examinations will be conducted along with 2nd, 4th and 6th Semesters.

(Note : Students are advised to refer the university website to understand the changes/modifications made in the regulations from time to time.

MEDICAL INSPECTION

1. Every student shall undergo a medical inspection by a medical officer appointed by the college on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence.
2. Whenever a medical certificate has to be produced by a student, such certificate should be from either a Govt. Doctor or from another, approved by the Principal.

ISSUE OF CERTIFICATES

1. A student who desires to get any certificate from the college office shall apply to the Principal in writing, through the class teacher, stating his/her relevant details viz Class, Class No., Year of Study, Subject/Second Language, University Register No. etc. Normally a notice of 24 hours is necessary for the issue of Certificates.

ELIGIBILITY FOR PROMOTION TO HIGHER CLASS

1. Students who do not register their names for the University exams at the end of any semester/year during their course of study, will not be permitted to continue in the next semester/year.
2. Students who register their names for the first year examination and who absent themselves will not be eligible for improvement. Such students can take the first & second year examinations simultaneously. It is not obligatory that they should take 2nd year examination. But in case they do not register their names for the 2nd year Examination, they will not be eligible for promotion to the 3rd year.
3. Students who have appeared for the first year examination at the end of the first year of the course will be allowed to appear again for the first year examination for improvement only along with

second year examination. They will not be eligible for improvement of first year examination without registering for second year examination.

4. Students who write for improving the marks secured in the first year examination will have to take the same paper as those taken by regular first year students.

UNIVERSITY EXAMINATIONS FEES

The University brings in revisions in the rules and regulations regarding the registration, cancellation and reappearance of examinations as well as rates of the fee from time to time. The recently revised rates for various exams are given below:-

SL.NO.	ITEM	FEE (Rs.)
B.A/B.Sc./B.Com/BBA (Per Semester-		
Regular & Subsequent)		
1.	Application Fee	25/-
2.	Each Theory Paper	
a.	First appearance	50/-
b.	Supplementary	50/-
c.	Improvement	75/-
3.	Each Practical	
a.	First appearance	50/-
b.	Supplementary/Improvement:	
	•Subsidiary/complementary	150/-
	• Part III Main/Core	400/-
4.	Project/ Dissertation evaluation	75/-
5.	Viva Voce	40/-
6.	Mark List	50/-

7.	CV Camp Fee	
a.	First appearance (per paper)	30/-
b.	Supplementary/ Improvement candidates	
	(per paper)	30/-
8.	Final Semester Mark list	150/-
9.	Separate Mark lists of I to V Semesters	
	(per marklist)	550/-
M.A/M.Sc./M.Com (Per Semester-		
Regular & Subsequent)		
10.	First appearance	100/-
11.	Supplementary/ Improvement	150/-
12.	Practical	150/-
13.	Project/ Dissertation evaluation	250/-
14.	Viva Voce	100/-
15.	Mark List	100/-
16.	CV Camp Fee	
a.	First appearance (per paper)	40/-
b.	Supplementary/ Improvement candidates	200/-
Other Certificates		
17.	Provisional Certificate – UG & PG	125/-
18.	Rank Certificate	200/-
19.	Duplicate Mark List	350/-
21.	Confidential Mark List	
	(excluding transmission charges)	250/-
Consolidated Mark List Fee		

22.	UG (plus 100 for each appearance)	750/-
23.	PG (plus 100 for each appearance)	600/-
Revaluation/Scrutiny of Answer Scripts		
24.	Revaluation of each paper of University	
	Examination UG & PG	500/-
25.	Scrutiny of answer script of an Examination	150/-

Students are advised to contact the College Office (Phone 2563918) or the Public Relations Officer of the Mahatma Gandhi University (Phone 2731020) for updated information before they apply for any university examination.

RULES FOR REMITTING FEES

There would be a onetime fee collection during start of 3rd and 5th semester. If a student fails to pay the fees on due date, he/she shall be liable to pay a fine of Rs 5/- till the 10th day after the due date. If the fees with fine is not paid within 10 days after the due date, fine of Rs. 10/- will have to be paid. If the fees and fines specified are not paid before the last opportunity given for payment of that installment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be readmitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. The re-admitted student will get the benefit of attendance only from the date of re-admission.

1. On collection days, fee will be received in the College Office between 9.30 am and 2.00 pm.
1. Students should obtain a receipt from the Cashier for any payment made in the College. These receipts should be retained by them for later reference or verification.
1. Fees once paid will not be refunded under any circumstance.

SCHOLARSHIPS AND FEE CONCESSIONS

1. **HIGHER EDUCATION SCHOLARSHIP** – available to the highest scorers at plus two level.
2. **POST METRIC SCHOLARSHIP** – availed by the students belonging to the minority, who have secured a minimum of 60% marks and whose annual family income does not exceed Rs.6,50,000.
3. **CENTRAL SECTOR SCHOLARSHIP** – available to the students belonging to the minority who have secured a minimum of 60% marks and whose annual family income does not exceed Rs.6,50,000.
4. **C.H MOHAMMED KOYA SCHOLARSHIP**– available only to the Muslim girls who has secured a minimum of 60% marks in the qualifying examination.
5. **MUSLIM NADAR SCHOLARSHIP**– available only to girls, belonging either to Muslim or Nadar category with a minimum 60% marks in their qualifying examination.
6. **BLIND/ PH SCHOLARSHIP** – provided to blind or physically challenged students who has secured a minimum of 60% marks in the qualifying examination.
7. **CBSE SCHOLARSHIP**– provided by CBSE to single girl child. All students who were availing the same at the plus two level can continue to avail the same.
8. **INDIRA GANDHI ONE GIRL CHILD SCHOLARSHIP**– provided at the PG level to single girl child with 60% marks in the qualifying examination.
9. **SNEHAPOORVAM SCHOLARSHIP** – availed by students belonging to the BPL category with minimum 60% marks in the qualifying examination.
10. **FEE CONCESSION TO FORWARD COMMUNITY STUDENTS**– Students are eligible for the fee concession under the Kumara Pillai Commission Report in case the annual income of their parents does not exceed One Lakh Rupees.

11. **INSPIRE SCHOLARSHIP**– Students who happen to be among the top 1% in 12th standard at their respective Board Examinations and are pursuing courses in natural and basic sciences at B.Sc level can avail the same.

LIBRARY & READING ROOM

The College Library has a vast collection of books on various subjects and students are expected to make extensive use of it.

RULES & REGULATIONS OF THE LIBRARY

1. Time: 9 am to 5 pm on all working days.
2. Only writing materials can be taken inside the reading room and library.
3. Each student will be issued 2 tokens against which books can be borrowed from the library.
4. Books must be returned within 14 days of the date of issue, failing which a fine of Rs. 1 per day will be charged per book.
5. Mutilation of books & magazines is a serious offence and the borrowers will have to replace the damaged book at their cost.
6. The loss of books should be immediately reported to the librarian and the borrower must either replace the book or compensate for it as decided by the librarian.
7. Sub lending of book is strictly forbidden.
8. All books issued from the library shall be returned without fail on / before the last working day of the academic year.
9. Books must be carefully examined at the time of issue.
10. The Principal and the Librarian have the right to recall any book at 24 hrs notice.
11. SILENCE shall be strictly observed in all sections of the library.
12. Internet and photocopying services are available.

Contact Details of Retired Staff Members

Teachers

ENGLISH

1	Prof. P. Rajaram Menon (Late)	- 0487-2335156
2	Prof. M. M. Lukose (Late)	- 0468-2682112
3	Prof. O. P. Kurian	- 0481-2462262, 8281017462
4	Prof. M. G. George	- 0484-2760356, 9447061456
5	Prof. Thomas Chandy (Late)	- 9847446878
6	Prof. P. M. Abraham (Late)	- 0484-2760356
7	Prof. M.V.G. Nampoothiri (Late)	- 0469-2600786
8	Prof. M.J. Idicula	- 0481-2494670, 9447141568
9	Prof. Fr. P. M. Cherian	- 04829-257312, 9447568882
10	Prof. Thomas Mathew	- 0482-2211914
11	Prof. T.T. Kuriakose (Late)	-0481-2507778, 9447357048
12	Prof. P. K. Abraham	-95469-2604436, 9895168671
13	Prof. Vincent George	-0481-2570454, 9961600781
14	Prof. Elizabeth Kuruvilla	- 0481-2563066
15	Prof. K.K. Baby	-0481-2504035, 9400285378
16	Prof. E. John Mathew	-0481-2572700, 9447155099
17	Prof. Manju Mathews (Late)	- 0482-213224
18	Dr. Saramma Varghese	-0473-2452812, 9446954863
19	Dr. Alexander Raju	-0481-2573188, 8547784969
20	Prof. Alphonsa Varkey	- 9847736955
21	Prof. Rev. E. M. Philip (Late)	-0481-2431030, 9447457010
22	Prof. K.S. Ullas	-0485-2252251, 9446595251
23	Dr. Verghese Leena	-0481-2581441, 9446081441
24	Prof. Daisy Zacharia	-0481-2572716, 9447702710

25. Prof. Jacob Kurian Onattu -0481-2463030, 9447306490
 26. Dr. Maya Kuriakose -0481-2578860, 9895549264

PHYSICS

1. Prof. C.K. Kuriakose(Late) -0481-2430438, 9447145064
 2. Prof. K.V Kuriakose -0484-2653215, 8547153251
 3. Prof. K.T Joy -0485-2253273, 9747644936
 4. Prof. P.U. Thomas -0481-2537833, 9495874569
 5. Prof. V. John (Late) -0481-2573252, 8547219252
 6. Prof. T. C. Thomas -0481-2542747, 9447946507
 7. Dr. Varghese John -0481-2561826, 9446377826
 8. Prof. V. V. Mathew -0469-2700563, 9447598458
 9. Prof. K. Mathew -0481-2352947, 9447039451
 10. Prof. Elizabeth Varghis -9497819235
 11. Dr. V.M. Mathew (Late) -0469-2606866, 9447104067
 12. Prof. Susan John K (Late) -9447355563
 13. Dr. Nirmala Joseph -9446856914

CHEMISTRY

- 1 Prof. K George -0485-2242327, 9447956856
 2 Prof. P K Abraham -0481-2352926
 3 Prof. M C Cherian -0481-2573222, 9447227522
 4 Prof. C Paulose(Late) -0481-2567682
 5 Prof. Philip C Thomas -0481-2360727, 9895210179
 6 Prof. K J Alexander -0481-2578582, 9895100656
 7 Prof. P M Kuriakose -0481-2572007, 9447159207

- 8 Prof.Babu Varghese - 0481-2574329
 9 Prof.Mathew Korah -0481-2582283, 9447807868
 10 Dr. E M Jacob -0481-2310213, 9447233398
 11 Prof. Varkey Mathew -0481-2567333, 9846433696
 12 Prof. K C Mariamma -0481-2572667, 9495972667
 13 Dr. Mariamma Jacob -0479-2344196, 9446357870
 14 Prof.Sosamma Chandapillai -0481-2340708, 9495850587
 15 Prof.Ponnamma P Ancheril -0481-2562458, 9447598954
 16 Dr.Daisy Joseph -0481-2570081, 9447909779
 16 Dr. Annamma Kurian -0481-2505916, 940013529
 16 Dr. Annie Mathews -0481-2578842, 9447473730
 19 Prof. Neenamma John -0481-2431083, 9946875005
 20 Prof. Beena Kuriakose -0481-2310740, 9400710740

ECONOMICS

- 1 Rev. Fr. K.V. Paulose -0481-2563066, 9495314546
 2 Prof. C.I. Ittoop (Late) -0481-2440437, 9447660636
 3 Prof. P.C. Alias (Late) -0481-2572087, 9349502978
 4 Dr. V Mathew Kurian -0481-2431033, 9495195362
 5 Prof. K. Sivasankara Pillai - 0479- 2444640
 6 Prof. Elizabeth John -0469- 2711805, 9447602351
 7 Prof. P.J Mathew -0479-2361371, 9447608277
 8 Prof. Omana Mathew -0481-2340724, 9746118923
 9 Prof. C.V Skariakutty -0481- 2312960, 9447111793

COMMERCE

- 1 Prof. M. C. Jacob (Late) - 0481-2380660
 2 Prof C. P. Janardhanan (Late) - 0482-9251304

3	Prof K. J. John	-	9946597506
4	Prof A. A. Markose (Late)	-	0481-2582747
5	Prof M. C. Joseph	-	9995204042
6	Prof P. J. John(Late)	-	0481-2582086
7	Prof K. M. George(Late)	-	0481-2578524
8	Dr Joy Markose	-	9447356001
9	Dr. K. K. Kuriakose	-	9447964995
10	Prof. Joy K. Varkey	-	9447475773
11	Prof. K V George	-	9447090070
12	Dr. P. M James	-	9447571264
13.	Prof. Motty Thomas	-	9847908007
14	Prof. Elsie Elizabeth K.	-	9446560302
15.	Dr. J. Nalini	-	9446317201

MALAYALAM

1	Prof. K.C Mani (Late)	-	0481-2507874
2	Prof. C.J Mannumoodu (Late)	-	0481-2372539
3	Prof. N.Sreedharan Nair	-	0472-2832012
4	Rev. Fr. P.V John	-	0479-2454776
5	Prof. T. T Kuriakose (Late)	-	0481-2544937
6	Prof. Mary Mathew	-0481-2430438,	9447145064
7	Dr. V. A Philip	-0481-2571247,	9447660051

MATHEMATICS AND STATISTICS

1	Prof. M.J.Thomas (Late)	-	0481-2565149
2	Prof. K. P. Thomas	-	0481-2462510
3	Prof. K Chandrasekharan	-0481-2570746,	9400570746
4	Prof. P. G Mathai	-	0479-2369067

5	Dr. M.S Samuel	-	0481-2570759, 9447456938
6	Prof. K. U. Annamma	-0481- 2572557,	9496902557
7	Prof. K.R. Geethakumari	-0481- 2535955,	9495850596
8	Prof. M. Vijayalakshmi	-0471-2343102,	944606410
9.	Prof. Alexander V. George	-	9446191735

BOTANY

1	Prof. Dr. A. P. Mani (Late) (Ist Principal)		
2	Prof. Abraham Varghese	-	0481- 2570613
3	Prof. John Joseph	-0481- 2578535,	9961478535
4	Prof. C.A.Thomas (Late)		
5	Prof. Zachariah T Daniel	-	0481 2572728, 9847899097
6	Prof: Kurian John P.	-	0481 2516238, 2518238
7	Prof: Dr.E.C.Raju	-0481 2517456,	9947039830
8	Prof: Dr. Omana Philip	-	812088730
9	Prof. Kurian Kunju M.K.	-0481 2700647,	9995670191
10	Prof.Rajan V.Thomas	-0481 2494102,	9447329980
11	Prof. Raju Thomas	-0481 2431121,	9447357262

ZOOLOGY

1.	Prof. C.M. Mathew	-	9495175847
2.	Prof. K. P. Joy	-	9447287570
3.	Prof. P. K. Alexander	-	9447289020
4.	Prof. Titus Varkey	-	9847423416
5.	Prof. Prasad Thomas	-	9847503932
6.	Prof.Jacob K Mathew	-	9447146485
7.	Prof.Thomas Varghese	-	9995024322

8. Dr. Susan Paniker - 9447366927
 9. Prof.Bina Jacob - 9447356211
 10. Prof.Jose Abraham - 9446195668

POLITICAL SCIENCE

- 1 Prof. O. M Mathew -0481-2397581, 9847031906
 2 Prof. P .M Antony (Late)
 3 Prof. Zachariah V Thalakulam (Late)
 4 Dr. Molly Varghese -0481-2560435, 9447602352
 5 Prof. P. A Kochuthresia - 9446195855
 6 Prof. M. V Varkey -0481-2353643, 9446560657
 7 Prof. Joshua George - 9744284441

HISTORY

- 1 Prof. T.V.George - 0481 2573126,
 9947032273
 2 Prof. P.K Kurian -0481 2575935, 9447174131
 3 Prof. Baby Sudha G.

HINDI

- 1 Prof. P.U Uthup (Late) - 0481-2381977
 2 Prof. K .Thankappan Nair - 0471-2331511
 3 Prof. T.K.Ammini - 0479-2360108
 4 Dr. Cherian George (Late) - 0479-2452694
 5 Dr. M.K Kesavapillai - 04734-252005
 6 Prof. S. Sreekumar (Late) - 0471-2732666
 7 Dr. Elcy I.C. - 9446859285

- 8 Dr. Jancey Thomas - 9847080705

SANSKRIT

- 1 Prof. A. I. Mary - 9447174131
 2 Dr. P.V. Viswanathan
 Nampoothiri - 9349507932

SYRIAC

1. Prof. N.V Leela - 8129576607

PHYSICAL EDUCATION

1. G'boy Tharyan (Late)
 2. Prof. T.M Mathew - 9495202643
 3. Dr. K.V Joy - 9446067256

Contact Details of Retired Administrative Staff - Members

- Sri. K.Y. Philipose - 0468-2230786
 Sri. Babu Varghese (Late) - 0481-2433227
 Sri. C.C. Jacob - 0481-2432699
 Sri. Kurian Ipe M. - 0481-2571868
 Sri. P.T. Kurian - 0481-2464676
 Sri. P.K. Abraham - 0481-2508656
 Smt. V.E. Saramma - 0481-2543354
 Smt. T.M. Molly - 0481-2571868
 Sri. George P. Ipe - 9447111325
 Sri. P.A. Varghese - 9048007376
 Sri. K.V. Joy - 9447109499
 Sri. T.V. Thompson - 0481-2380869

Sri. K.C. Korah	-	0481-2556118
Sri. P.U. Thomas	-	9567250649
Sri. K. M. Kuriakose	-	9446542461
Sri. K. Prabhakaran	-	0481-2545824
Sri. V. C. Thankachen	-	9633984644
Sri. P. C. Ittyavirrah	-	0481 2380291
Sri. E. J. John	-	8281943153
Sri. C.T. Joseph	-	0481-2397696
Sri. P. P. Kuruvilla	-	0481-2596121
Sri. K. Abraham	-	9048358765
Sri. K.M. Chacko	-	9447143585
Smt. Annamma John	-	0481 2435540
Sri. K.T. Sachariah	-	9400709936
Sri. Sabu Joseph	-	9496385645
Sri. Subash Markose	-	9744050956
Sri. M. K. Kurian	-	9446542986
Smt. M. C. Achamma	-	9349921333
Sri. Babu Abraham	-	0481 2509964
Sri. M. J. Joseph	-	9995288291
Sri. P. A. Chacko	-	0481 2381538
Sri. K. N Balakrishnan	-	9747713715
Sri. K. M. Kuttappan	-	9495881050
Sri. M. M. Itty Ipe	-	0481-2381746
Sri. George C. Punnoose	-	9846996945
Smt. Annamma Kurian	-	7403526389
Sri. George Philip M.	-	8281126164
Sri. Thomas John	-	9446537286

Sri. Alex T.L.	-	9745289636
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Co-operative Society - Retired Staff

Smt. Beena Thomas	-	9447859573
Sri. Scariakutty K.K.	-	9495323528
Sri. Sajimon P.P.	-	9747493195
Sri. Jose P. Mathew	-	9447910543

ENDOWMENTS, PRIZES AND MEDALS TO STUDENTS

Sl. No	Name of the Endowment	Instituted by	Awarded
ENGLISH			
1	V. K. Philip Educational	Educational	Selected students from each year of the U.G. and the P.G. courses in English Literature on the basis of merit
2	K. U. Scaria Memorial	by Smt. Daisy Zacharia of the Department of English in memory of her father late Sri. K.U. Scaria	English Main students who score high marks in D1, D2, and D3 classes
3	Prof. Manju Mathews Memorial	by her family in memory of Smt. Manju who died in harness in 2006	the best outgoing students of B.A.English (Final) and M.A. English (Final) every year
4	Prof. Rajaram Menon Memorial	by his family in memory of the Founder-Head of the Dept of English	the Topper in English
PHYSICS			
5	Prof. C.K. Kuriakose Memorial	in memory of late Prof. C.K. Kuriakose the first Head of the Dept.of Physics of this college	the students who secure highest marks in the Final year University Examinations of B.Sc Physics and M.Sc. Physics
6	Prof. V.V. Mathew		the best out-going M.Sc. Physics (Final) student.
7	Prof. Susan John K. Memorial Quiz Competition	the combined initiative of B.Sc. Physics 1999-2002batch and M.Sc. Physics 2002-2004 batch students	the team coming first in the All Kerala Prof. Susan John Memorial Physics Quiz Competition (the interest from Rs. 41000/ is being awarded)
CHEMISTRY			
8	Sri. Joseph Chandy foundation Scholarship in Chemistry	by Joseph Chandy	five students of the Chemistry Dept-D1, D2, D3, M1, M2 classes on merit - cum - means basis
9	C. Paulose Memorial	in memory of the late Prof. C.Paulose of the Chemistry Department of this college	the selected student of the final year
10	Mr. K.C. Chacko Kuttanchirra Memorial	by Prof. K.C. Mariamma in memory of her father	the best outgoing P.G. Student in Chemistry
11	Smt & Sri. A.J. Chandapillai Memorial	by Prof. Sosamma Chandapillai in memory of her parents	the best out-going all-rounder in Chemistry
12	Vengal Endowment	by Dr. Annie Mathews in memory of her in laws Mr. Cherian Vengal & Mrs. Thankamma Cherian	the best outgoing all rounder in M.Sc. Chemistry every year
13	Mrs. Rebecca George Memorial	by Dr. Annie Mathews in memory of her mother Mrs. Rebecca George	the best outgoing all rounder in B.Sc. Chemistry every year

ECONOMICS

- 14 **Susamma Lukose Endowment** in memory of the late Susamma Lukose who was a student of the first B.A Economics (1976-77) the best outgoing student of the D3 Economic class
- 15 **C.K. Jeevan Memorial** in memory of C.K. Jeevan who was a student of B.A.Economics (1976-79) 3 students of the B.A. Economics degree class on the basis of merit-cum- means
- 16 **Kudakkaseril Devasiachen Memorial** Jinny Kudakkaseril was a student of B.A. Economics Economics main students who score high marks in D1, D2, D3, M1, M2 Classes
- 17 **Prof. P.C. Alias Memorial Endowment** by family members of Late Prof. P.C. Alias (Former Principal) For Overall merit from PG & UG of Students from Economics dept.

COMMERCE

- 18 **Prof M.C. Jacob and Prof. A.A Markose Memorial** by the Dept. of Commerce in memory of the two departed members of staff the two best Commerce students
- 19 **Mar Athanasius Scholarship** by the late P.C. Pilo the student who secures the highest marks in the B.Com final University examination
- 20 **Saly Jacob Endowment** in memory of the late Saly Jacob who was a student of final year B.Com (1976-77) the student scoring highest marks in final year B.Com

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- 21 **K.P. John Memorial** in memory of K.P. John who was a student of 2nd year B.Com (1982-83) the student securing the highest marks in the second B.Com. University Exams

MALAYALAM

- 22 **Prof. C.J. Mannummoodu Memorial** the student who secures the highest marks in B.A. Malayalam Main
- 23 **K.C. Mathew Memorial** Prize by his son Sri.K.M.Chierian (Junior) the student of the III year degree class who gets the highest marks in Malayalam in the second year university examination

MATHS

- 24 **Vinod K. Punnen Memorial** the student of D3 Maths who scores the highest marks in the first & second year main and subsidiaries put together
- 25 **Sr. Lucia Memorial Endowment** by Dr. Annie Chierian the students who secure the highest marks in Statistics in the first four semesters of B.Sc Mathematics Programme

BOTANY

- 26 **Prof. John Joseph Vadakedath** the topper in the B.Sc Botany Final Examination

ZOOLOGY

- 27 **Mrs. Kunjukunjamma Panicker Memorial** by Dr. Susan-Panicker in memory of her mother the students who pass B.Sc (Zoology) Final and IInd year University exam with highest marks

POLITICS

- 28 **Sunil George Endowment** by his father and the Dept. of Politics the outstanding students in Politics
- 29 **Prof. O.M. Mathew Endowment** the student of D3 Politics who passes the B.A exam with the highest marks
- 30 **Dr. M.M Mathew Endowment** former HOD of Politics, Marthoma College Thiruvalla the student who secure the highest marks in BA Political Science

HINDI

- 31 **Rev. Fr. C. Koshy Memorial** by his daughter Prof.T.K. Ammini the final Degree Student who secures the highest marks in Part II Hindi Examination
- 32 **Prof. P.U Uthup Memorial** Endowment by his wife Smt. Deenamma Uthup the first year B.A/B.Sc student and first year B.Com student who secure highest marks in part II Hindi Exam

GENERAL

- 33 **Jain George Memorial** in memory of the late Jain George three Orthodox students of the first year who was a student of the 2nd Pre-Degree batch (1986-87) Degree (Physics, Chemistry, Maths) class on the basis of merit-cum means
- 34 **Prof. E. John Mathew Koodarathil** by Prof. John Mathew (Former principal - M.V. Pylee award for the best principal in Kerala in 2003) the best outgoing student of the college

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- 35 **Prof. M.J. Thomas** by PTA in the name of the outstanding members of the teaching staff generally to the retiring faculty.
- 36 **Dr. A.P. Mani Memorial** in the name of the first Principal Dr.A.P. Mani meritorious students
- 37 **Oonunni Paul Memorial Endowment** by Mrs. Omana Paul & Children, in memory of Chartered accountant & former Auditor of Baselius College, Mr. Unnooni Paul the best two out going students- boy / girl- every year
- 38 **Sri. P.C. Abraham, Padinjarekkara** by his son Sri. Sathish Abraham as best outgoing P.G. student of the college per the will of Late. Sri. P.C. Abraham Padinjarekkara
- 39 **Padinjarekkara Itty Kurian Trust Fund** to selected students.
- 40 **Social Service League Scholarship** by the Social Service League 1st year Degree/PG Students on the basis of merit - cum - means.
- 41 **Dr. A.M. Unnikrishnan** by Dr. A. M. Unnikrishnan a deserving student of the college on merit - cum - means basis
- 42 **Prof. J.K. Onattu Endowment** by Prof. Jacob Kurian Onattu the top scorers in University exams from among the students of each P.G. Department of this College

43	Jeeva Karunya Trust Scholarship	by Jeeva Karunya Trust	to the selected students of each departments on the basis of merit-cum-means
44	Prof J.K. Onattu Ever Rolling Trophy	by Prof. Jacob Kurian Onattu (Former Principal)	to the best performing Dept. based on annual academic audit
45	Prof. P.C. Alias Memorial Endowment	by family members of Late Prof. P.C. Alias (Former Principal)	for the student with best cultural performance
46 game	Prof. P.C. Alias Memorial Endowment	by family members of Late Prof. P.C. Alias (Former Principal)	for the student with best sports & performance
47	Prof. P.C. Alias Memorial Endowment	by family members of Late Prof. P.C. Alias (Former Principal)	For two students from PG/UG with overall merit by college criteria
ARTS			
48	Prof. P.C. Alias Association	by Prof. P.C. Alias, former Principal	the best Class Cultural Club

49	Prof. S. Sreekumar Memorial – Kalathilaka Kerala Prathibha	by Prof. R. Sukumaran Nair, in memory of his son late Prof. Sreekumar	(out of the cash award he received from AIACHE for the best Principal) the Kalaprathibha and Kalathilakom of the College Arts Festival
N.C.C. 50	Best outgoing NCC Cadets Award	by Major K. Mathew	the best outgoing cadet of every year

College Master Plan for the Year 2019-20

Programme	Proposed dates	Conducted by
College Reopens after Holidays	June 6	
Commencement of PG I year Classes	June 17	
Commencement of UG I year Classes	June 24	
Monsoon festival	July 8,9,10	Dept of Malayalam
Unit activities inauguration	August 2	MGOCSM
“EARNING WHILE LEARNING”(production of Lotion)	July 30	
ENTREPRENEURSHIP DEVELOPMENT CLUB		
3-Day mini camp	July 26,27,28	NSS
Unnat Bharath Abhiyan Pre survey	August 1 st week	NSS
UG First Internal Examinations - S5, S3,S1	August 5,6,7	
One Day Field Trip for PG Students to SEZ	August 7	Dept of Economics
PG I Internal Examinations : M1, M2	August 7 to 20	
Prof. M.J Thomas memorial Intercollegiate Quiz Competition.	August 8	Dept of Maths
College Union Election	August 14	
Changathicheppu and Gifting of renovated houses at Thiruvappu	August 9	NSS
Accident and trauma care awareness	August 2 nd week	NSS
Talent Hunt	August 12	Music club
Talent Hunt	August 13	Histrionics Club
University Youth Festival (Skit)	August 16	Histrionics Club
Fruit Expo-(Exhibition of diverse fruit types and value added fruit products)	August 14	Dept of Botany
Independence Day Celebrations	August 15	NCC
Bridge course for 1 PG	August 16	Dept of English
Academic writing skills Training	August 16	Dept of Political science
PTA General Body	August 17	
Talent search	August 19	Choreography club
Gandhi @150 Planting Trees	August 3 rd week	NSS
“Vachya”- a training session for selected students in Elocution & debate	August 21	Debate Club
A Creative Writing Workshop for students	August 22	Literary Club
Prof. Raja Ram Menon Memorial Lecture	August 22	Dept of English
P.K Abraham Memorial Intercollegiate and Interschool Chemspell Competition	August 22	Dept of Chemistry
Talk on Bird Diversity and Introduction to ‘e-bird’,an online database of bird observations	Aug (between 20 th and 25 th)	Dept of Zoology

All Kerala Susan memorial Quiz Competition	August 26	Dept of physics
All Kerala V. John memorial Power point Competition	August 26	Dept of physics
Two Day National Seminar on Gandhi and Malayalam Literature	Kendra Sahitya Academi and Azheekod Trust	August 26 and 27
		Dept of Malayalam
One Day Workshop on PG Syllabus familiarization	Aug 27	Dept of English
Kerala Startup Mission orientation session	August 29	ENTREPRENEURSHIP

DEVELOPMENT CLUB

Awareness Programme on Energy Conservation	August 30	Dept of Economics
Kottayam ward 11-Litter free program	August 4 th week	NSS
Awareness Class against Drug abuses and addictions	August 27	Men's Fourm
New curriculum based workshop for M.Com students	August 29	Dept of Commerce and management
National seminar	August 30	Commerce SF
CERTIFICATE COURSE	August 24 & 31	Dept of Political Science
Baselius Trophy Tournament	August 31- Sep 4	

To organize a class for students of all PG departments on central government scholarships, and international and national fellowships that they can avail for higher studies.	September 4	PG Fourm
Extension programme: Legal awareness classes meant for secondary/higher sec	September 2	Dept of Political science

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Workshop on "Latec"	September 4	Dept of Maths
Birth Centenary celebrations of N N Pillai : One Day Seminar and Drama Aatma, Kottayam	September 4	Dept of Malayalam
Awareness class on Road Safety Rules	September 3	Men's Forum
7-Day Camp	September 6-13	NSS
Hands on Training for Agri based micro enterprises to students and public	September 7	Dept of Botany
M C Jacob Memorial Lecture (9 th Edition) –	September 17	Dept of Commerce and management
Poster design competition based on International Tourism Day	September 17	TOURISM CLUB
Manju Mathews Memorial Lecture	September 18	Dept of English
BPL MATCH	September 16-21	Men's Forum
Ozone Day Celebrations sponsored by KSCSTE	September 19-20	Dept of Chemistry
Dr. AP Mani Memorial Intercollegiate Botany Quiz	September 20	Dept of Botany
UGSecond Internal - S5, S3	September 23-30	
Three Day Camp	September third week	MGOCSM
One day Camp	September 28	NCC
Laurel's Day	September 30	
MGOCSM Magazine	October (release)	MGOCSM
'Wildlife Week' observance programme	October 1&2	Dept of Zoology

College Alumni Meet (We Baselians)	October 2	
Malayalam Alumni Meet	October 2	Dept of Malayalam
UG University Examination S5, S3	October 3	
Workshop in SPSS for P G Students-	October 4	Dept of Commerce and management
Setting up compost units in ward 11 of Kottayam Municipality	October 6	NSS
UG Second Internal - S1PG SECOND Internal :M1, M2	October 10 - 17	
Celebrating 30 th Jubilee of 100% literacy of Kottayam	October 12	NSS
Outreach programme in nearby plus two schools – Demonstration of cytology practicals	October 2 nd week	Dept of Botany
ONE DAY NATIONAL SEMINAR	October 14	Dept of Political Science
UG University Examination S1	October 23	
Training on 'Apiculture'	October (last week)	Dept of Zoology
Nature Camp- Silent Valley- Forest Dept.	Pooja Holidays	Nature Club
World food day (jackfruit fest)	October 3 rd week	NSS
PG University Examination	October 23	
Intercollegiate fest	October 27	Commerce SF
Interactive sessions with Successful Entrepreneurs	October 24	ENTREPRENEURSHIP DEVELOPMENT CLUB

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A crash Course on General Paper for NET exams.	October/ November	PG Fourm
NCC Fest	November 02	NCC
Regional student Seminar	November 12	Dept of Maths
P.C Alias Memorial All Kerala Economics Quiz	November 15	Dept of Economics
Two day National seminar subject to collaborative arrangements –	November 19-20	Dept of Commerce and management
National Seminar on poetry	November 22 & November 23	Dept of English
Value Education Class for all students	Nov 27	
NCC Day	November 30	NCC
ELITA Day	November 30	Dept of English
"Conclave"- a session to discuss and discourse on current issues.		December 5 Debate Club
Cultural Performance in association with choreography, histrionics club		December 2 Music Club
Annual Sports Meet	December 6	
Passing out Parade and Rifle Show	December 6	NCC
Film Preview & Review	December 10	Histrionics Club

Kaleidoscope Inter-collegiate fest	December 8	Dept of Commerce and management
One-hour dance recital	December 10	Choreography club
State Level One day Seminar on environment conservation	December 11	Dept of Botany
National Seminar on Flood :Its Impacts and Management	December 13	Dept of Economics
Arts off stage	December 9 -17	
Health Camp (for students and staff of college)	December (between 10 th and 15 th)	Dept of Zoology
Arts on stage	December 18 - 20	
APT- Teachers Workshop	December 20 and 21	Dept of Physics
Seminar, Exhibition in collaboration with DTPC	December 19	TOURISM CLUB
Staff Day	January 4	
Manuscript Magazine	January 8	Literary Club
Patrons Day	January 6	
UG First Internal Examinations – S6,s4,s2	January 8,9,10	
PG first Internal Examinations	January 8 -20	
One Day Seminar, Venue: Baselius college, Guest: NM Nazeer Wildlife Photographer	January 12	Nature Club

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Army Day	January 15	NCC
MOC CONFERENCE	January 25	
Session by those institutions that provide financial & other technical assistance to startups	January 21	
ENTREPRENEURSHIP DEVELOPMENT CLUB		
Inter- collegiate Project presentation Competition	February-5	Dept of Maths
Merit Day	February 22	
UG Second Internal Examinations – S6,s4,s2	February 24-28	
To conduct a PG day where students from all PG students come together and can spend a fun filled day free from their hectic academic schedule.	February 20	PG Forum
PG II internal examinationsM1, M2	March 2-6	
UG University Examination s2,s4,s6	March week 1	
PG University Examination	March WEEK 2	

BASELIUS COLLEGE, KOTTAYAM

UG Examination Schedule 2019-20

Tentative Dates	Examinations
2019, Aug 5 - 7	First Internal - S5, S3, S1
2019, Sep 23-27	Second Internal - S5, S3
2019, Sep 30- Oct 5	Second Internal - S1
2019, Oct 9 - 28	University Examination S5
2019, Oct 9 - 30	University Examination S3
2019, Oct 23 - Nov 11	University Examination S1
2019, Dec 17 - 19	First Internal - S6, S4, S2
2019, Feb 24 - 28	Second Internal - S6, S4, S2
2020, March*	University Examination S6, S4, S2

BASELIUS COLLEGE, KOTTAYAM

PG Examination Schedule 2019-20

Tentative Dates	Examinations
2019, Aug 12-14	First Internal - S3, S1
2019, Sep 30- Oct 5	Second Internal - S3
2019, Oct 9- 19	Second Internal – S1
2019, Oct 15th onwards	University Examination S3
2019, Oct 29th onwards	University Examination S1
2020, Jan 15-17	First Internal - S4, S2
2020, March 2-6	Second Internal - S4, S2
2020, March*	University Examination S4, S2

* Date not declared by the University

Note : University examination dates are according to the University Academic Calendar. The above schedule is subject to changes in accordance with the changes made by the University.

College Almanac 2019-20

June 2019

1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	
5	Wednesday	Ramzan (H)
6	Thursday	III & V Semesters UG (2019-2020) begins & II Semester PG (2018-2019) continues
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	I Semester PG (2019-2020) begins
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	I Semester (UG) begins
25	Tuesday	

26 Wednesday
 27 Thursday
 28 Friday
 29 Saturday
 30 Sunday

Number of working days: 17

College Almanac 2019-20
July 2019

1 Monday
 2 Tuesday
 3 Wednesday St. Thomas Day (LH)
 4 Thursday
 5 Friday
 6 Saturday Working Day
 7 Sunday
 8 Monday
 9 Tuesday
 10 Wednesday
 11 Thursday
 12 Friday
 13 Saturday Second Saturday

14 Sunday
 15 Monday
 16 Tuesday
 17 Wednesday
 18 Thursday
 19 Friday
 20 Saturday
 21 Sunday
 22 Monday
 23 Tuesday
 24 Wednesday
 25 Thursday
 26 Friday
 27 Saturday
 28 Sunday
 29 Monday
 30 Tuesday
 31 Wednesday Karkadaka Vavu (H)

Number of working days: 22

College Almanac 2019-20

August 2019

1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Second Saturday
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	College Union Election*
15	Thursday	Independence Day (H)
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	

20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	Sree Krishna Jayanthi (H)
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	Ayyankali Jayanthi (H)
29	Thursday	
30	Friday	
31	Saturday	

Number of working days: 19

College Almanac 2019-20

September 2019

1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	

5	Thursday	
6	Friday	
7	Saturday	Onam Holidays begin
8	Sunday	
9	Monday	Muharam (H)
10	Tuesday	First Onam
11	Wednesday	Thiruonam
12	Thursday	Third Onam
13	Friday	Sree Narayana Guru Jayanthi (H)
14	Saturday	
15	Sunday	
16	Monday	College reopens after onam holidays
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	Sree Narayana Guru Samadhi (H)
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	

26	Thursday
27	Friday
28	Saturday
29	Sunday
30	Monday

Number of working days: 16

College Almanac 2019-20
October 2019

1	Tuesday	
2	Wednesday	Gandhi Jayanthi (H)
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	Mahanavami (H)
8	Tuesday	Vijayadasami (H)
9	Wednesday	
10	Thursday	
11	Friday	

12	Saturday	Second Saturday
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

Number of working days: 20

College Almanac 2019-20

November 2019

1	Friday	Parumala Perunnal (LH)
2	Saturday	Working Day
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	III semester PG (2018-2019) & I semester PG (2019-2020) ends
9	Saturday	Nabidinam (H)
10	Sunday	
11	Monday	I Semester UG (2019-2020) ends, II semester PG (2019-2020) begins
12	Tuesday	II Semester UG (2019-2020) begins
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	

24 Sunday
 25 Monday
 26 Tuesday
 27 Wednesday
 28 Thursday
 29 Friday
 30 Saturday

Number of working days: 21

College Almanac 2019-20
December 2019

1 Sunday
 2 Monday
 3 Tuesday
 4 Wednesday
 5 Thursday
 6 Friday
 7 Saturday
 8 Sunday
 9 Monday
 10 Tuesday
 11 Wednesday
 12 Thursday
 13 Friday
 14 Saturday Second Saturday
 15 Sunday
 16 Monday

17 Tuesday
 18 Wednesday
 19 Thursday
 20 Friday
 21 Saturday Christmas Holidays begin
 22 Sunday
 23 Monday
 24 Tuesday
 25 Wednesday Christmas
 26 Thursday
 27 Friday
 28 Saturday
 29 Sunday
 30 Monday College reopens after Christmas holidays
 31 Tuesday

Number of working days: 17

College Almanac 2019-20
January 2020

1 Wednesday
 2 Thursday
 3 Friday Devalokam Perunnal (LH)
 4 Saturday
 5 Sunday
 6 Monday
 7 Tuesday

College Almanac 2019-20
February 2020

8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	Republic Day
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	MG University youth festivals begin*

Number of working days: 21

1	Saturday	
2	Sunday	
3	Monday	
4	Tuesday	MG University youth festivals ends
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Second Saturday
9	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	Maha Sivarathri (H)
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	

26 Wednesday
27 Thursday
28 Friday
29 Saturday

Number of working days: 19

College Almanac 2019-20

March 2020

1 Sunday
2 Monday
3 Tuesday
4 Wednesday
5 Thursday
6 Friday
7 Saturday
8 Sunday
9 Monday
10 Tuesday
11 Wednesday
12 Thursday
13 Friday
14 Saturday
15 Sunday
16 Monday
17 Tuesday
18 Wednesday
19 Thursday
20 Friday

Second Saturday

21 Saturday
22 Sunday
23 Monday
24 Tuesday
25 Wednesday
26 Thursday
27 Friday
28 Saturday
29 Sunday
30 Monday
31 Tuesday

Number of working days: 22

College Almanac 2019-20

April 2020

1 Wednesday College closes for summer vacation
2 Thursday
3 Friday
4 Saturday
5 Sunday
6 Monday
7 Tuesday
8 Wednesday
9 Thursday
10 Friday

11	Saturday	Second Saturday
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

Note

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