THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR)

OF THE IQAC OF BASELIUS COLLEGE, KOTTAYAM
FOR THE YEAR

2015 -16

BASELIUS COLLEGE
KOTTAYAM – 686001
KERALA

Re-Accredited by NAAC at 'A' Level
Affiliated to Mahatma Gandhi University,
P.D. Hills, Kottayam, Kerala
Website: www.baselius.ac.in
Email:principal@baselius.ac.in

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

BASELIUS COLLEGE

1.2 Address Line 1

Baselius College

Address Line 2

K.K.Road

City/Town

Kottayam

State

Kerala

Pin Code

686 001

Institution e-mail address

principal@baselius.ac.in

Contact Nos.

0481-2563918

Name of the Head of the Institution:

PROF.ALEXANDER V GEORGE

Tel. No. with STD Code:

O:0481-2565958

Mobile:

9447306490

Name of the IQAC Co-ordinator:

Prof. Manoj Narayanan K.S

Mobile:

9447110212

IQAC e-mail address: iqacbaselius@gmail.com

1.3 **NAAC Track ID** *(For ex. MH)* KLCOGN10057

1.4 **NAAC Executive Committee No. & Date:**

1.5 Website address: **www.baselius.ac.in**

Website link of AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	3 star		2000	
2	2nd Cycle	B++	81.20	2007	
3	3rd Cycle	A	3.11	2015	2020
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   **01/06/2000**

1.8 AQAR for the year   **2015-16**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

.Accreditation in 2015 February- March, so first AQAR after latest accreditation

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑ No ☐

Constituent College   Yes ☐ No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)* | Mahatma Gandhi University, Kottayam |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

4

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

   community representatives-PTA

1

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

1

2.9 Total No. of members

23

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders: No.   4   Faculty   6

   Non-Teaching Staff   3   Students   10   Alumni   5   Others   6

2.12 Has IQAC received any funding from UGC during the year?   Yes   √   No

   If yes, mention the amount- Total received Rs 3,00,000 for the plan period in 2014

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos.   4   International   -   National   -   State   -   Institution Level   4

   Themes-   Changing Role of a teacher in Higher Education

2.14 Significant Activities and contributions made by IQAC

> - Strengthened IQAC activities and documentation process
>
> - Initiated steps to implement the recommendations of NAAC peer team

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
-Organise seminars/lectures for staff	-Organised a number of lectures for teaching and administrative staff members
-Frequent meeting with student representatives and evaluation	-many meetings held with students, feedback taken, actions taken on the basis of the same.

2.16 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body √

Provide the details of the action taken

Academic audit by external peer team and implementation of recommendations.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes as on 31.3.16

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2			
PG	5		1	
UG	11		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1
Others	1			
Total	19	0	2	1
Interdisciplinary	1			1
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options √   √   √
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All 18 programmes(12+6)
Trimester	Nil
Annual	1 (Add on)

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers ☐ Students √
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual √   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus workshops organized by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. 2. Teaching, Learning and Evaluation 2015-16

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others including
63	49	14	0	0

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	1	1	0	0	0	0	1	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	37	146
Presented papers	4	26	5
Resource Persons	5		2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced Online assignments

- Special guidance for advanced learners.

2.7 Total No. of actual teaching days

during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-Additional Study materials provided

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	7	

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise distribution of pass percentage :

Degree Results

Title of the Programme	Total no. of students appeared & Passed	Division					
		A+	A	B	C	D	Pass %
B.A. English	22 out of 52	3	5	14	0	0	42.30
B.A. Malayalam	6 out of 23	-	-	4	2		26.08
B.A. Economics	14 out of 47	1(topper)	2	6	5	-	28
B.A. Politics	5 out of 23	-	1	3	1		21.73
B.Sc. Physics	18 out of 31	4	6	8	-	-	58
B.Sc. Chemistry	28 out of 41	5	14	9	-	-	68.3
B.Sc. Maths	24 out of 51	5	12	7	-	-	47
B.Sc. Botany	17 out of 39	1	4	12			43.58
B.Sc. Zoology	13 out of 40	2	5	5	1		32.5
B.Com. Regular	47 out of 58	20	17	7	3		81.03
B.Com. Vocational	21 out of 44	1	6	11	3		47.77

First Rank for B A Economics and B Sc Physics, Second for B Com and B A Political Science, Third for B Com and B Sc Zoology, Fourth for B Sc Mathematics and B A English

P G results

PG result summary	Total appeared	Passed	A	B+	B	C	D	% of pass
M.A English	19	13	0	7	5	1	0	**68.42**
Economics	14	6	0	0	6	0	0	**42.86**
Physics	14	8	0	4	4	0	0	**57.14**
Chemistry	19	13	1	8	3	1	0	**68.42**
M.Com	15	9	1	6	2	0	0	**60.00**
M.Com(S.F)	15	6	0	5	1	0	0	**40.00**
Baselius College	**96**	55	**2**	**30**	**21**	**2**	**0**	57.29

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Feedback mechanism is strengthened and monthly report system is introduced

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	6
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	1
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	75

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	1	NIL	1
Technical Staff	-1-			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers are encouraged to present papers in Seminars|Symposiusm etc.
'Baselian Researcher' (ISSN 0975-8658) is published bi-annually.
P.G. students are given training & orientation in Research Methodology.

3.2   Details regarding major projects- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	7	5		4
Outlay in Rs. Lakhs	7,33,000	6,30,000		5,77,000

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		16		
Outlay in Rs. Lakhs		1918000		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	12	7	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range [0.566-4.449]   Average [   ]   h-index [12]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [4]   Chapters in Edited Books [3]

ii) Without ISBN No. [4]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [1,500]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2			32
Sponsoring agencies		Own			Own fund

3.12 No. of faculty served as experts, chairpersons or resource persons [4]

3.13 No. of collaborations   International ☐   National ☐   Any other [5]

3.14 No. of linkages created during this year ☐

3.15 Total budget for research for current year in lakhs :

From Funding agency ☐   From Management of University/College ☐

Total ☐

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year -NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides   [3]
and students registered under them   [9]

3.19 No. of Ph.D. awarded by faculty from the Institution ☐

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level [11]   State level ☐

National level ☐   International level ☐

3.22 No. of students participated in NCC events:

University level ☐   State level [4]

National level [8]   International level ☐

3.23 No. of Awards won in NSS:

University level [4]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25. No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [3]   Any other [10]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Charity initiatives were undertaken like *Santhvanam* Project,

- N.S.S volunteers collected books and donated the same for prisoners of Kottayam Sub Jail.

- Alumni Association constructed a house for an economically weak student of this college.

- Anti Suicide Awareness Campaign in association with VIPASANA- an Emotional Support Unit of Malankara Orthodox Church

- 3 programmes in association with Social Justice and Welfare department and Nehru Yuvakendra

Criterion – IV
4. Infrastructure and Learning Resources 2015-16

4.1 Details of increase in infrastructure facilities: 2015-16

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.15hect			6.15 hect
Class rooms	43		Management Fund	43
Laboratories	13		Management fund	13
Seminar Halls	03			03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-			-
Value of the equipment purchased during the year (Rs. in Lakhs)		1,56,673	UGC fund	4,16,693
		1,55,020	Management fund	
		1,05,000	Government fund	
Furniture(Rs.)		4,67,459	Management Fund	4,67,459
Others: Sports hostel		1(9 cent)	Management fund	
Room for security person		1	Management fund	

4.2 Computerization of administration and library

- Bar coded system of book issued is in operation

- Provided more number of e-books and e-journals through inflibnet

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38118		1360	5,49,805	39478	
Reference Books	134		120	2,34,484	254	
e-Books	3232000	Through inflibnet	-	Through inflibnet	3232000	Through inflibnet
Journals	20				20	21,590
e-Journals	12130	Through inflibnet	6000	Through inflibnet	18130	Through inflibnet
Digital Database						
CD & Video	100					
Others (specify) Books in department library			529			
Journals in department library	31					

4.4 Technology up gradation (overall)

	Total Computers	No of Computer Labs	Internet	Browsing Centres	No of Computer Centres	No of computers in office	No of Depart-ments with computers	Others
Existing	191	4	Available	Available	2	11	18	
Added	3							
Total	194	4	Available	Available	2	11	18	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- New Office automation software installed

- Training in computer was provided for students

4.6 Amount spent on maintenance in lakhs :

i) ICT

10,850

ii) Campus Infrastructure and facilities

20,87,595

iii) Equipments

4,250

iv) Others: (road tarring)

7,97,900

Total:

29,00,595

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student
Support S

*Established various clubs and for a for student support and monitored their activities.
*Ensured Student involvement & participation in various programmes
*Organized Career Guidance Programmes
*Introduced Additional Skill Acquisition Programmes,Walk With Scholar, Scholar Support Programmes

5.2 Efforts made by the institution for tracking the progression

Necessary follow up actions have been taken. Interaction with various stakeholders is facilitated.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1482	212	5	NIL

(b) No. of students outside the state

4

(c) No. of international students

Nil

Men	No	%		Women	No	%
	668	39			1031	61

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1290	242	29	120	9	1681	1253	259	34	174	9	1699

Demand ratio :   12 times   Dropout % : 2.5% average

5.4 Details of student support mechanism for coaching for competitive examinations

Various departments of the college provide training classes for competitive exams like NET ,GATE, IAS/IPS, PSC etc. to the students. The following are the details of the training programmes organized by the Career Guidance Cell of the college during the year.

Sl.No	Programme	Organized by	Beneficiaries	Date
1.	Orientation for Competitive Examinations	Career Guidance Cell in association with BASE Academy	97 students from various departments	29/09/2015
2.	Awareness class for CAT/MAT/CMAT and MBA Entrance Exams	Dept of Commerce	B.Com Students	11/11/2015
3.	Seminar on Company Secretaries Course	Dept of Commerce	B.Com Students	15/12/2015

No. of students beneficiaries   318

5.5   No. of Students qualified in these Examinations

NET   4   SET/SLET   2   GATE   0   CAT   0

IAS/IPS etc   0   State PSC   0   UPSC   0   Others   5

The details are given in the table below :

Sl.No	Name of student	Department	Name of Qualifying Exam (NET/SET/SLET/GATE /CAT/IAS/IPS/ PSC/UPSC/Others)	Batch
1.	Asha Mariam Thomas	Commerce	NET	PG 2013-15
2.	Reshma Raju	Commerce	NET	PG 2012-14
3.	Monu Joy	Chemistry	DST-PURSE Fellow SPAP, M G University	PG 2012-14
4.	Mamatha Susan Punnose	Chemistry	CSIR/UGC JRF	PG 2012-14
5.	Binila Korah	Chemistry	IIT JAM	B.Sc. 2013-16
6.	Binila Korah	Chemistry	Entrance Exam for integrated Ph.D. in IISER	B.Sc. 2013-16
7.	Manukuttan K S	Chemistry	Entrance Exam for integrated Ph.D. in IISER	B.Sc. 2013-16
8.	Amithakumary. K. C	Chemistry	SET	M.Sc. 2012-14
9.	Neethu Alex	Chemistry	SET	M.Sc. 2012-14
10.	Jancy Jacob	Chemistry	Research Associate VISAT Engineering College, Elanji	M.Sc. 2012-14
11.	Karun Hari	Commerce	NET	2012-14

5.6   Details of student counseling and career guidance

a. Personal Counseling

A team of teacher's were assigned to give personal counseling for students. They provided formal and informal group /personal counseling to those who needed.

b. Career Counseling /Guidance

For providing career counseling and guidance to the students, a Career Guidance Cell functions in the college. For the year 2015-16, the Career Guidance Cell organized a number of activities on soft skills such as fluency in communication, group discussions, interview skills, etc. Following are the details of the main events conducted

1. On 20th June 2015, the cell arranged a half day session to final year students on the opportunities in animation technology in association with Maya Academy of Advanced Cinematics.

2. 'On 29th September 2015, Baselius Academy for Competitive Examinations (BACE) has inaugurated by Justice K T Thomas (former supreme court judge) in association with Career Guidance Cell of Baselius College. It is managed by Prof P C Alias, a former Principal of this College, and Dr. V A Philip, former HOD of Malayalam.

No. of students benefitted: 350

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	141	Nil	9

5.8 Details of gender sensitization programmes

The following are the programs organized by Women's Forum for the benefit of girl students of the college.

Sl.No	Programme	Chief resource person	Date
1.	Demonstration class on Self defense and meditation	Mr. Babu Sebastian, Marital arts academy	9.06.2015
2.	Health Education	Dr. Beena Kumari, Dept. of Gynaecology, Medical College, Kottayam	12.08.2015
3.	Talk on " Hormonal changes in girls during adolescence"	Mrs. Nisha Surendran, College of Nurisng	15.08.2015
4.	Cancer awareness camp	1. Dr. Prameela Devi, Member, Kerala Women's Commission 2. Dr. PGR Pillai, Rtd. Principal, Medical College, Kottayam	8.10.2015
5.	Driving Classes – Two wheeler & Four wheeler	Anuragha Driving School	

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   63   National level   15   International level   nil

No. of students participated in cultural events

State/ University level   11   National level   32   International level   nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   14   National level   nil   International level   nil

Cultural: State/ University level   32   National level   15   International level   nil

Note : There were 131 student achievements(including 21 prizes won at the University youth festival "Saparya") during the year for various cultural events at National/ State/ University/ Inter collegiate levels

5.10 Scholarships and Financial Support

	Number of students
Financial support from institution	103
Financial support from government	663
Financial support from other sources	5
Number of students who received International/ National recognitions	-

Note: Number of students receiving financial support from government include SC/ST/OBC/KPCR students receiving financial assistance from government.

5.11   Student organised / initiatives

Fairs   : State/ University level   6   National level   nil   International level   nil

Exhibition: State/ University level   1   National level   nil   International level   nil

5.12   No. of social initiatives undertaken by the students   6

5.13 Major grievances of students (if any) redressed: ___There was a complaint given by a Woman Student on Ragging and atrocity . Detailed enquiry was conducted. Though ragging was not established, considering the nature of offence, strict action was taken against the offenders.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

To be a premier temple of higher learning, imparting quality holistic education to all seekers, irrespective of caste, creed and gender.

Mission:

To dispel the darkness of ignorance and elevate youngsters to the pedestal of wisdom by fostering spirituality, knowledge and skill, thereby empowering them to deal with real life situations and equipping them to build a fruitful future for themselves and the society at large.

6.2 Does the Institution has a management Information System

- An MIS is in place
- Office automation implemented

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teacher's participation in conferences, seminars, workshops
- Enrichment by invited lectures

6.3.2 Teaching and Learning

- Refresher and orientation courses attended by the teachers
- Toppers motivation class
- ASAP, WWS, SSP schemes in place for different categories of learners

6.3.3 Examination and Evaluation

- Exams are conducted twice in each semester and progress is intimated to the parents.
- Continuous Evaluation

6.3.4 Research and Development

- Participation in research workshops.UGC and other external funding projects.
- Workshops organized by Research Promotion Council
- Minor Projects undertaken
- Research Journals published

6.3.5 Library, ICT and physical infrastructure / instrumentation

- -Computerization and Office Automation
- Overall Infrastructural development

6.3.6 Human Resource Management

- Orientation programmes, Support from PTA through funds.

6.3.7 Faculty and Staff recruitment

- Guest faculties with NET are appointed for the unfilled posts.

6.3.8 Industry Interaction / Collaboration

Collaboration with placement cell.

6.3.9 Admission of Students

Based on CAP(Centralised Admission Process) following the norms prescribed by University and Government

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Support from Management
Students	• Scholarships, Free meals • Freeships

6.5 Total corpus fund generated

71,81,000

6.6 Whether annual financial audit has been done   Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Peer team	Yes	Management
Administrative			Yes	IQAC & College Council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   No

For PG Programmes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

- -Scholarships to students

- Career Orientation Programmes for students

- Outreach Programmes for the society

6.12 Activities and support from the Parent – Teacher Association

- Through allocating funds to departments,
- Established incinerator for Waste Disposal
- Funds to train Students for University Youth festival
- Funds to support sports activity and magazine

6.13 Development programmes for support staff

IQAC meetings and training

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness programmes conducted by various clubs for making green campus.
- Initiatives by NSS- Programmes like Aarogyappacha 1 month campaign
- Presentation, Lectures, Theme based competitions organised
- Part of Swachatha Abhiyan
  .

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Message system introduced: every week on monday and on Thursday a faculty and a student will deliver a message for 5 mts through public announcement system on general value orientations or of a day of particular importance at the last 5mts of the first hour bell.

2. IQAC organizes seminars/ talks for the teaching faculty frequently

3. Promotion of Excellence among Gifted students: Best five students who have performed well in their first internal examinations of each UG class are chosen and given motivational lectures.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Classes on self defence and meditation for girls

2.Two and four wheeler driving classes for women

3. Red ribbon club: Blood donation camp: 194 units of blood collected from faculty and students of the college on different occasions.

4. Contribution to social causes like - Chennai flood Relief fund

5. Yoga day observed

6. Skill enhancement and personality development programmes were conducted as part of ASAP, Walk With a Scholar and Scholar Support Programme.

7. Academic audit conducted with the help of external auditors.

7.3 Give three Best Practices of the institution

1. Social awareness campaigns and Fast a day and Feast your friend

2. Blood donation

3. Give opportunity and training for these students to perform better and excel in their fields and train them for competitions by enrolling in different types of clubs like the music club, debate club, histrionic club, choreography club. Entrepreneurship club, leadership training club and the like.

7.4 Contribution to environmental awareness / protection

1. Launch of arogyapacha: a month long waste mangment programme
2. Pachamashi programme: eco-friendly paper pens were introduced and plastic pens were collected from schools and offices in Kottayam town and send to the recycling units.
3. Awareness programme on non-composting techniques in bio-degradable waste management.
4. Exhibition of waste management was conducted.
5. Awareness programmes like lectures on legal fights on waste management, management of solid electronic waste, organic farming was held.
6. E- waste collection campaign: E- waste was collected from the entire campus and send to clean Kerala company Ltd for safe disposal.

8. **Plans of institution for next year**

→IQAC lecture series to published and news letters to be brought out.
→More interaction with student community and feedback system with action taken

Prof Manoj Narayanan K.S   *Prof.Alexander V George*

Coordinator, IQAC   *Chairperson, IQAC*

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